

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
APRIL 20, 2015**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, April 20, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Goldsmith, Klunk and Prieber. Also present were Solicitor Tilley, Township Manager Rodgers, Township Secretary Miller, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the March 16, 2015 meeting of the Board of Commissioners were approved as submitted.

**PERSONS TO BE HEARD - CITIZENS COMMENTS:** None.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

**Public Safety Committee - Commissioner Prieber:**

Commissioners Prieber/Goldsmith moved to authorize the execution of the Naxolone MOU with the County of York. Motion carried unanimously.

**Personnel Committee - Commissioner Heilman:**

Commissioners Heilman/Goldsmith moved for the appointment of Barbara Mahan to the Penn Township Planning Commission, said term to expire May 2019. Motion carried unanimously.

**Finance Committee – Commissioner Heilman:**

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,104,276.05. Motion carried unanimously, with Commissioner Klunk abstaining from warrants for vendor number 60.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 850 a revised Management and Non-Uniformed Salaries and Benefits for 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated March 10, 2015 from the Jefferson Carnival Committee for a waiver of the permit fees to advertise their annual carnival being held July 13<sup>th</sup> through 18, 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated March 16, 2015 from the Fraternal Order of Eagles #1406 for a waiver of the permit fees associated with their annual Family Fun Day being held May 2, 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated March 26, 2015 from the Hanover Area Chamber of Commerce for a waiver of the permit fees to advertise their annual Dutch Festival being held July 25, 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated March 29, 2015 from Mason-Dixon Credo for a waiver of the permit fees to advertise their Penn Grove Retreat Center. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to award the sale of the Ford F150 bid to James Daugherty of South Connellsville, PA for \$1,459.00. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to ratify the decision to advertise a public hearing on May 18, 2015 to consider a LERTA request. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to authorize the Manager to advertise an ordinance for consideration of designating a LERTA boundary. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P15-09 – Bruce L. Jones Contractor, Inc.

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plan:

P15-01 – Pinebrook-Phase 1  
Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on July 20, 2015:

- P04-25 – South Heights
  - P04-26 – Stonewicke
  - P06-23 – Brookside Avenue Townhouses
  - P08-20 – Park Hills Manor
  - P14-08 – Brookside Heights-Phase 2
  - P15-02 – Add-on to Marburg Memorial Gardens
- Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to deny the following subdivision plan:

- P10-12 – York Village Apartments LCL

A preliminary/final reverse subdivision and land development plan submitted in order to construct two (2) multi-family dwellings consisting of 16 residential units total and office building, as it does not meet the requirements of the Penn Township Subdivision and Land Development Ordinance. Specifically the plan does not meet Sections 402 and 405 Preliminary Plan Requirements and Final Plan Requirements. The plan does not have the name and seal of the registered professional Engineer or Surveyor responsible for the plan, a notarized statement that the applicant is the owner of the land proposed to be developed and that the land development plan shown on the final plan is made with his or their free consent and that it is desired to record the same, and all other state and county certificates have not been received including but not limited to a current NPDES permit. In addition the recreation fees of \$13,360 have not been paid per Section 514 of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Prieber moved to adopt Resolution No. 849 adopting the Act 537 Plan update. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated March 31, 2015 from APIO, Inc. for a reduction in the EDU fees from \$2,298 to \$1,030 for 50 EDUs. Motion carried unanimously.

Commissioners Klunk/Prieber moved to authorize the execution of recycling grant agreement # 902-089-2014. Motion carried unanimously.

**MANAGERS REPORT:**

Manager Rodgers gave a copy of the ordinance to adopt the codification to the Commissioners to review. The ordinance must be reviewed for 30 days before being adopted at the June 2015 meeting.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:** None.

**QUESTIONS FROM PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Prieber/Goldsmith moved for adjournment at approximately 7:12 P.M. Motion carried unanimously.

Respectively Submitted,

Melissa A. Miller  
Township Secretary