

**MINUTES
BOARD OF COMMISSIONER PUBLIC MEETING
AUGUST 15, 2016**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 15, 2016 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 P.M. Present were Commissioners Brown, Heilman, Felix, Klunk, and Van de Castle. Also present were Solicitor Evans, Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Township Engineer Bortner, Zoning Officer Swanner, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the July 18, 2016 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$720,261.01. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Safety – Commissioner Felix:

Commissioner Felix had nothing to report.

Public Works – Commissioner Klunk:

There were no changes or additions to the Engineer's Report.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Van de Castle moved to deny a request dated July 14, 2016 from Sharrah Design Group for a waiver to the stormwater management requirements for use of an alternate fence enclosure around open top stormwater management facilities for High Pointe at Rojen Farms. Motion carried unanimously.

Commissioner Klunk/Brown moved to accept a proposal from Spencer Painting and Deck Care LLC for sealing the Creative Playground. They further authorized the Township Manager to execute all documents for the project. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following plans were formally filed:

P16-10 – Michael S. & Christine L. Cooper
P16-11 – Mustang Heights

Commissioners Klunk/Brown moved to approve the following extension requests, to expire November 21, 2016:

P01-28 – High Pointe at Rojen Farms
P03-30 – Mustang Pointe
P15-13 – Hanover Wesleyan Church, with the condition that no more extensions will be granted.
P16-06 – Brookside Heights-Phase 3
Motion carried unanimously.

Health & Sanitation – Commissioner Van de Castle:

Commissioners Van de Castle/Felix moved to accept a professional engineering services proposal dated July 8, 2016 from GHD for the Industrial Park Pumping Station gravity connector. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to accept a professional engineering services proposal dated July 8, 2016 from GHD for the Oak Hills, Hershey Heights, and Broadway sanitary sewer extension design. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to accept a professional engineering services proposal dated July 8, 2016 from Aquatic Resource Restoration Company for streambank restoration on an unnamed tributary at Center Street. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to accept a professional engineering services proposal dated July 8, 2016 from Aquatic Resource Restoration Company for streambank restoration at Homewood at Plum Creek. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to approve change order No. 1 from E.K. Services Inc. in the amount of \$-27,198.75 for the Colonial Hills Force Main Relocation. They further authorized the Township Manager to execute all documents for the change order. Motion carried unanimously.

MANAGER'S REPORT:

There were no changes or additions to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:08 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary