

MINUTES  
PUBLIC WORKS COMMITTEE  
MAY 2, 2022

The Penn Township Public Works Committee convened on Monday, May 2, 2022, following the Public Safety Committee Meeting at 7:18 p.m. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Lieutenant Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the April 4, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

PARK HEIGHTS BLVD. REALIGNMENT: Engineer Bortner reported the utilities are in the process of being relocated.

GUIDE RAIL CONTRACTS: Engineer Bortner reported the new guide rail has been installed on Ridge Avenue. Engineer Bortner stated that easements are still needed for Blettner Avenue project.

2022 PAVING PROJECTS: Engineer Bortner reported the contract documents are posted on the website, and the bid notice has been sent to be published in the Evening Sun. Bid Opening will take place on Monday, May 16, 2022, at 10:00 a.m.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-04 – The Trone Family Trust
- SL22-05 – Silbaugh Investors, LP
- SL22-06 – South Heights Manor
- SL22-07 – Carroll County Christian Center

SL22-08 – High Pointe at Rojen Farms Penn South PH S3

PUBLIC WORKS PRESENTATION: Engineer Bortner gave his presentation of the Public Works Department. The presentation covered the responsibilities of the department, the employees, and equipment. He also reported on the infrastructure, maps and plans, snow and ice control, the ADA Transition Plan, MS4, Street Lights, and the budget.

MS4 UPDATE: Manager Rodgers reported she forwarded MCMs one through six to the Board, when finalized they will need to be approved and adopted.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe, SL21-01 Clover Lane Development, LP, SL21-05 Elsner Engineering Works, Inc., SL22-01 Water Street Four, LLC., SL22-02 Arcland Self Storage, and SL22-03 Panther Cat, LLC. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported there is a project start meeting at the park on Monday at 1 p.m. with Engineering and the Public Works departments. There has been no word on the delivery of the equipment. Commissioner Brown suggested on following up to check on a delivery date.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary