

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
OCTOBER 20, 2014**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 20, 2014 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, Prieber and Goldsmith. Also present were Solicitor Tilley, Township Manager Garvick, Assistant Township Manager Rodgers, Administrative Assistant Miller, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the September 15, 2014 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS:

D.J. Hart, attorney for Hickory Falls Entertainment Center and Jack N. Powell, PE, Inc., were present to discuss the waiver of the land development requirements requested by Hickory Falls Entertainment Center. Attorney Hart reviewed the center's plans to add additional space to their kitchen to accommodate a walk-in freezer, enclosing and covering the existing entrance creating a foyer that is more energy efficient. He referred to a submitted history spreadsheet indicating how the center has grown and changed over the last several years to provide for additional entertainment opportunities. He noted the center was advised by the Township's Zoning Officer to apply for the waiver and also received a favorable recommendation from the Township's Planning Commission.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber:

On Friday, September 5, 2014 the following bids were opened and publicly read aloud by Assistant Township Manager Rodgers for the access control system:

<u>Bidder</u>	<u>Amount</u>
Alwine Security	\$68, 722
Select Security	\$50,319

Vector Security \$75,175

Channell's Locksmith/
Law Security \$81,913

Commissioners Prieber/Goldsmith moved to award the access control system bid to Select Security of Lancaster, PA for a bid price of \$50,319.00. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve the York County SPCA Animal Care and Housing Agreement for 2015. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve the Klugh Animal Control Agreement for 2015. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to adopt Resolution No. 836 Authorizing Participation in the PA DCED Shared Municipal Services Program. Motion carried unanimously.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to appoint Sergeant Dawn Gartrell from probationary sergeant to sergeant effective October 21, 2014. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to appoint William Flannery from Post & Schell, Attorneys at Law as the Township's arbitrator for the Act III contract arbitration. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to authorize the Township Manager to advertise for the position of a Joint Deputy Fire Chief in cooperation with the Hanover Borough. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Prieber moved to approve Township warrants in the amount of \$2,142,037.12. Motion carried unanimously, with Commissioner Klunk abstaining from warrants for vendor number 60.

Commissioners Heilman/Goldsmith moved to approve a request dated September 8, 2014 from the Hanover Area Jaycees for a waiver of the permit fees for the Halloween Parade being held on October 30, 2014. Motion carried unanimously.

Commissioners Heilman/Prieber moved to approve a request dated September 8, 2014 from St. Joseph's Parish for a waiver of the permit fees to advertise their Christmas Bazaar being held on November 8, 2014. Motion carried unanimously.

Commissioners Heilman/Prieber moved to approve a request dated September 17, 2014 from the West Manheim Township Lions Club for a waiver of the permit fees to advertise their annual Christmas Tree Sale. Motion carried unanimously.

Commissioners Heilman/Prieber moved to approve a request dated September 20, 2014

from Grace United Methodist Church for a waiver of the permit fees to advertise their Christmas Bazaar being held on November 22, 2014. Motion carried unanimously.

Commissioners Heilman/Prieber moved to adopt Resolution No. 835 appointing Rager, Lehman & Houck, P.C., as Township Auditor and setting of compensation (\$25,200.00) for services rendered. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

PUBLIC HEARING – VACATING PORTION OF GRANDVIEW ROAD

Township Manager Garvick stated that on March 19, 2007 the Township approved a subdivision for High Pointe @ Rojen Farms North submitted by Woodhaven Building & Development. The approved plan called for a diminimus horizontal adjustment to a 400' section of Grandview Road, comprising a total of 6,038 sq. ft., between Tyler Drive and Windsor Court directly adjacent to 4373 & 4379 Grandview Road.

The horizontal realignment pushes Grandview Road slightly to the north infringing upon the properties at 4373 & 4379 Grandview Road. The realignment provides a consistent 60' right-of-way through the area of vacation. The realigned section of the roadway has already been constructed and will be dedicated to the Township along with future dedication of the other streets in the development.

In return for the road right-of-way on the north side, the Township should agree to vacate an equivalent area on the south side to be attached and made part of lots 129, 130, 131 and 132 of the High Pointe development.

Ordinance 765 authorizing the public hearing and vacation of this portion of Grandview Road has been legally advertised, allowing the commissioners to take action this evening should this be their intent.

There were no Penn Township residents at the meeting who wished to comment on vacating a portion of Grandview Road and the public hearing was closed.

Commissioners Goldsmith/Prieber moved to adopt Ordinance 765 Vacating a Portion of a Township Road known as Grandview Road. Motion carried 5-0 on a roll call vote.

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed:

- P14-11 – 877 York Street LLC
- P14-12 – Whispering Run Phase 2C

There were no subdivision and land development plans to approve/disapprove.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on January 19, 2015:

- P04-25 – South Heights
- P04-26 – Stonewicke
- P06-23 – Brookside Avenue Townhouses
- P07-27 – Sterling Brown
- P08-20 – Park Hills Manor
- P10-12 – York Village Apartments, LCL
- P14-04 – Grandview Plaza-Unit 16
- P14-08 – Brookside Heights-Phase 2

Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated September 15, 2014 from Jack N. Powell, PE, Inc. for a waiver of the land development requirements for the Hickory Falls Entertainment Center. Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Prieber moved to approve Change Order No. One, a negative change order in the amount of \$16,453.39 for Abel Recon for the main and manhole lining project. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN’S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:

D.J. Hart commended the Board of Commissioners for joining with Hanover Borough to create a combined Comprehensive Plan.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Prieber/Klunk moved for adjournment at approximately 7:18 P.M. Motion carried unanimously.

Respectively submitted,

Melissa Miller
Administrative Assistant