

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
AUGUST 17, 2015**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 17, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Goldsmith, Klunk and Prieber. Also present were Attorney Evans, Township Manager Rodgers, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced following the public meeting this evening, the Board of Commissioners would convene with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the July 20, 2015 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber:

Commissioners Prieber/Heilman moved to adopt Ordinance No. 777 amending Section 300-17 Stop Intersections of the Penn Township Code. Motion carried 5-0 on a roll call vote.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Prieber moved to approve the job description for an Assistant WWTP Superintendent/Pretreatment Solid Waste Coordinator. They further moved that the Manager be authorized to complete and execute a petition under the public employee relations act with the PA Labor Relations Board. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$851,492.73. Motion carried unanimously.

On Wednesday, August 12, 2015 the following bids were opened and publicly read aloud by the Township Manager for the Heights Avenue Property:

Bidder	Bid Amount
Burkentine and Sons 330 Dubs Church Road Hanover, PA 17331	\$150,000

Commissioners Heilman/Goldsmith moved to award the Heights Avenue Property bid to Burkentine and Sons Builders, Inc. of Hanover, PA for a bid price of \$150,000. They further moved to authorize the Solicitor, Manager and Secretary to execute any settlement documents. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated July 30, 2015 from the Penn Township Volunteer Emergency Services for a waiver of permit fees to hold two yard sales and a chicken barbeque on August 29 and September 26, 2015. Motion carried.

Commissioners Heilman/Goldsmith moved to authorize the Township Solicitor to sign a stipulation that the Township does not have legal title to the property at 117 Pheasant Run Lane. Motion carried.

Commissioners Heilman/Goldsmith moved to authorize the Board of Commissioners President, Township Manager, and Township Solicitor to bid on 710 Hemlock Court at the December 7, 2015 Sherriff's sale. They further moved that the maximum amount that should be bid is \$125,865.45. Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Prieber moved to set the eighteen month performance bond for the acceptance of the streets in High Point North at \$242,873.38. They further moved to adopt Ordinance No. 778 adopting as public roads Kaitlyn Drive, Alexander Drive, Grandview Road and Tyler Drive. Motion carried 5-0 on a roll call vote.

Commissioners Goldsmith/Prieber moved to set the performance bond for the acceptance of the streets in Martins Ridge at \$108,624.40. They further moved to adopt Ordinance No. 780 adopting as public roads Beck Mill Road, Grandview Road, Martins Ridge Drive, and Brian Lane. Motion carried 5-0 on a roll call vote.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P15-13 – Hanover Wesleyan Church

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plan:

P15-11 – Hanover Foods WWTP Improvements
Motion carried.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on November 16, 2015 with the stipulation that representatives of each plan must appear at a Planning Commission or Public Works Committee meeting with an update prior to the approval of another extension request:

P01-28 – High Point @ Rojen Farms
P03-30 – Mustang Pointe
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Prieber moved to adopt Ordinance No. 779 approving the plan of construction of sanitary collection sewers within and to that portion of Penn Township consisting of Kaitlyn Drive, Tyler Drive, and Alexander Drive. Motion carried 5-0 on a roll call vote.

Commissioners Klunk/Prieber moved to adopt Ordinance No. 781 approving the plan of construction of sanitary collection sewers within and to that portion of Penn Township consisting of Brian Lane, Martins Ridge Drive and Beck Mill Road. Motion carried 5-0 on a roll call vote.

MANAGERS REPORT: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners

Klunk/Goldsmith moved for adjournment at approximately 7:16 P.M. Motion carried unanimously.

Respectively Submitted,

Kristina J. Rodgers
Township Manager