

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 3, 2022

The Penn Township Public Works Committee convened on Monday, October 3, 2022, following the Public Safety Committee Meeting at 7:50 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Allison was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the September 6, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested reducing the bond amounts for High Pointe at ROJEN Farms South Section Phase S2 from \$669,685.28 to \$468,704.13, and High Pointe at ROJEN Farms South Section Phase S3 from \$1,246,537.60 to \$436,803.40. The Committee recommended approving the amount.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street

Engineer Bortner reported that there is one new land development plan SL22-13- Stonewicke IV, this is the last phase of Stonewicke. The Committee thanked Engineer Bortner for the update.

BEECHWOOD VENTURES, LLC WAIVER REQUEST: The Committee received a request dated August 22, 2022 from Group Hanover, Inc for a waiver to Section 605

Landscaping and Bufferyards for Beechwood Ventures, LLC. Mr. Joel Patterson, Burkentine Real Estate, reported that an error was made and the bufferyard was not planted as approved on the plan. They are requesting a waiver to the required number of trees and shrubs to match the bufferyard as installed. What was planted was 5 canopy trees and a row of 42 evergreen trees, they were planted approximately three years ago. He stated the evergreens will provide year-round coverage, whereas what is required by the ordinance on the approved plan would not. Engineer Bortner stated that the ordinance requires varied vegetation to avoid losing all to a disease. He also added that the evergreens as planted does not provide the required width, the ordinance would require a fence or wall in conjunction. Commissioner Heiland asked why the trees were planted in lieu of what approved on the plan, Mr. Patterson could not state a reason. Engineer Bortner reported the plan was approved in 2017. The Committee made an unfavorable recommendation.

PERO FARMS HANOVER FACILITY, LLC WAIVER REQUEST: The Committee received a request dated September 14, 2022, from Group Hanover, Inc. for Pero Farms Hanover Facility, LLC Land Development Plan Preliminary Approval. Mr. Gerald Funke, Group Hanover, Inc., represented this request. They are requesting for the land development plan be approved as a preliminary land development plan instead of a final land development plan. The original was submitted in December of 2020. With the onset of COVID, the company was struggling to keep up with production, shortage of labor and supplies. They are now looking to the future and to proceed with the process of expansion. The reason for the request is to allow the owners to complete the bulk of the work, except for the building. Final approval would be needed prior to obtaining a building permit, with all work completed prior to the construction, and less money would be needed for the bond. The Committee gave a favorable recommendation.

GRACE UNITED METHODIST CHURCH WAIVER REQUEST: The Committee received a request dated September 21, 2022, from Grace United Methodist Church for a waiver to Ordinance 611, Section 3, Regulations for Specific Sign Types by Zones, Business (Except for Agricultural and Horticultural Products). Zoning Officer Smith reported that Grace United Methodist Church is requesting to construct an illuminated sign and place along their property on Grandview Road. This will be located in a residential zone. The proposed sign is 37.33 square feet and 9'8" in height. This exceeds the ordinance requirement of 16 square feet, 6' in height.

MS4 UPDATE: Manager Rodgers reported the final report was submitted this past Friday. We will need to host an MS4 event, possibly prior to a meeting held in January or February. The Township admin employees will have training on October 12th, Manager Rodgers invited the Committee members to attend. Township training will also be held in January of 2023.

EXTENSION REQUESTS: Zoning Officer Smith submitted an extension request for SL22-12 Holland construction – 100 Blettner Avenue. The Committee recommended approving the request.

RECREATION: Manager Rodgers reported she received a request this afternoon from the Boy Scouts, New Birth of Freedom Council to hold a recruiting event on October 15, 2022, at Young's Woods. The Committee will discuss at the Finance Meeting held on October 4, 2022.

Manager Rodgers asked the Committee their thoughts on an annual event held at the Community Park. The Committee was in favor, and would need to discuss further.

She also asked about restarting the Easter Egg Hunt. Possible dates would be April 1, 2023, or April 8, 2023. Volunteers would be needed to stuff eggs.

Manager Rodgers reported that there is a recreation grant available in January of 2023. The Committee recommended discussing further at the Finance Budget Meeting on October 12, 2022.

Manager Rodgers confirmed with Fire Chief Clouser that Santa would like to visit the Township on December 10th and 11th.

Chairman Heiland thanked the Public Works department for the tremendous work accomplished for the Community Park Creative Playground.

PUBLIC WORKS BUDGET PRESENTATION: Township Engineer Bortner reported that there were no changes for departments 408 and 430, there are no changes in number of public works employees. He reported that the amount of \$185,000 listed for the purchase of a street sweeper is incorrect. The company listed through co-stars that he obtained the quote is no longer in business. The representative to the new company just gave him quotes ranging from \$233,000 to \$277,454. He reported he has two options for paving. First is to purchase a paver and do the work inhouse. He received quotes for \$521,000 or \$524,000, there is an option for \$675,000, but would not be available until 2024. The second option would be to contract out the paving. For Capital Outlay he listed projects for Bowman Road/Baer Avenue gabion basket, Bankert Road culvert replacement, bridge inspections, and Barnhart Drive Culvert replacement; this culvert is smaller than what was designed and is causing flooding issues. He added funds for the replacement of the fence at the Little Knoll Pond. Under paving projects, he is proposing Beaver Creek Road, Oak Hill Drive/Circle, Hershey Heights Road and work on the Industrial roads of Barnhart Road, and Fame Avenue, and finish Wilson Avenue.

Manager Rodgers reported that we received the estimate from PennDOT for the Highway Aid, and it is approximately \$533,088.49.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 9:03 p.m.

Respectfully submitted, Donna M. Sweeney, Township Secretary