

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
DECEMBER 21, 2015**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 21, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. Present were Commissioners Felix, Goldsmith, Klunk and Prieber. Commissioner Heilman was absent with notice. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Zoning Officer Swanner, Township Engineer Bortner, and Administrative Assistant Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the November 16, 2015 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:           None

PUBLIC HEARING – 2016 BUDGET

Commissioner Klunk stated that the 2016 budget shows no tax increase and there is also no increase in garbage bags or sewage fees. He believes this is good due to Governor Wolf trying to push through various tax increases for 2016, which he does not agree with and feels to be irresponsible. Additionally there is a tax increase at the county level and the school district level. Commissioner Klunk pointed out that expenses continue to go up, especially health care, which may make a tax increase necessary in future years.

Mike Baker, 1030 Friar Run Road, was present and wished to acknowledge and give thanks that there is no tax increase in 2016. Mr. Baker stated that overall Penn Township is well maintained, effective in service and all of the employees that he has

come in contact with have been professional and knowledgeable. Mr. Baker commented that the budget available for review is very generic and fails to provide the public with details necessary to make a full analysis. After reviewing budgets from other municipalities he noted that Penn Township's budget could benefit from showing previous years' numbers in addition to proposed numbers. He shared a proposed budget from another municipality for the Board to review and recommended that the Board consider using a similar format in the future. Mr. Baker also believes that sharing the total number of employees rather than only the salary total would be beneficial for analysis purposes.

Mr. Baker questioned the cost of renting a line painter each year. He shared some purchasing options and prices with the Board for consideration. Line painters run between \$10,000 and \$12,000 to purchase and Mr. Baker does not see the advantage in renting one for \$5,000 rather than purchasing. He conceded that he does not have all of the details that went into this decision but would still ask the Board to consider purchasing. He also noted that \$54,000 in legal fees seems a bit high for a township this size, but again he does not have all the details.

Mr. Baker noted that the contingency is roughly ten percent of the budget and he feels this is good due to the lack of an approved state budget at this time. Mr. Baker expressed concern that the cost to clean square footage seemed high for facilities this size.

Mr. Baker asked who the Township is renting fire hydrants from. Commissioner Felix responded that we rent from Hanover Borough. Mr. Baker shared concern with whether the obvious growth in homes in Penn Township would lead to an increase in taxes or if the new homes would pay for themselves through property taxes.

Commissioner Felix thanked Mr. Baker for taking the time to come in and share his concerns.

Commissioners Klunk/Prieber moved to adopt Ordinance No. 784, the 2016 budget. Motion carried 3-1 on a roll call vote with Commissioner Felix casting the dissenting vote.

Commissioners Klunk/Prieber moved to adopt Ordinance No. 785, setting the real estate tax rate for 2016 at 3.85 mills. Motion carried 3-1 on a roll call vote with Commissioner Felix casting the dissenting vote.

Commissioners Klunk/Prieber moved that the Township Manager be authorized to balance the 2015 funds by transferring surplus funds to those accounts showing deficits. Motion carried unanimously.

## **TOWNSHIP REPORTS – STANDING COMMITTEES:**

Public Safety Committee – Commissioner Prieber:

Commissioners Prieber/Goldsmith moved to appoint Clement Neiderer and Jason Fisher as members of the Penn Township fire police. Motion carried unanimously.

Personnel – Commissioner Prieber:

Commissioners Prieber/Goldsmith moved to accept the resignations of William Woodward and Ray Van de Castle from the Planning Commission effective December 31, 2015. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to adopt Resolution No. 861 appointing William Woodward to the Zoning Hearing Board. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to reappoint Douglas Stambaugh, GHI Inc., as the Township Sewage Enforcement Officer. They further moved that Douglas Barmoy and Reginald Baugher, Hanover Land Services, be appointed as the Township alternate Sewage Enforcement Officers. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to appoint Jason Cromer as the Assistant Fire Chief. Motion carried unanimously.

Finance Committee – Commissioner Klunk:

Commissioners Klunk/Prieber moved to approve Township warrants in the amount of \$2,010,925.30. Motion carried unanimously.

