

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 6, 2023

The Penn Township Public Works Committee convened on Monday, March 6, 2023, meeting at 7:43 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the February 6, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Porter Washington, 104 Overlook Drive, representing the Brookside Heights HOA, requested the consideration of a dedicated lefthand turning lane signal from 116 to South Center Street. Police Chief Hettinger stated that he reached out to our traffic signal company and is looking into the situation.

BONDS: Engineer Bortner suggested reducing the bond amounts for Gitts Run Road Development from \$244,271.17 to \$51,774.93, and Yazoo Mills, Inc., from \$66,046.75 to \$7,260.00. The Committee recommended approving the reductions.

OAK HILL DRIVE (BERWICK TOWNSHIP): Engineer Bortner submitted an opinion of probable construction costs to complete the paving of Oak Hill Drive that extends into Berwick Township. The Committee recommended having a written agreement signed by both Penn and Berwick Townships prior to beginning the project.

STREETLIGHT AT 866 MCALLISTER STREET: Engineer Bortner reported he received the change authorization form from Met-Ed for the installation of a streetlamp at 866 McAllister Street. The Committee recommended moving forward.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street

SL22-14 – High Pointe at ROJEN Farms, Penn South S4
SL22-15 – WAWA Food Market & Fueling Station
SL23-01 - South Western School District

Engineer Bortner reported the South Western School District land development plan has been added, and the bond for Panther Cat, LLC has been received.

PENNSYLVANIA 811 SAFE DIGGING MONTH: Manager Rodgers reported she received a request from the Pennsylvania One Call System, Inc., for participation in their outreach campaign. They are requesting a resolution declaring April as “Pennsylvania 811 Safe Digging Month”. The Committee had no issues with the request.

MS4 UPDATE: Manager Rodgers reported the draft presentation for the Community Forum to be held on May 1, 2023, was received. A municipal staff training meeting will need to be held to meet the requirements for our annual MS4 report. Beth and Shawn are being trained to collect samples of our outfalls.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-07 Carroll County Christian Center, SL22-10 934 Baltimore Street-Cody Bentzel, SL22-11-Liberty Restoration & Construction, and SL22-15 WAWA Food Market & Fueling Station. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported work has begun stuffing the eggs for the Easter Egg Hunt, the Committee will meet at 5 pm prior to the April meeting to finish the eggs. She reported the 126 pickets for the Community Park have been delivered, and a decision for the placement location will need to be made. She repeated a final walk through of the park had taken place with DCNR, the final closeout report will be due in 60 days.

Commissioner Allison reported he had been approached for ideas involving the Township parks for a Boy Scout Eagle project. He requested the Committee to give some thought for service projects.

HANOVER AREA YWCA COMMUNITY PARK REQUEST: Manager Rodgers received a request dated March 1, 2023, from Hanover Area YWCA, to hold their end of year celebration at the Penn Township Community Park, Kids Kingdom Pavilion. The Committee had no issues, as long as they understand the playground will remain open to all visitors.

OTHER MATTERS: There were none.

CITIZEN’S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:12 p.m.

Respectfully submitted, Donna M. Sweeney, Township Secretary