

MINUTES  
PUBLIC WORKS COMMITTEE  
MARCH 6, 2007

The Penn Township Public Works Committee met in public session on Tuesday, March 6, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Stauffer, Klunk and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

CITIZEN COMMENTS: None.

PUBLIC WORKS FACILITY: Engineer Bortner stated that a walk through of the Public Works facility was held on February 21 and a punch list of items was prepared for each contractor.

CENTER STREET PROJECT UPDATE: Engineer Bortner and Manager Garvick presented a construction schedule for the Center Street project with the letting to be in December of 2008 and construction beginning in the Spring of 2009. The profile and grade of the road will be changed. The railroad companies will need to be contacted about work that may have to be performed at each crossing. The railroad negotiations will begin as soon as possible and they will affect the timeline of the project. The Township will have to negotiate an agreement with the railroad for the work that has to be done. The agreement with PENNDOT will then have to be amended so that the costs are split 80-20.

MORNINGSTAR DEVELOPMENT: Engineer Bortner stated that he and Manager Garvick met with Mummert Enterprises and Kinsley construction about the completion of Lexington and Astoria Drives in the Morningstar Development. The Township has received numerous complaints about the roads not being finished, as has the developer. The bond for the work expires in mid April. The Township has agreed to the extension of the bond through June 30th with all remaining work being completed by then. Kinsley Construction stated that the work could be completed by then without a problem.

TREE TRIMMING ORDINANCE: The Committee reviewed a tree trimming ordinance and recommended its adoption at the next Board of Commissioners meeting.

PORTABLE ON DEMAND STORAGE (PODS): The Committee reviewed an ordinance for the regulation of portable on demand storage units (PODS). The ordinance allows for the placement of the PODS for a maximum of thirty days with two extensions. The Committee recommended adopting it at the next Board of Commissioners meeting.

SIGN ORDINANCE: The Committee reviewed an ordinance for amending the sign ordinance with regards to pennants and streamers. There has been some concern about what is considered a streamer or pennant. The Committee recommended adopting the ordinance at the next Board of Commissioners meeting.

CHAD ECKERT FITNESS CAMP: The Committee received a request dated February 20, 2007 from Chad Eckert requesting to rent an area at the Community Park for a fitness camp for children ages 5 to 10. The youngsters will be charged for the activity. The Committee indicated that the Township has never rented or provided space at the park for a for-profit business and recommended denying this request.

EASTER EGG HUNT: Administrative Assistant Rodgers reported that the annual Easter Egg

Hunt would be held on Saturday, March 31, 2007 at the Community Park in conjunction with the Hanover Evening Sun. Registration would be held at 10:30 with a magic show lasting about an hour followed by the hunt. The Evening Sun would be providing the advertisement and the magician.

FIELD RENTAL: Administrative Assistant Rodgers reported that three of the four softball/baseball organizations returned their reservation requests with the conflicts worked out. The fourth organization did not respond so all the fields through mid June have been reserved with payment having been received. All applicants were sent a letter stating that the calendar needed to be returned by February 1<sup>st</sup> with payment for the field rentals due by February 15.

SNYDER'S ENTRANCE: Commissioner Klunk expressed concern about water lying on the road at the Snyder's of Hanover facility entrance and wanted PENNDOT contacted to help correct the problem. The same situation had occurred several years ago and it was felt that the trench/swale might be clogged with debris. Mr. Bortner indicated he would contact the state.

CARLISLE STREET WIDENING PLANS: Commissioner Heilman stated that he attended the PENNDOT informational open house regarding the Carlisle Street project. The project entails widening Carlisle St. to five lanes and will require additional rights-of-way from many of the businesses, which could affect parking and product placement. He also stated that during construction there might be problems with traffic congestion. In addition, there could be problems where the double lanes transition back into the single lane flows. The project is projected to be completed by 2011.

BLACK ROCK/GRANDVIEW: The Black Rock/Grandview/Breezewood project is still on schedule for a completion date of September 2007. Manager Garvick stated that he did not know who the successful bidder was on the project.

BUILDERS SHOW: Manager Garvick reminded the Committee that the Builders show would be opening on Wednesday.

JOINT BIDS: Manager Garvick reported that he would need to have three Commissioners available on March 28, 2007 to award the joint materials bids at the Hanover Borough Municipal building. The meeting begins at 7:30 p.m.

The meeting adjourned at 7:25 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager