

**MINUTES  
BOARD OF COMMISSIONER'S PUBLIC MEETING  
FEBRUARY 1, 2016**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a special session on Monday, February 1, 2016 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 P.M. with a roll call of members. Present were commissioners Heilman, Van de Castle, Felix, Brown, and Klunk. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, and Township Secretary Hallett.

**ANNOUNCEMENTS:** Commissioner Klunk read the announcement of the executive session held following the Board of Commissioners meeting on January 18, 2016.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** None

**DECLARATION OF DISASTER EMERGENCY:**

Commissioners Felix/Brown stated, pursuant to the provisions of the Pennsylvania Emergency Management Service Code, it is moved to declare a disaster emergency for January 22-24, 2016. They further moved to authorize the Township Manager to make application for state and federal reimbursement of all eligible snow removal expenses associated with the snowstorm events occurring on the above referenced dates. Motion carried unanimously.

**OTHER BUSINESS:** None

**QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:** None

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:06 P.M.

Respectfully submitted,

Angela Hallett  
Township Secretary