

MINUTES
PUBLIC SAFETY COMMITTEE
OCTOBER 3, 2016

The Penn Township Public Safety Committee convened on Monday, October 3, 2016 at 7:00 P.M. Present were Chairman Felix and Commissioners Brown, Heilman, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Heilman announced an executive session to discuss personnel and possible land acquisition will be held following the Finance Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the September 6, 2016 Public Safety Committee minutes were approved as submitted.

CITIZEN'S COMMENTS: None.

HAWK HUSTLE 5K: The Committee received a letter dated September 26, 2016 from the Hanover Athletic Booster Club requesting to hold their seventh annual Hawk Hustle 5K on Saturday November 12, 2016. Chief Laughlin said the route will be the same as previous years. Chief Laughlin will send them a letter.

2017 NIGHT OUT: Police Chief Laughlin reported that there will be a Night Out meeting October 4, 2016 at 11:00 A.M. This is the first meeting with the Hanover Borough Police Department and a couple of local businesses to discuss the 2017 Night Out event. Commissioner Felix asked if any other Police Departments are involved and Chief Laughlin said they have not reached out to any departments except Hanover Borough at this point.

UPDATE ON NEW HIRE: Police Chief Laughlin reported that Bryan Wheeler has passed everything and his projected start date is October 31, 2016. He will be sworn in at 9:00 A.M. on October 31st. Commissioner Felix asked for an update on any other new hires. Chief Laughlin said he would like to discuss this with the Committee but does not plan on hiring another officer until July and he will use a new consortium list.

MEDIC 46 DISASTER & COMMAND TRAILER: Fire Chief Cromer reported that Hanover Hospital would like to donate their Medic 46 Disaster and Command Trailer to Penn Township, with the understanding that it be made available to the entire Hanover area. He handed out pictures of the trailer. He said it has been in service for quite a few years and is managed by the on-duty medic. With only one paramedic in the area it has been difficult for Hanover Hospital to put it in use. Chief Cromer discussed the trailer with the Penn Township and Hanover Borough Chiefs of Police and went over what it can be used for. Chief Cromer listed the equipment the trailer comes with. He said it can be used for large fires, police incidents, or as a temporary command post for fire or police. It could also be used as a rehab unit if the police have an incident with a gun. It would be housed at the Clover Lane fire station. Chief Cromer would do training with various departments in the area and it would be a shared piece of equipment that's licensed to Penn Township. Chief Cromer estimates the annual cost to be no more than the cost of the annual inspection because Municipal tags are

free. Chief Cromer said there will be minor cost to re-letter it but there may be grant money available to cover that expense. Commissioner Brown asked what vehicle will pull the trailer. Chief Cromer said there are two pick-up trucks that can pull it. Commissioner Felix asked who will pull it, EMS or Fire Department personnel. Chief Cromer said Fire Department. Commissioner Felix asked how quickly Hanover Hospital needs an answer. Chief Cromer said they are anxious to get rid of it. Commissioner Van de Castle asked if it will be stored inside and Chief Cromer said it's currently stored outside. Commissioner Brown said the driver pulling the trailer will need to be experienced in pulling something that large.

Manager Rodgers asked for clarification on what the trailer is used for. Chief Cromer said it will be used by the Fire Department and the Police Department. Manager Rodgers asked Emergency Management Coordinator Waltman if this would meet his needs for a mobile command center. EMC Waltman said it may but not necessarily if it doesn't meet the specifications.

Police Chief Laughlin said this trailer would have been helpful in past critical incidents. Presently there is a minimum hour and a half wait to get a mobile unit from York. It could be used as a command center in inclement weather. It won't be used on a daily basis but would be very useful when it's needed.

Commissioner Felix asked what Medic 46 used it for. Chief Cromer said fire and police incidents. It has medic equipment on it, but wasn't used specifically for medic incidents. He said it was used in the past for the Codorus Summer Blast. Commissioner Van de Castle asked if it was used in the fire by the Guthrie Memorial Library. Chief Cromer said they couldn't get it out for that but it would have been very helpful.

Commissioner Brown asked what the annual cost will be. Chief Cromer said the only annual upkeep will be the yearly inspection. It will require occasional maintenance such as new tires. There was discussion on whether or not the trailer is covered by the automobile pulling it or by a separate insurance policy. Commissioner Heilman asked where the trailer will be sent if the Township doesn't accept it. Chief Cromer said it will likely go out of the area. The Public Safety Chairman will further discuss the trailer with the Township Manager and make a decision prior to the October 17, 2016 Board of Commissioners meeting.

AERIAL TRUCK COMMITTEE: Fire Chief Cromer reported that the Aerial Truck Committee was unable to meet for a while. They are presently working on getting demonstrators to get some more ideas. He said demonstrators are difficult to get ahold of. At this point the Committee has narrowed down what they are looking for. They would like a truck that's one hundred plus feet long on a single axle. For maneuverability it will not be as large as the one we have now. It will still reach as high, but has a smaller cab and chassis. The Truck Committee is getting information out to manufacturers to see what they offer. There was discussion about buying from Costars versus buying directly from the manufacturer. Commissioner Heilman asked how long it will take to get a truck once a bid is awarded. Chief Cromer said eleven to twelve months from the time a contract is awarded.

ADAPTIVE TRAFFIC SIGNALS: Manager Rodgers reported that Penn DOT provided the Township with five agreements for adaptive traffic signals. Hanover Borough received a grant for adaptive signals and they need to install five in Penn Township with one in Conewago Township for the system to work properly. The project is scheduled to be bid in spring of 2017. Commissioner Klunk said his research showed that Penn DOT expects to begin work on June 19, 2017. He said the lights are being installed in a lot of places. Manager Rodgers explained that the adaptive signals will be interconnected. She said she

asked about installing cameras on these lights but there has been no response yet. The Committee recommended approving the agreements for installing the adaptive signals.

TRICK OR TREAT & HALLOWEEN PARADE REMINDER: Police Chief Laughlin reminded the Committee that Trick or Treat night will be Tuesday, October 25, 2016 and the Halloween Parade will be Thursday, October 27, 2016.

HANOVER PUBLIC SCHOOL DISTRICT HOMECOMING PARADE: Police Chief Laughlin reported that Hanover Public School District contacted him to request McAllister Street be closed on October 14, 2016 for their Homecoming Parade. It will need to be closed from 6:00 to 6:30 P.M. This is the same as past years.

FIRING RANGE: Police Chief Laughlin said the Firing Range has always had certain hours Monday thru Sunday. He would like to do dim-light training when it's dark out. They generally shoot until 11:00 P.M. during this training. He said no one has ever called to complain about the late night shooting, but he would like to know if the Committee is comfortable with this. Commissioner Klunk said he's never heard late night shooting from his home. Chief Laughlin said the Range hours on Sunday are 12:00 to Sunset and asked if this is acceptable. He said they try not to train on Saturday and Sunday but it's good to have the option in the event scheduling requires it. The Committee agreed to the recommended hours.

YORK SPCA CARE & HOUSING AGREEMENT: Manager Rodgers reported that the York County SPCA Care & Housing Agreement was received today. The cost of \$7806 is the same as previous years because it's based on the last census data. Commissioner Brown asked if there are additional fees for other services. Manager Rodgers did not know because the Township hasn't used the services. Police Chief Laughlin said they try to use Klugh Animal Control whenever possible. He said they would only call SPCA if Klugh were unavailable. He can't recall the last time SPCA was called but they do refer people to them. Commissioner Klunk said we have to have a Care & Housing Agreement. Commissioner Heilman said he has had to call York SPCA for an incident in his neighborhood and they were very responsive. He asked if we can get a report from SPCA of how many incidents they've responded to in Penn Township. Manager Rodgers will request a report.

CITIZEN'S COMMENTS: None.

The meeting was adjourned at 7:37 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary