

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
APRIL 18, 2016**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, April 18, 2016 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 P.M. Present were Commissioners Brown, Heilman, Felix, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Solicitor Tilley, Police Chief Laughlin, Fire Chief Cromer, Zoning Officer Swanner, Township Engineer Bortner, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the March 21, 2016 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

Charles Courtney, Mcnees, Wallace & Nurick, LLC, representing South Hanover Shopping Center, was present to address a land development waiver. In 2008, when the South Hanover Shopping Center plan was approved, there were two out building areas along Baltimore Street that were not yet occupied. One was designated as a bank and the other as a restaurant. Because they were not aware of what tenants may be interested, a note was inserted on the plan stating that changes to the building area were subject to finalization of tenants. There were limitations to the changes that could be made including the restaurant not being more than three thousand five hundred square feet and the same access and circulation needing to be maintained. Auto Zone was eventually put in where the bank building had been proposed. Burger King is interested in the restaurant pad. The Burger King building is just under three thousand square feet and the access and circulation are the same. Attorney Courtney stated they understand the desire and need for the staff to have a plan to review and inspect against. Mr. Courtney stated that there are some slight changes to the approved plan

and the property owners realize the Township needs to know what they are inspecting. They are asking that the waiver be approved with the plan that was presented on April 7, 2016. This will allow the Township a document to inspect against and they are also willing to bond any required improvements.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Health & Sanitation – Commissioner Van de Castle:

Commissioners Van de Castle/Felix moved to adopt Resolution No. 870, Penn Township's Act 537 Sewage Facilities Plan. Motion carried unanimously.

Public Safety – Commissioner Felix:

Commissioners Felix/Klunk moved to appoint Laken Bull as a student intern for the Police Department during the summer of 2016. Motion carried unanimously.

Commissioners Felix/Klunk moved to approve a request dated February 8, 2016, from the Hanover Fire Department for use of Penn Township's Fire Police and Ambulance during the Liberty Day Festivities. Motion carried unanimously.

Commissioners Felix/Klunk moved to adopt Resolution No. 869, authorizing the disposition of Municipal records in accordance with the Historical and Museum Commission Act 428 of 1968. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,022,898.21. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated March 9, 2016 from Hanover Lions Club for a waiver of the permit fees to advertise their chicken barbecue to be held May 14, 2016. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated March 15, 2016 from the Jefferson Carnival Committee for a waiver of the permit fees to advertise their annual carnival to be held July 18th through July 23rd, 2016. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 868, designating the Township Manager to execute documents concerning Winter Storm Jonas. Motion carried unanimously.

Commissioners Brown/Klunk moved to award the Municipal Building Lighting Upgrade bid to Pro Electric, LLC, of York, PA for a bid price of \$109,988. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Works – Commissioner Klunk:

There were no changes or additions to the Engineer's Report.

Commissioners Klunk/Van de Castle moved to accept the CS Davidson proposal for the Flickinger Road Culvert repairs. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to award the 2002 Sterling L8500 Dump Truck bid to Karl White of Perkasio, PA for a bid price of \$28,000. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Brown moved to approve a request dated March 14, 2016 from Hanover Land Services for a waiver of the land development requirements for Schindler Elevator. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve a request dated March 11, 2016 from GHI Engineers & Surveyors on behalf of St. Joseph Catholic Church for a waiver of the Penn Township subdivision and land development ordinance, specifically Section 605, Streetscape Bufferyard. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to deny a request dated March 11, 2016 from GHI Engineers & Surveyors on behalf of St. Joseph Catholic Church for a waiver of the Penn Township subdivision and land development ordinance, specifically Section 404, Traffic Study. Motion carried unanimously.

Commissioners Klunk/Brown moved to approve a request dated March 21, 2016 from Hanover Real Estate Partners, LLC for a waiver of land development requirements for the property located at 348 Poplar Street. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve a request dated April 4, 2016 from Light-Heigel & Associates for a waiver of land development requirements for Burger King with the following stipulation: The plan that was submitted by Light-Heigel & Associates on April 7, 2016 designed by Omni Consulting services shall be the plan that is constructed. The plan is designated as Project Number 16.205 and Site Plan C.30. After discussion the motion carried on a 4-1 vote with Commissioner Felix casting the dissenting vote.

The following land development plans were formally filed:
P16-04 – McDonald's Drive-Thru & ADA Upgrades

P16-05 – St. Joseph Catholic Church
P16-06 – Brookside Heights Phase III

Commissioners Klunk/Brown moved to approve the following land development plans:

P14-08 – Brookside Heights Phase II
P16-03 – Martins Ridge Subdivision Lots 22 & 29
P16-04 – McDonald's Drive-Thru & ADA Upgrades
Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve the following extension request, to expire July 18, 2016:

P04-25 – South Heights
Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS:

After discussion, Commissioners Klunk/Felix moved to nominate Commissioner Heilman to ride in the Memorial Day Parade. Motion carried.

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Van de Castle/Brown moved for adjournment at approximately 7:19 P.M. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary