

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
FEBRUARY 16, 2015**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 16, 2015 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Goldsmith, Klunk and Prieber. Also present were Solicitor Walt Tilley, Township Manager Garvick, Assistant Township Manager Rodgers, Administrative Assistant Miller, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the January 19, 2015 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: Representative Kate Klunk and Barb Metzler representing Senator Richard Alloway's office presented Manager Garvick with citations from both the Pennsylvania House of Representatives and Senate recognizing and thanking him for his years of service to Penn Township.

Neil Slenker, judicial candidate for York County, introduced himself to the Board of Commissioners and Penn Township residents.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber:

Commissioners Prieber/Goldsmith moved to adopt Ordinance No. 770 amending Section 127-25 prohibiting parking on Breezewood Drive. Motion carried 5-0 on a roll call vote.

Commissioners Prieber/Goldsmith moved to approve a request dated January 16, 2015 from the Hanover Allied Veterans Council to conduct the Memorial Day parade on Monday, May 25, 2015. They further moved that all Penn Township street closings and public safety considerations be coordinated through the Penn Township Chief of Police. Motion carried unanimously.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to appoint Kristina J. Rodgers as the Township Manager effective February 28, 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 846 appointing Kristina J. Rodgers as Township Treasurer, Melissa A. Miller as Secretary and Phillip W. Heilman as Assistant Secretary. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to appoint Brandy Baugher to a term as an alternate member of the Civil Service Commission said term to expire February 2021. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to appoint Jeffrey Waltman as the Emergency Management Coordinator. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved with regret to accept the resignation of Stephen Roth from the Planning Commission effective January 31, 2015. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,171,890.11. Motion carried unanimously, with Commissioner Klunk abstaining from warrants for vendor number 60.

Commissioners Heilman/Goldsmith moved to approve a request dated January 9, 2015 from St. Joseph's Parish for a waiver of the permit fees associated with their yard sale being held on March 7, 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated January 20, 2015 from the Hanover Exchange Club for a waiver of the permit fees to advertise the Home Builders Show and a Comedy and Magic Show. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request from York County Youth Aid Panel for a waiver of the rental fees for the Community Room for 2015. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request from Amric Construction, Inc. for the payment of \$7,616 to cover the cost of docklevelers that were missed from the Recycling Facility bid. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to award the Heights Avenue Property Bid to Bon Ton Builders, Inc. of Hanover, PA for \$176,000. They further moved to authorize the Solicitor, Manager and Secretary to execute any settlement documents. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Heilman moved to adopt Ordinance No. 769 An Intergovernmental Cooperation Agreement for a Regional Chesapeake Bay Pollutant Reduction Plan. Motion carried 5-0 on a roll call vote.

Planning & Recreation Committee – Commissioner Klunk:

Commissioner Felix asked Solicitor Tilley to review the process of lowering performance bonds for developers. Solicitor Tilley stated that performance bonds are set by the Board of Commissioners when land development plans are approved so it is also appropriate for the Board to act when requests for reductions in the bond amounts are made.

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed:

- P15-04 – High Pointe at Rojen Farms-Parcel B & C
- P15-05 – Tibbs add-on to Brough
- P15-06 – Edwin D. Jr. & Brenda Krout
- P15-07 – Martins Ridge
- P15-08 – APIO, Inc.-Hanover Plant Expansion

Commissioners Klunk/Prieber moved to approve the following subdivision and land development plans:

- P14-13 – Thornbury Hunt
 - P15-05 – Tibbs add-on to Brough
 - P15-07 – Martins Ridge
- Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve the following extension requests that will expire on May 18, 2015:

- P01-28 – High Pointe at Rojen Farms
 - P03-30 – Mustang Pointe
- Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to set the performance bond for Thornbury Hunt at \$699,398.65. Motion carried unanimously.

Commissioners Klunk/Heilman moved to reduce the performance bond for Whispering Run Phase 2A from \$260,152.75 to \$64,203.70. Motion carried unanimously.

Commissioners Klunk/Heilman moved to reduce the performance bond for Whispering Run Phase 2B from \$326,557.94 to \$228,866.00. Motion carried unanimously.

Commissioners Klunk/Heilman moved to reduce the performance bond for Whispering Run Phase 2C from \$138,087.24 to \$118,179.82. Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Preiber moved to adopt Resolution No. 845 approving the planning module to upgrade the existing Mullertown Pump Station. Motion carried unanimously.

MANAGERS REPORT:

Manager Garvick thanked his wife Susan for her support over all the years.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Prieber moved for adjournment at approximately 7:21 P.M. Motion carried unanimously.

Respectively Submitted,

Melissa Miller
Administrative Assistant