

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
NOVEMBER 17, 2014**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, November 17, 2014 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk and Prieber. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Township Manager Garvick, Assistant Township Manager Rodgers, Administrative Assistant Miller, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the October 20, 2014 meeting of the Board of Commissioners were approved as submitted.

**PERSONS TO BE HEARD - CITIZENS COMMENTS:** None.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

Public Safety Committee - Commissioner Prieber: No report.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Klunk moved to appoint Officer Travis Berwager from probationary patrolman to patrolman effective November 21, 2014. Motion carried unanimously.

Commissioners Heilman/Klunk moved to accept with regret the resignation of David Quinn from the Planning Commission effective December 31, 2014. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve Township warrants in the amount of \$1,433,951.13. Motion carried unanimously, with Commissioner Klunk abstaining from

warrants for vendor number 60.

Commissioner Heilman gave the first reading of the 2015 budget. He reported that the Highway Aid Fund is balanced with \$673,218 in revenues and expenditures and the Sewer Revenue Fund is balanced with \$7,175,677 in revenues and expenditures. He stated the projected General Fund revenue is \$9,832,250 with projected expenses being \$11,159,206. The Commissioners are looking to slightly increase the tax revenue. He reported the Finance Committee is meeting on November 25, 2014 to review the 2015 General Fund budget and requested all department heads re-review their 2015 budget proposals.

Public Works Committee – Commissioner Prieber:

There were no additions or changes to the Engineer’s Report.

On Friday, November 14, 2014 the following bids were opened and publicly read aloud by Joel Kostelac from GHD for the Moore Drive culvert replacement:

<u>Bidder</u>	<u>Amount</u>
Clearwater Construction, Inc.	\$139,590.00
DOLI Construction Corporation	\$117,186.00
Farhat Excavating	\$146,200.00
J.A. Myers Building Development, Inc.	\$154,664.00
York County Paving	\$132,400.70
Kinsley Construction, Inc.	\$107,325.82

Commissioners Prieber/Heilman moved to award the Moore Drive culvert replacement bid to Kinsley Construction, Inc. of York, PA for a bid price of \$107,325.82. Motion carried unanimously.

Commissioners Prieber/Heilman moved to adopt Resolution No. 839 Adopting Street Lights at the intersection of Grandview Road and Tyler Drive and along Tyler Drive within High Pointe North at Rojen Farms Development. Motion carried unanimously.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer’s Report.

The following land development plan was formally filed:

P14-13 – Thornbury Hunt

Commissioners Klunk/Prieber moved to approve the following subdivision and land development plans:

P12-12 – Breezewood Drive  
P14-01 – Legacy Building Expansion  
P14-04 – Grandview Plaza-Unit 16  
P14-11 – York Street, LLC  
P14-12 – Whispering Run Phase 2C  
Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve the following extension requests that will expire on February 16, 2015:

P01-28 – High Pointe @ Rojen Farms  
P03-30 – Mustang Pointe  
P14-02 – Mustang Heights  
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Prieber moved to adopt Resolution No. 837 revising the Official Sewage Facilities Plan by including the replacement of the Center Street Sanitary Sewer. Motion carried unanimously.

Commissioners Klunk/Prieber moved to adopt Resolution No. 838 revising the Official Sewage Facilities Plan by including the installation of a new force main in Colonial Hills. Motion carried unanimously.

**MANAGERS REPORT:** There were no additions/corrections to this report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:** None.

**QUESTIONS FROM PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Prieber/Klunk moved for adjournment at approximately 7:10 P.M. Motion carried unanimously.

Respectively submitted,

Melissa Miller  
Administrative Assistant