

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
NOVEMBER 16, 2015**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, November 16, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Goldsmith, Heilman and Klunk. Commissioner Prieber was absent with notice. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Engineer Bortner, Zoning Officer Swanner, and Administrative Assistant Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the October 19 and October 20, 2015 Board of Commissioners meetings were approved as submitted.

PERSONS TO BE HEARD – CITIZENS COMMENTS:

Gary Laird with the Hanover Chamber of Commerce thanked the Board for renewing Penn Township's membership in the Chamber for 2016. He met with Manager Rodgers previously to discuss ways that the Chamber can continue to support the Board's efforts and offered to help in any way that he can. Mr. Laird also thanked the Board on behalf of the Hanover YMCA for the successful Half Marathon on October 4, 2015. He said the race was very successful and they had two hundred and thirty runners, which is outstanding for a first time event of this nature. It also brought people in from outside of the area. Commissioner Felix thanked Mr. Laird for coming and stated that we are looking forward to next year's marathon.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety Committee – Commissioner Klunk:

Commissioners Klunk/Goldsmith moved to adopt Ordinance 783 authorizing an agreement between Penn Township and Hanover Borough to provide Deputy Fire Chief services. Motion carried 4-0 on a roll call vote.

Commissioners Klunk/Goldsmith moved to approve the York County SPCA Animal Care and Housing Agreement for 2016. Motion carried unanimously.

Commissioner Klunk/Goldsmith moved to continue discussion with Hanover Borough to consider consolidating or merging the fire departments. Motion carried unanimously.

Personnel Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to accept the resignation of Michael Brown from the Zoning Hearing Board effective December 31, 2015. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$872,773.41. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution number 857 appointing Rager, Lehman, & Houck, PC as Township auditor for the audit year ending 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated October 7, 2015 from Hanover West Manheim Township Lions Club for a waiver of the permit fees associated with their annual Christmas tree sale. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated October 15, 2015 from Mason Dixon Credo for a waiver of permit fees to advertise a retreat held at Penn Grove Retreat Center. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to not approve an agreement with York County Economic Alliance for services during 2016 and 2017. Motion carried unanimously.

Commissioner Heilman gave the first reading of the 2016 budget. He reported that the General Fund is balanced with \$10,580,345 in revenue and expenditures. Commissioner Heilman reported that the Highway Aid Fund is balanced with \$818,072 in revenue and expenditures and the Sewer Fund is balanced with \$6,976,856 in revenue and expenditures. The budget will be presented for public display on

December 8, 2015. Commissioner Felix stated that this year's first reading went very well and congratulated Manager Rodgers on her efforts.

Public Works – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report

Commissioners Goldsmith/Klunk moved to adopt Ordinance 782 the Floodplain Ordinance. Motion carried 4-0 on a roll call vote.

Commissioners Goldsmith/Klunk moved to deny a request dated October 19, 2015 from Wreaths Across America for a sign variance. Motion carried unanimously.

Planning and Recreation – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Heilman moved to deny a request dated October 8, 2015 from D&R Bean for a waiver of stormwater management requirements at 25 Industrial Drive. Motion carried unanimously.

Commissioners Klunk/Heilman moved to approve a request dated October 8, 2015 from D&R Bean for a three year waiver of landscaping and bufferyard requirements at 25 Industrial Drive. Motion carried unanimously.

The following subdivision and land development plan was formally filed:

P15 - 16 – Heights Avenue

Commissioners Klunk/Heilman moved to approve the following subdivision and land development plan:

P15 - 03 – Aquaphoenix
Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on February 15, 2016:

P01 - 28 - High Point at Rojen Farms
P03 - 30 - Mustang Pointe
P15 - 13 – Hanover Wesleyan Church
Motion carried unanimously.

Health and Sanitation – Commissioner Klunk:

Commissioners Klunk/Heilman moved to deny a request dated October 8, 2015 from D&R Bean for a ten year installment plan to pay for EDU's. Motion carried unanimously.

MANAGER'S REPORT: There were no additions or corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZENS QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Felix/Klunk moved for adjournment at approximately 7:20 P.M. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Administrative Assistant