

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 5, 2023

The Penn Township Public Works Committee convened on Monday, June 5, 2023, meeting at 7:21 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Brown, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioners Allison and Berlingo were absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Heiland announced there will be an executive session following the meeting this evening to discuss personnel matters.

APPROVAL OF THE MINUTES: The minutes of the May 1, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested setting the bond amount for Hanover Terminal Inc., 201 S. Center Street at \$219,223.13, and reducing the High Pointe at ROJEN Farms Penn South Phase S4 from \$1,539,239.90 to \$1,102,316.60. The Committee recommended approving the amounts.

BANKERT ROAD CULVERT REPLACEMENT PROJECT: Engineer Bortner reported the road is closed starting today for three weeks, for the relocation of the utilities and prep work to be done by the public works department. The culvert is scheduled to be set in place on June 14th.

THORNBURY HUNT DEDICATION OF STREETS AND SANITARY SEWERS: Engineer Bortner reported that we received the deeds of dedication for the streets and sanitary sewers last year. Manager Rodgers reported she is waiting for the bond, and the solicitor will advertise this Friday.

IDENTIFY 2025 TIP NEW CANDIDATE PROJECTS: Engineer Bortner reported that York County Planning Commission was present last month requesting projects for the TIP. These are his suggestions:

1. Recommendations from the 2018 CMP Traffic Signal Timing Projects
 - a. Blooming Grove Road and Grandview Road Intersection
 - b. Baltimore Street and Grandview Road Intersection along with Baltimore Street and Meadow Lane Intersection
2. Project being analyzed by PennDOT and the York County Planning Commission (YCPC)
 - a. Broadway and Eisenhower Drive Intersection

STORMWATER MANAGEMENT BMP RETROFIT PROJECT (PLUM CREEK WATERSHED): Engineer Bortner reported the York County Stormwater Consortium has been awarded \$165,600 for the design of retrofits for the Plum Creek drainage area. Paperwork is forthcoming.

BLETTNER AVENUE BRIDGE REPAIR: Manager Rodgers reported she has three of the four right of way agreements needed for the project. She has had no response from Tree House Foods, and they have had the agreement since July 1, 2022. The Committee recommended moving forward to the next step. Engineer Bortner reported that he has not yet received the permit for the project.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-07 – Carroll County Christian Center
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street
- SL22-15 – WAWA Food Market & Fueling Station
- SL23-03 – Hanover Terminal Inc., 201 Center Street
- SL23-04 – 820 Hershey Heights Road – Small & Rinker

LIBERTY RESTORATION & CONSTRUCTION LLC WAIVER REQUEST: The Committee received a request dated May 13, 2023, from Hanover Land Services for a waiver to Section 605 – Landscaping and Bufferyards for Liberty Restoration & Construction LLC Subdivision and Land Development Plan. Engineer Bortner reported the Zoning Hearing Board approved a variance to Section 303 for Off-Street Parking Requirements with the condition of a minimum of ten parking spaces. They are requesting a waiver to the ten-foot bufferyard requirement of the parking area, reducing it to five feet. The Committee requested the waiver request be placed on the Board of Commissioners meeting agenda.

HANOVER FOODS FREEZER EXPANSION WAIVER REQUEST: The Committee received a request dated May 24, 2023, from Rettew Associates for a waiver to Article 3.304 – Referral of Plan for Hanover Foods Freezer Expansion Land Development Plan. Mr. Paul Fish, Rettew Associates, explained the final approved plan called for the removal of a truck dock on the existing facility. The site is under construction and the dock area remains in use; they would like the dock to remain. York County Conservation District has already reviewed and approved the plan change. The addition of 529 square feet impervious paved area will be needed. Engineer Bortner stated that he does not think this can bypass the Planning Commission as it will need all the

necessary signatures to be recorded. The Committee requested the waiver request be placed on the Board of Commissioners meeting agenda.

FOOD TRUCKS: Zoning Officer Smith reported that issues regarding food trucks are occurring daily. The Committee discussed regulating location as they do not want the food trucks to interfere with the Townships restaurants and also ensure they are operating safely. Fire Chief Clouser stated that food trucks are now covered under the International Fire Code, therefore they can mandate inspections. The Committee recommended drafting an ordinance regulating the use of food trucks, and requested Manager Rodgers reach out to the solicitor.

MS4 UPDATE: Manager Rodgers reported we are working on our annual MS4 report that is due September 30, 2023.

CONSIDER THE YORK COUNTY STORMWATER CONSORTIUM

INTERGOVERNMENTAL COOPERATION AGREEMENT AMENDMENT: Manager Rodgers reported she received an amendment to the agreement for the York County Regional Chesapeake Bay Pollutant Reduction Plan for an additional two years, ending December 31, 2025. This will be at no cost to the Township and must be completed by resolution.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-07-Carroll County Christian Center, SL22-10-934 Baltimore Street-Cody Bentzel, SL22-11-Liberty Restoration & Construction LLC, SL-22-15 WAWA Food Market & Fueling Station, SL23-03-Hanover Terminal 201 Center Street . The Committee recommended approving the requests.

RECREATION: Chairman Heiland introduced Mr. Brayden Myers, Boy Scout Troop 107 to discuss his plan for his Eagle Scout project for Young's Woods.

Commissioner Elksnis thanked Engineer Bortner and the Public Works Department for the installation of the refurbished sign that was placed at Young's Woods.

OTHER MATTERS: Manager Rodgers reported that she received notification from C.S. Davidson that Engineering Services for the Park Heights Blvd Realignment Phase 1 may increase from \$68,900 to approximately \$92,000. This is due to unforeseen property owner and utility issues. Engineer Bortner reported that contractors are scheduled to be on site in July, with completion in November. The Committee requested Engineer Bortner to provide an updated breakdown of the project at the July committee meeting.

Commissioner Elksnis requested to advertise on the website and township sign that volunteers are needed for the Storm Water Authority Board.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: None.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary