

MINUTES
FINANCE COMMITTEE
NOVEMBER 1, 2022

The Penn Township Finance Committee convened on Tuesday, November 1, 2022, at 7:00 p.m. Present were Chairman Allison, Commissioners Berlingo, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Allison announced there was an executive session held following the October 17, 2022, Board of Commissioners meeting to discuss personnel and legal issues. Commissioner Heiland announced that an executive session will be held this evening following the Health and Sanitation Committee Meeting.

APPROVAL OF THE MINUTES: The minutes of the October 4th, October 12th, and October 24th, 2022, Finance Committee Meetings were approved as submitted.

CITIZEN'S COMMENTS: There were none.

SHENTEL COMMUNICATIONS PRESENTATION: Mr. Curt Kosko, presented an introduction of Shenandoah Cable Television (Shentel) and Glo Fiber with interest to serve the township with internet, video, and phone service. He reported the Virginia based company offers a 100% fiber network, with ultra-high speed symmetrical bandwidth. He stated benefits include a significant capital investment in the market, competitive rates, offering four levels of service with no contracts, business services and the company is a member of the Affordable Connectivity Program. He reported that the timeline would consist of sixty to ninety days of Municipal Engagement, Utility Engagement, and once a franchise agreement is awarded, construction would begin, lasting about twelve to eighteen months, prior to offering service to customers. The Committee thanked Mr. Kosko for the information.

2022 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through October 31, 2022. The year-to-date revenue is at 109.45% of what is budgeted, and expenses are at 65.49%. The general fund includes \$875,459 in ARP funds.

KNIGHTS OF COLUMBUS WAIVER REQUEST: The Committee received a request dated October 8, 2022, from The Knights of Columbus requesting a waiver to the sign permit fee to erect a banner on Baltimore Street. The Committee recommended approving the request.

RESOLUTION APPOINTING AUDITOR AND SETTING RATE OF COMPENSATION FOR 2022: Manager Rodgers presented a resolution appointing Smith Elliot Kearns & Company, LLC., as Township Auditor and setting the compensation for services rendered. She informed the Committee that this is the final year of the three-year

agreement and will need to go out for a request for proposal for next year. The Committee recommended adopting the resolution.

2023 BUDGET: Manager Rodgers presented a draft of the 2023 budget. She is continuing to work on the budget and is very close to having it balanced. Chairman Allison announced that there should be another Finance Budget meeting to discuss the budget and funds for the American Rescue Act. Manager Rodgers stated the first reading of the budget is scheduled for November 21, 2022. The Committee agreed to schedule the Finance Budget meeting on Monday, November 14, 2022, at 5:30 p.m. Manager Rodgers will have the meeting advertised.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
Mr. Jack Corriere, 114 Oak Hill Drive had questions regarding the budget and the use of the American Rescue Act Funds. Manager Rodgers addressed his questions.

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary