

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JUNE 15, 2015**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 15, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk and Prieber. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Township Manager Rodgers, Township Secretary Miller, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced following the public meeting this evening, the Board of Commissioners would convene with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the May 18, 2015 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber:

Commissioners Prieber/Klunk moved to adopt the revised Civil Service Rules and Regulations for police officers. Motion carried unanimously.

Commissioners Prieber/Klunk moved to adopt the revised Civil Service Rules and Regulations for firefighters. Motion carried unanimously.

Commissioners Prieber/Klunk moved to approve a request dated June 5, 2015 from West Manheim Township Supervisors for the use of Penn Township's fire police for the Pleasant Hill Firemen's Carnival. Motion carried unanimously.

Commissioners Prieber/Klunk moved to approve a request dated June 8, 2015 from the Hanover Fire Department for use of Penn Township's fire police and ambulance for the Liberty Day festivities. Motion carried unanimously.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve a Memorandum of Understanding for one year with the York County District Attorney's Office and the York County Commissioners regarding the York County Drug Task Force. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve Township warrants in the amount of \$1,052,389.08. Motion carried unanimously, with Commissioner Klunk abstaining from warrants for vendor number 60.

Commissioners Heilman/Klunk moved to approve a request dated April 26, 2015 from St. Joseph's Parish for a waiver of the permit fees associated with their annual yard sale. Motion carried unanimously.

Commissioners Heilman/Klunk moved to approve a request dated May 26, 2015 from Grace United Methodist Church for a waiver of the permit fees associated with their annual retreat. Motion carried unanimously.

Commissioners Heilman/Klunk moved to adopt Resolution No. 853 authorizing the consolidation and elimination of certain bank accounts. Motion carried unanimously.

Commissioners Heilman/Klunk moved to adopt Ordinance No. 775 amending Ordinance No. 691 which establishes and regulates the firefighter's pension fund. Motion carried 4-0 on a roll call vote.

Commissioners Heilman/Klunk moved to award the 1995 Dump Truck Bid to Michael Hodoske of Flemington, NJ for a bid price of \$12,500. Motion carried unanimously.

Public Works Committee – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Prieber moved to approve Change Order No. One, in the amount of \$17,961.24 for Kinsley Construction for the Moore Drive Culvert Project. Motion carried unanimously.

Commissioners Klunk/Prieber moved to adopt Resolution No. 854 authorizing the advertisement and public sale of a 1996 Bandit Wood Chipper. Motion carried unanimously.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Prieber moved to adopt Ordinance No. 774 Ordinance Codification for the Township of Penn. Motion carried 4-0 on a roll call vote.

Commissioners Klunk/Prieber moved to deny a request dated April 28, 2015 from

Burkentine and Sons for a waiver of the sidewalk requirements at 11 and 22 Amanda Avenue. Motion carried unanimously.

Commissioners Klunk/Prieber moved to deny a request dated May 20, 2015 from GHI for a waiver of the curb and gutters for the Anita Miller sketch plan. They further moved for a temporary waiver of the sidewalk requirements for the Anita Miller sketch plan located along Beck Mill Road. Motion carried unanimously.

There were no land development plans formally filed.

Commissioners Klunk/Prieber moved to approve the following subdivision and land development plan:

P15-10 – Hillside Medical Center
Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve the following extension requests that will expire on September 21, 2015:

P13-09 – Amish Markets at Hanover
P15-03 – Aquaphoenix
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

On Wednesday, May 27, 2015 the following bids were opened and publicly read aloud by Manager Rodgers for the storage pad cover and lime silo painting bid:

<u>Bidder</u>	<u>Amount</u>
D.M. Coatings, Inc. 6950 Chatham Drive Harrisburg, PA 17111	\$74,900
Capital Coating, Inc. P.O. Box 365 Intercourse, PA 17534	\$79,048
Rich Mullin Sandblasting 75 Fleshman Mill Road New Oxford, PA 17350	\$144,785

Commissioners Klunk/Prieber moved to award the sludge pad and silo painting bid to D.M. Coatings, Inc., Harrisburg PA, for a bid price of \$74,900. Motion carried unanimously.

MANAGERS REPORT: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Prieber moved for adjournment at approximately 7:10 P.M. Motion carried unanimously.

Respectively Submitted,

Melissa A. Miller
Township Secretary