

MINUTES  
PUBLIC WORKS COMMITTEE  
JULY 1, 2024

The Penn Township Public Works Committee convened on Monday, July 1, 2024, meeting at 8:06 p.m., following the Public Safety Committee Meeting. Present were Chairman Baile, Commissioners Berlingo, Brown, Elksnis and Heiland. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the June 3, 2024, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

SAFE YIELD STUDY-ERIC MAINS, HANOVER BOROUGH: Mr. Eric Mains, Borough of Hanover Engineer, began by expressing gratitude for the opportunity to present findings from a recent comprehensive field study on the Borough's water supply systems. Commissioned at the end of last year and completed over six months, the study aimed to update understanding since the last assessment in 2013. The main goal was to educate the community on the complexity of the water system, which serves approximately 45,000 people across Adams and York areas through 18,000 active water service accounts.

The water system primarily draws from sources including Shepherd-Myers Dam, Lawrence-Baker Shepherd (Long Arm), and Slagle Run, although the latter is not recognized by the DEP due to variability. The study focused on assessing the safe yield of the system under various scenarios, emphasizing the need to balance water extraction with environmental stewardship and regulatory requirements. Key tools included sophisticated computer models that simulated reservoir levels and analyzed data from multiple sources, ensuring accuracy and reliability. Results indicated a safe yield ranging conservatively from approximately 5 to 6 million gallons per day, with significant dependencies on weather patterns and operational efficiencies. Despite challenges like fluctuating gauge data accuracy post-Lake Marburg's creation, the study provided a robust framework for future water management decisions, including infrastructure improvements and potential expansion projects. He stated the study's role as a dynamic tool rather than a static guideline, encouraging ongoing monitoring and adaptation to changing conditions.

The presentation concluded with an emphasis on the Borough's proactive approach to water quality and sustainability, noting ongoing efforts to monitor and mitigate risks like PFAS contaminants. Community feedback and engagement were highlighted as essential for shaping future policies and ensuring long-term water resource resilience.

BONDS: Township Engineer Bortner suggested reducing the bond amount for LCBC – Hanover Land Development Plan be set at \$504,038.96 and reducing the bond amount for Stonewicke

Phase I from \$1,867,512.21 to \$77,495.00 and Stonewicke Phase II from \$732,560.90 to \$30,800.00 The Committee recommended approving the amounts.

SURPLUS OF PUBLIC WORKS EQUIPMENT: Township Engineer Bortner reported in a past meeting that the Model 125RCG natural gas generator had been replaced and needs to be advertised for sale, noting it will be listed as “for parts”. The 2006 Ford F-250, which includes a plow, will also be advertised for sale. Both items are to be sold as is, with the Ford F-250 not currently inspected.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Township Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL24-02 – 37 Industrial Drive – Yazoo Mills
- SL24-03 – Holland Construction – 100 Blettner Avenue
- SL24-04 – South Heights Manor, LP – 116 Onyx Drive
- SL24-05 – LCBC Hanover – 1504 Broadway
- SL24-06 – Snyder’s-Lance – 1401 York Street & York Street (Un-addressed)
- SL24-07 – Sheridan Press – 450 Fame Avenue & 15 Industrial Drive
- SL24-08 – Carroll County Christian Center, Inc. – 889 Baltimore St.

DEVENER LANDING WAIVER REQUEST: The Committee received a request dated May 31, 2024, from Hanover Land Services, Inc., on behalf of Devener Landing. Mr. Kris Raubenstine from Hanover Land Services presented four waiver requests for Devener Landing, a 55-plus community along Moulstown Road. The first two waivers concern curbing, and sidewalks along Moulstown Road, a state road where no curbing currently exists. They are seeking relief from these improvements while ensuring sidewalks and curbing are installed within the development itself. The second set of waivers addresses street centerline distances and block lengths, which deviate from ordinance requirements due to the development's layout. Questions were raised about sidewalk connections and future Township plans, with assurances that connectivity within the development will be maintained. Discussions confirmed that waivers do not prevent future sidewalk installations if desired by the township.

GAS PUMPS: Zoning Officer Smith provided an update on the quote received from PWI for replacing the existing system's tower at a cost of \$10,968.69, which includes retaining current computer systems and key cards. Chief Hettinger is overseeing the painting of gas pumps, with status pending. The discussion turned to Sourcewell, a service potentially offering a 10% savings on future purchases, prompting consideration of its benefits and fees. The urgency of replacing the system was emphasized due to its lack of available parts, prompting a decision to include it on the upcoming Board of Commissioners agenda for further action.

MS4 UPDATE: Township Assistant to the Engineer Garrett began by noting the start of a new permitting year, effective July 1st running through June 30th, 2025. He reported that the annual MS-4 status reports are due on September 30th, with Hanover Land Services, Inc. being responsible for preparing and submitting them to DEP. The next MS-4 task force meeting is scheduled for July 25th.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL24-05 LCBC Hanover, 1504 Broadway set to expire October 21, 2024. The Committee recommended approving the requests.

RECREATION: Commissioner Heiland reported he spoke with Public Works regarding the final park restoration. They indicated that work is expected to commence on the week of July 22nd. Upon completion of this park, all projects except for the last three will be finished. No additional equipment purchases are planned beyond this point, and any future expenditures will be considered during budget discussions. He reported based on our experience with previous projects, he recommends that the Committee consider setting a goal for one park for next year.

OTHER MATTERS: Township Engineer Bortner provided an update on the current status of our paver transportation issue. He explained that our current trailer is slightly underweight for carrying the paver, necessitating recertification to meet Gross Vehicle Weight (GVW) requirements. Township Secretary Sweeney submitted the necessary paperwork to PennDOT several weeks ago, but we are still awaiting a response. In the meantime, there is concern about the wear and tear on the paver and the inconvenience caused by driving it on public roads at slow speeds. The Committee recommended contacting an outside business for rental of a trailer to transport the paver. Discussions also included potential future actions, including possibly selling the current trailer and acquiring a suitable one to transport the paver more efficiently, especially before next year's paving season. Further updates will be provided to the Committee as developments unfold with PennDOT's response and trailer certification.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 9:03 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary