

MINUTES
FINANCE COMMITTEE
DECEMBER 5, 2023

The Penn Township Finance Committee convened on Tuesday, December 5, 2023, at 7:00 p.m. Present were Chairman Black, Commissioners Brown, Elksnis and Heiland. Also present were WWTP Superintendent Lank and Township Secretary Sweeney. Commissioner Berlingo was present via cell phone and Manager Ledley was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Black announced that an executive session was held following the Public Works Committee Meeting on Monday, December 4, 2023. He also announced that the Board of Commissioners Reorganizational Meeting followed by the Public Safety, Public Works, Finance and Health & Sanitation Committee meetings will be held on Tuesday, January 2, 2024 beginning at 6 p.m. Commissioner Heiland announced that an executive session will be held following the Health and Sanitation Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the November 7, and November 15, 2023, Finance Committee Meetings were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2023 REVENUE AND EXPENSE REPORT: Chairman Black presented the revenue and expense report through November 30, 2023. The year-to-date revenue is 104.73% of what is budgeted, and expenses are at 72.10%.

CONSIDER FEE AND WAGE RESOLUTIONS FOR 2024: The Committee reviewed the resolutions for the fees and wages for next year. There is no increase in the fee schedule for 2024. The Committee continues to work on the wage resolution. The Committee recommended to add to the Board agenda.

CONSIDER ORDINANCES FOR THE 2024 BUDGET, MEETING TIME AND TAX RATE: The Committee reviewed the draft ordinances for the budget, meeting times and tax rate for next year. The Committee recommended starting at 6:00 p.m. for the months of January, August, and September when all four Committee meetings are held on the same evening. Commissioner Heiland announced that there will be no increase in the tax rate for the 6th year in a row. The Committee recommended approving the ordinances and the Township Secretary will prepare for advertisement.

CONSIDER A RESOLUTION TO REDUCE THE FIREMAN'S PENSION CONTRIBUTION FOR 2024: Chairman Black presented a resolution reducing the Fireman's Pension contribution for the year 2024. He reported that this is a result of the Firefighter's contract. The auditors will need a resolution each year when there is a change in the pension contributions. The committee recommended adopting the resolution.

CONSIDER A REQUEST FOR A WAIVER OF THE ZONING HEARING BOARD FEES: The Committee received a request dated November 29, 2023, from Daneil and Tanya Goldsmith for a waiver of the Zoning Hearing Board fees related to their application of a variance to relocate a shed. Mr. and Mrs. Goldsmith were not in attendance to discuss this request. The Committee stated that the fee is there to offset the cost of the employees' time, costs of the attorney and of advertisement. No such request has been granted in the past. The Committee recommended adding it to the Board agenda.

OTHER MATTERS: Commissioner Brown presented quotes for flooring proposals for several offices in the municipal and police department. Commissioner Heiland stated that this was previously discussed and has no issues. No decision was made.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Mr. Jack Corriere, 114 Oak Hill Circle, and Mr. William Bowman, 123 Oak Hill Drive had several questions regarding the proposed 2024 budget. The Committee addressed their inquiries.

The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary