

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
MARCH 21, 2016**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, March 21, 2016 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 P.M. Present were Commissioners Heilman, Felix, Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Solicitor Tilley, Police Chief Laughlin, Zoning Officer Swanner, Township Engineer Bortner, and Township Secretary Hallett.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Heilman announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the February 15, 2016 Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD – CITIZEN’S COMMENTS:**           None

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

**Public Safety – Commissioner Felix:**

Commissioner Felix and Police Chief Laughlin announced the promotion of Travis Shearer from patrolman to probationary sergeant effective April 1, 2016. They then presented him with his sergeant’s badge. Commissioner Felix congratulated Travis Shearer and his family.

Commissioner Felix presented a Resolution of Recognition to Officer Steve Gebhart, Jr in honor of his receiving the Red Cross Law Enforcement Award for 2015 while responding to the 800 Block of West Alvin Street on May 29, 2015 wherein he

assisted in saving the life of an unconscious man. Officer Michael Gessner, who was not present, also received a Resolution of Recognition for the events of May 29, 2015.

Health & Sanitation – Commissioner Van de Castle:

Commissioners Van de Castle/Klunk moved to award the Mullertown Pump Station general construction bid to 4M Construction Services of Mifflington, PA for a bid price of \$355,302. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to award the Mullertown Pump Station electrical bid to Pumping Solutions Inc, of York Springs, PA for a bid price of \$35,600. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Brown moved to approve a request dated January 29, 2016 from Hanover Land Services for a modification to utilize a different vertical datum on the Heights Avenue, LLC. Land Development Plan. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to set the bond amounts for Breezewood Drive at \$15,415.60, ConAgra Foods Containment Project at \$300,190, Heights Avenue LLC at \$54,840.50, and Pinebrook Phase II at \$243,323.30. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P16-03 – Martins Ridge Subdivision lots 22 & 29

Commissioners Klunk/Van de Castle moved to approve the following land development plans:

P04-26 – Stonewicke  
P16-01 – The DeVan Farm Lot 1  
P16-02 – Containment Project (ConAgra Foods)  
Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve the following extension requests, to expire June 20, 2016:

P15-14 – Hanover Storage, LLC.  
P15-17 – Pinebrook Phase II  
Motion carried unanimously.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Brown moved to approve the Play by Design audit proposal and authorize an inspection of the Kid's Kingdom creative playground. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/ Klunk moved to reappoint Henry Senatore to the Planning Commission said term to expire May 2020. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,455,255.19. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated February 9, 2016 from the Hanover Exchange Club for a waiver of fees associated with their Home & Garden Show held March 10 – March 12, 2016 and the Evening of Comedy & Magic event to be held April 15, 2016. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated February 22, 2016 from South Western High School Bands for a waiver of fees associated with their annual Spring Market Place Community Yard Sale to be held April 16, 2016. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated February 22, 2016 from Mason Dixon Credo for a waiver of fees associated with a retreat to be held April 28 – May 1, 2016. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 867, authorizing the advertisement and the public sale of excess public works equipment. Motion carried unanimously.

Commissioners Brown/Klunk moved to accept the Citizen Serve service agreement for the purchase of permitting software. Motion carried unanimously.

**MANAGER'S REPORT:**

There were no additions or changes to the manager's report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** None.

**QUESTIONS FROM THE PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:15 P.M. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett  
Township Secretary



## RESOLUTION OF RECOGNITION



WHEREAS, the Board of Commissioners of Penn Township, York County, Pennsylvania, congratulates **Officer Steve Gebhart, Jr.** upon the special occasion of receiving the American Red Cross Law Enforcement Award for 2015; and

WHEREAS, **Steve Gebhart, Jr.** is a police officer for the Township of Penn Police Department; and

WHEREAS, On May 29, 2015 **Officer Steve Gebhart, Jr.** responded to the 800 block of West Alvin Street, and

WHEREAS, upon arrival found thick heavy smoke pouring out of the building; and

WHEREAS, without regard for his safety, he entered the building to help Officer Michael Gessner; and

WHEREAS, **Officer Steve Gebhart, Jr** with the help of Officer Michael Gessner carried the male outside to safety; and

WHEREAS, **Officer Steve Gebhart, Jr** rendered first aid to the male;

NOW THEREFORE, Be It Resolved, that the Penn Township Board of Commissioners recognizes the lifesaving efforts of **Officer Steve Gebhart, Jr.** and the recognition bestowed upon him by the American Red Cross; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be attached to and become a part of the minutes of this meeting as a permanent document which will reflect in the history of Penn Township.

RESOLVED, this 21<sup>st</sup> day of March 2016.

By: Phillip W. Heilman  
Phillip W. Heilman, President

Attest: Angela M. Hallett  
Angela M. Hallett, Secretary



## RESOLUTION OF RECOGNITION

WHEREAS, the Board of Commissioners of Penn Township, York County, Pennsylvania, congratulates **Officer Michael Gessner** upon the special occasion of receiving the American Red Cross Law Enforcement Award for 2015; and

WHEREAS, **Michael Gessner** is a police officer for the Township of Penn Police Department; and

WHEREAS, On May 29, 2015 **Officer Michael Gessner** responded to the 800 block of West Alvin Street, and

WHEREAS, upon arrival found thick heavy smoke pouring out of the building; and

WHEREAS, without regard for his safety, he entered the building to check for occupants that could not evacuate on their own; and

WHEREAS, **Officer Michael Gessner** located an unconscious adult male laying just inside an open door to the apartment where the fire originated; and

WHEREAS, **Officer Michael Gessner** with the help of Officer Steve Gebhart carried the male outside to safety; and

WHEREAS, **Officer Michael Gessner** returned inside the building to look for other occupants;

WHEREAS, heavy smoke forced **Officer Michael Gessner** to abandon his search as the fire department arrived and took over;

NOW THEREFORE, Be It Resolved, that the Penn Township Board of Commissioners recognizes the lifesaving efforts of **Officer Michael Gessner** and the recognition bestowed upon him by the American Red Cross; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be attached to and become a part of the minutes of this meeting as a permanent document which will reflect in the history of Penn Township.

RESOLVED, this 21<sup>st</sup> day of March 2016.

By: Phillip W. Heilman  
Phillip W. Heilman, President

Attest: Angela M. Hallett  
Angela M. Hallett, Secretary