

MINUTES
PUBLIC SAFETY COMMITTEE
APRIL 4, 2016

The Penn Township Public Safety Committee convened on Monday, April 4, 2016 at 7:00 P.M. Present were Chairman Felix and Commissioners Klunk, Brown, Van de Castle, and Heilman. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix announced that an executive session to discuss personnel would be held following the Finance Committee meeting.

APPROVAL OF MINUTES: The minutes of the March 7, 2016 Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

RESOLUTION TO SHRED POLICE FILES: Police Chief Laughlin reported that a list of documents was given to Manager Rodgers and a resolution was prepared to authorize the shredding of police files during the April 23, 2016 shredding event. The Committee recommended adopting the resolution.

POLICE INTERN: Police Chief Laughlin reported that several applications were received for an unpaid summer internship with the police department. After interviews, the top candidate is Laken Bull who is a Junior at York College where she's studying criminal justice. She needs a one hundred-twenty hour internship to complete her education requirement. She will begin around Memorial Day and work for a few weeks. She will be given the opportunity to participate in all aspects of police work. Ms. Bull is a local woman who graduated from South Western and meets all of the department's rules and regulations for an intern. Commissioner Van de Castle asked if our interns are hired as Penn Township officers after they graduate. Chief Laughlin responded that Penn Township interns are often hired by other departments and have been hired here at the Township as well. Sergeant Shearer is in charge of the internship program and treats interns as any normal probationary officer while they're here. The Committee recommended approval.

ST. JOSEPH TRAFFIC STUDY: Police Chief Laughlin reported on the expansion of St. Joseph's school and cemetery. After reviewing the plans he feels that a traffic study will be beneficial. Chief Laughlin believes that a request will be submitted asking for a waiver of the traffic study. They will be bringing the students from Baltimore Street out to Grandview Road. There is a crosswalk across Grandview Road at the middle entrance to the church. There are two Crosswalk and two School signs going East and West. With the increase in school traffic the current crosswalk is in dire need of being upgraded. The traffic study per section 404 of the Subdivision and Land Development Ordinance requires a report on the existing proposed site usage and details current

traffic, expected traffic, and expected problems. It requires a description of proposed improvements to remedy any deficiencies. Chief Laughlin stated when considering a waiver of the traffic study the Committee should also consider whether or not it will be necessary to add No Parking on parts of Grandview Road. There may be traffic lined up on the roadway during peak times for the school. Commissioner Felix asked what would happen if the school wants to install flashing lights later on. Chief Laughlin responded that the installation of those lights will require a state mandated traffic study. Completing the traffic study now will be helpful in the event that they do want to use the flashing lights. Commissioner Brown asked what the timeline is for St. Joseph's. Commissioner Klunk responded that the plan is just beginning the process. The waiver will go before the Planning Commission on April 7, 2016.

JULY 4TH FIREWORKS: Manager Rodgers read a letter dated February 8, 2016 from the Hanover Borough concerning Hanover's July 4th Liberty Day Celebration. They are requesting their usual assistance for the 10K Road Race held in the morning and the fireworks held in the evening. The fireworks may not take place this year, but were included in the letter. The race will run along portions of Fame Ave, Gitts Run Road, Karen Lane, and Wilson Avenue. Commissioner Felix stated that he is ok with this as long as there are no objections from Police Chief Laughlin or Fire Chief Cromer and there were none. The Committee recommended approval.

OTHER MATTERS: None

CITIZEN'S QUESTIONS: None

The meeting adjourned at 7:15 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary