

**APPLICATION FOR PENN TOWNSHIP ZONING HEARING BOARD**

Please take a few minutes to complete the following information:

- Name: \_\_\_\_\_
2. Address: \_\_\_\_\_ Home  
\_\_\_\_\_ Work
3. Telephone number: \_\_\_\_\_ Home \_\_\_\_\_ Work
4. Occupation: \_\_\_\_\_
5. Number of years residing in Penn Township: \_\_\_\_\_
6. Previous committee, public service experience: \_\_\_\_\_  
\_\_\_\_\_
7. Why do you wish to serve on this board? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. What is the purpose of zoning regulations? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Do you think zoning regulations are beneficial to the entire township? Why?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Please respond to these hypothetical situations:

A Mr. Jones has requested to appear before the Zoning Hearing Board to appeal a decision by the zoning officer. During the hearing it appears that the zoning officer may have interpreted the zoning ordinance incorrectly and Mr. Jones may be in compliance with the regulations. However, one hundred extremely angry citizens are at the meeting demanding that Mr. Jones' request be denied on the grounds that the request is not consistent with the surrounding properties. How would you vote? Why?

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Mr. Jones has now requested a variance to the zoning ordinance for the construction of a larger than allowable parking lot on his property. As you are a registered civil engineer, you notice a problem concerning the stormwater drainage. The Zoning Hearing Board asks for your opinion since you are an expert. However, you are related to Mr. Jones. Do you abstain from giving an opinion? Why?

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Do you abstain from voting on this issue? Why?

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MEMO TO: ALL MEMBERS OF TOWNSHIP BOARDS/COMMITTEES/COMMISSIONS

FROM: PENN TOWNSHIP BOARD OF COMMISSIONERS

The position that you hold (or have applied for) on a Township Board/Committee represents an important part of Penn Township. The following guidelines are for your information as it is the desire of the Board of Commissioners to assure that all Boards/Commissions maintain a professional image.

Although the Township has no official dress code, it is our request that all members exercise good judgement in this area. Some meetings have very little public participation while others have substantial contact with the public. We ask that jeans and t-shirts be avoided. At meetings with a great deal of public contact, suitable dress would be tie and/or coat for men. Women's attire should consist of skirt/dress/slacks, etc.

2. An individual serving on a Township Board/Commission should have no existing or pending violations of any state laws or local ordinances. Township personnel should set a good example for others and this cannot be accomplished when that person is in violation of the Township's regulations.
3. All Board/Commission members should be registered voters in Penn Township.
4. Appointment to any Board or Commission commits a member to regular meeting attendance. If chronic absence becomes a problem, we ask that you resign your position for the good of the organization.

These guidelines are not intended to create undo hardship or inconvenience. They are intended to reinforce the concept of serious citizen participation while conducting Township business in a refined and respectable manner. It is our belief that these guidelines will help enhance the quality representation that the residents of Penn Township deserve.