

MINUTES
FINANCE COMMITTEE
OCTOBER 5, 2021

The Penn Township Finance Committee convened on Tuesday, October 5, 2021, at 7:00 p.m. Present were Chairman Cromer, Commissioners Black, Brown, Elksnis, and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Commissioner Elksnis requested an executive session following the meetings this evening.

APPROVAL OF THE MINUTES: The minutes of the September 7, 2021, Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2021 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through September 30, 2021. The year to date revenue, which includes the American Rescue Plan deposit, is at 105.50% of what is budgeted and expenses are at 51.04%.

2022 BUDGET: Manager Rodgers began with the review of the 2022 revenue. Manager Rodgers began with the revenue for the general fund; she noted the projected budget shows no proposed tax increase, and does not reflect the American Rescue Funds. She received the latest assessment from York County on August 30th, and expects the number to increase slightly with the next assessment in November. The realty transfer tax has been kept the same, as there is no way to predict the housing market in the coming year. Earned income and local services tax has increased slightly. Earnings from temporary deposits have decreased greatly. The beverage license fees run July to July. Governor Wolf waived the liquor license fees for 2021. We did not receive February's revenue; however, the Township recently received the September revenue. The Pennsylvania State Association of Townships is trying to get the state to pay the monies owed to the municipalities because the state made a hundred percent more in alcohol revenue than they anticipated. State Police Reimbursement and the Fireman's Relief Grant have decreased slightly. Hopefully the Township will begin to see Fire Inspection fees, they did restart the inspections, but have now shut back down. The Township is starting to recoup some of the revenue from recyclables. The 904 Grant is high due to receiving 2020 grant funds, as well as a 902 grant that was received to reimburse the funds that were previously spent. Moving on to the Expenditures, under general government, the health insurance is showing a twenty percent increase, but it may be higher, we have yet to hear from our broker. No change in Financial Administration, Tax Collection and Legal. There is not much change in the Municipal Building, however there is \$60,000 in capital outlay for phone upgrades for the municipal building, police department, public works and the waste water treatment plant. The budget for Protective Inspection/Zoning has decreased slightly. Animal Control will be double in 2021, in the past; the fee was due in February, now they want the payment

prior to December 31st. Public Works recreation remains the same. Contributions remain the same as this year, and the borrowing for the Clover Lane Station is slightly higher. Under Contingency, Manager Rodgers reported that is used to help with payroll until the tax revenue begins to come in. Manager Rodgers stated that Engineer Bortner reviewed the Highway State Aid, but she reported that the state aid is slightly less from last year, but we did end up with slightly more revenue than planned.

PUC PUBLIC HEARING: Commissioner Heiland asked the Committee if Penn Township wanted to have a voice at the public meeting to be held in October regarding the proposed twenty-seven percent water increase by Hanover Borough for people outside of Hanover Borough. After discussion the conclusion was to encourage the citizens to attend.

CONSIDER A RESOLUTION AUTHORIZING A 457 PLAN FOR PUBLIC SAFETY EMPLOYEES: Manager Rodgers presented the Committee with a resolution for the adoption of a 457-pension plan for public safety employees with Englbert Financial Advisers. The committee recommending adopting the resolution.

OTHER MATTERS: Cindy Staley, 865 Hershey Heights Road, stated with the sale of the airport property off of Broadway, she hopes there is not a further increase in traffic on Broadway. Manager Rodgers reported to gain access to the roads, they will have to get a PennDot permit as they are both state roads.

Jack Corriere, 114 Oak Hill, had questions regarding the ARP funds and what have they been spent on, Commissioner Heiland reported that the township has received half the funds, and nothing has been spent as we are still receiving restrictive guidelines as to how it can be spent. Manager Rodgers reported that the recording process has already been moved out from this month to next year.

Bill Bowman, 123 Oak Hill, had questions regarding rumors of a traffic circle.

Lisa Runk, 211 High Street had questions regarding essential premium pay. Commissioner Cromer stated that no discussion has taken place. Manager Rodgers explained that there are too many people and how to regulate, track and prove who is entitled. The Board is going to look what will affect the most people, most likely infrastructure. The Board has a lot of discussions to be made, and to meet the criteria for the federal government.

Judy Sieg 853 Hershey Heights Road, inquired as to what is happening with the property that has sat vacant for two-three years where the pumping station is proposed to go. Commissioner Elksnis explained currently it is owned by an LLC that has gone bankrupt. The property has been condemned. Ms. Staley reported that there are contractors there that have laid mulch, power washed the home, and the driveway has been recently paved.

The meeting was adjourned at 7:42 p.m.

Respectfully submitted, Donna M. Sweeney, Township Secretary