Commissioners Klunk/Prieber moved to adopt Resolution No. 858 providing a schedule of fees for permits and services. Motion carried unanimously.

Commissioners Klunk/Prieber moved to ratify the stay of sheriff's sale scheduled for December 7, 2015 for Mummert Enterprises. The Board retains the right to have the sale rescheduled if the Township does not receive payment by January 4, 2016. Motion carried unanimously.

Commissioners Klunk/Prieber moved to adopt Resolution No. 859 fixing rates of pay and various benefits for management and non-uniformed employees of Penn Township for the calendar year 2016. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a bond reduction for Brookside Heights Phase I from \$210,444.30 to \$158,964.30. Motion carried unanimously.

Commissioners Klunk/Prieber moved to set the bond amount for Brookside Heights Phase II at \$90,271.53. Motion carried unanimously.

Commissioners Klunk/Prieber moved to accept the Highmark health insurance renewal for 2016. Motion carried unanimously.

Commissioners Klunk/Prieber moved to accept the workers compensation renewal for 2016. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request from York County Youth Aid Panel for a waiver of rental fees for use of the community room in 2016. Motion carried unanimously.

Public Works – Commissioner Goldsmith:

There were no additions or changes to the Engineer’s Report.

Commissioners Goldsmith/Klunk moved to adopt Resolution No. 860 authorizing the advertisement and sale of excess Public Works equipment. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

There were no additions or changes to the Zoning Officer’s Report.

Commissioners Klunk/Prieber moved to adopt Resolution No. 862 authorizing the implementation of zoning updates between the Township of Penn and the Borough of Hanover. Motion carried unanimously.

The following land development plans were formally filed:

P15-17 – Pinebrook Phase II

There were no subdivision and land development plans to approve/disapprove.

Commissioners Klunk/Prieber moved to approve the following extension requests:

P15-14 – Hanover Storage LLC to expire March 21, 2016

P15-15 – D&R Bean LLC to expire February 15, 2016.

Motion carried unanimously.

Health & Sanitation – Commissioner Klunk: No report.

MANAGER’S REPORT: There were no additions or changes to this report.

OLD BUSINESS: None

NEW BUSINESS:

Commissioners Klunk/Goldsmith moved to adopt Ordinance No. 786 establishing the time and place of the regular meetings of the Board of Commissioners. Motion carried 3-1 on a roll call vote with Commissioner Prieber casting the dissenting vote.

Presentation of Plaques – Commissioner Felix:

Commissioner Felix presented, with great pride and regret, a plaque to Commissioner Goldsmith in recognition of eight years of service on the Penn Township Board of Commissioners. The plaque was inscribed as follows:

In recognition of dedicated service as a Commissioner of the Township of Penn from 2008 – 2015.

Commissioner Felix presented, with great pride and regret, a plaque to Commissioner Prieber in recognition of eight years of service on the Penn Township Board of Commissioners. The plaque was inscribed as follows:

In recognition of dedicated service as a Commissioner of the Township of Penn from 2008 – 2015. President 2009 – 2011.

PERSON'S TO BE HEARD/CITIZEN'S COMMENTS:

Mike Baker, 1030 Friar Run Road, stated that a year ago he approached the Board about a regional firing range; however, the cost of that was prohibitive. This year he presented an alternate proposal for an open pistol range. Mr. Baker handed out information to each of the Commissioners and asked that they contact him after they've had time to review and consider his proposal. He would like to ask a Boy Scout Troop and a couple other organizations to assist in funding this so that there will be no cost to Penn Township. Commissioner Felix advised Mr. Baker that the information would be reviewed as well as passed to the new Board members and the Solicitor.

QUESTIONS FROM THE PRESS:       None

ADJOURNMENT:

There being no further business to come before the Board of Commissioners Prieber/Goldsmith moved for adjournment at approximately 7:20 P.M. Motion carried unanimously.

Respectfully Submitted,

Angela M. Hallett  
Administrative Assistant

