

MINUTES  
PUBLIC WORKS COMMITTEE  
JANUARY 3, 2007

The Penn Township Public Works Committee met in public session on Wednesday, January 3, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Stauffer, Klunk and Heilman. Also present were Manager Garvick, Police Chief Gilbert, Fire Chief Cromer, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: None

CITIZEN COMMENTS: Mr. Ike Laughman, Staff Amusements, addressed the committee on his previous request to amend the land development plan for 581 W. Chestnut St. In October 2006 a plan was approved for this location but Mr. Laughman wishes to now add more impervious area. The BOC rejected this request on 12-18-06. Mr. Laughman is seeking clarification as to what he can do in order to avoid the \$6200 expense of having to submit another LD plan. The committee reiterated that there are concerns about stormwater control that can only be addressed through a formal plan. Mr. Laughman was directed to follow the approved plan he already has or submit a new one.

GATEWAY HANOVER: The Committee again briefly reviewed the revised Carlisle Crossing plan, which is now known as Gateway Hanover.

PUBLIC WORKS FACILITY: Engineer Bortner stated that a construction job conference was held today at the new public works facility. Projected completion is now to be late February.

BENTLEY'S AT THE BARN: The committee reviewed a request from Bon Ton Builders for a waiver of land development requirements to construct a second floor addition over a section of the existing building. There was little information submitted with the request and the Planners will provide a recommendation tomorrow evening.

RECREATION MATTERS: The Committee reviewed the preliminary 2007 baseball/softball field assignment schedule for the community park. There are several conflicts that need to be resolved. The committee directed Ms. Rodgers to amend the schedule and notify the leagues that where they may have wanted both fields for a particular date, there will only be one field available. The leagues should also be given the opportunity to work out a cooperative schedule on their own before the Township arbitrarily assigns fields. The leagues will be notified in writing.

There was also discussion regarding an Easter egg hunt. If one is held it should be on March 31<sup>st</sup>. The committee would like to see us have another one at the community park with a rain date and alternate interior location.

The meeting adjourned at 7:50 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
FEBRUARY 6, 2007

The Penn Township Public Works Committee met in public session on Tuesday, February 6, 2007 at 7:00 PM. Present were Vice-Chairman Felix and Commissioners Stauffer, Klunk and Heilman. Commissioner Johnson was absent with notice. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Stauffer announced the executive session that was held following the Finance Committee meeting on February 5, 2007 for the purpose of discussing a police personnel issue.

CITIZEN COMMENTS: None.

PUBLIC WORKS FACILITY: Engineer Bortner reported that a job conference was going to be held on February 7 regarding the public works facility. He expects to take possession of the building around February 15th. Hoffheins Construction is in the process of cleaning the offices and sealing the concrete floors. Some office furniture and equipment will need to be purchased. There is also a punchlist of construction items that will have to be completed. Paving, landscaping and planting of grass will have to be completed in the spring.

YORK/CENTER STREET SIGNAL PLAN: Engineer Bortner presented a plan for the improvements to York Street and Center Street for the proposed signalized intersection. The preliminary plan will have to be approved by Penn Dot before work can begin. The Township is still working with Burkentine and Sons developer on an agreement for the responsibility of the work involved with completing the improvements. There is no agreement on the pending sewer issues within the Township.

DEVELOPMENT PLAN COLLAGE: Engineer Bortner showed a plan that compiled all the proposed developments located along Grandview Road between Baltimore Street and Westminster Road including Whispering Run, High Pointe North, High Pointe South, Martine's Ridge, and Thornbury Hunt. The Penn Township Community Park includes all the proposed additions from purchases and dedications from developers. There are five lots in Penn Township that have been built as part of the High Pointe South project.

ZONING AMENDMENT: The Committee received a request dated January 17, 2007 from Attorney John J. Baranski, Jr. on behalf of the Penn Township Zoning Hearing Board. The request is to adopt an amendment to the Penn Township Zoning Ordinance to allow small animal hospitals and veterinary clinics as a use by special exception in the Shopping/Commercial and Industrial zones. This request came as a result of Zoning Case Z07-01, Brian E. Jenkins & Jodi K. Stolz-Jenkins. The applicants were seeking a variance to allow an animal hospital in the S/C zone. The Zoning Ordinance only allows animal hospitals in the highway business and the R-40 as special exceptions. The Zoning Hearing Board denied the variance request but requested the Board of Commissioners consider an amendment expanding the zones for this use. A zoning amendment would require a public hearing by the Board of Commissioners including recommendations from the Township and York County Planning Commissions. The Committee recommended pursuing the amendment and reviewing any other proposed amendments for the ordinance. The Manager will notify Attorney Baranski.

SHARRAH DESIGN GROUP: The Committee received a request dated January 16, 2007

from the Sharrah Design Group for a modification in accordance with Article VIII of the Township's Subdivision and Land Development Ordinance; from the requirements of Article IV with regards to contours and existing features for the Clyde and Anna Mae Martin property; and the Wolverine Holdings, LLC property. This plan shows several small pieces of land being swapped between several owners so that properties can be subdivided within existing proposed land development plans. The land swaps occur between the Thornbury Hunt Subdivision, Martin's Ridge Subdivision, and the South Heights Subdivision. The Committee recommended approval.

PENN TOWNSHIP FIRE DEPARTMENT: The Committee reviewed a request dated January 4, 2007 from Hanover Land Services, on behalf of the Penn Township Volunteer Fire Services, for a waiver to Section 507b of the Penn Township Subdivision Land Development Ordinance concerning access drives. They are asking for a waiver of the section that states that an access drive width shall not exceed 20 feet or be less than 10 feet. They are requesting to construct an entrance 148-feet wide to accommodate Emergency Service Vehicles to access Clover Lane and a 58-foot wide entrance to access Ripple Drive. The request appears both before the Board of Commissioners and the Zoning Hearing Board because the driveway requirement is in both the Zoning Ordinance and the Subdivision and Land Development Ordinance. The committee recommended approval.

RECREATION MATTERS: Administrative Assistant Rodgers reported that the Community Easter egg hunt is scheduled for March 31, 2007 at the Penn Township Community Park with a rain location at the former Ames building in the South Hanover Shopping Center.

GRANGER AND BALTIMORE STREET: Commissioner Stauffer noted that there is a storm drain at the intersection of Granger and Baltimore Street that may need repaired because it is sunken down. He is concerned about traffic traversing over the drain and problems this may create. Engineer Bortner was hoping that it could be repaired as part of the Baltimore Street overlay that would occur later this year. Highway Foreman Mahan stated that he has been observing the problem and feels that the grate will not fall but he will recheck to make sure that there has not been a change.

BENTLEY'S AT THE BARN: The Committee received a request from Bon Ton Builders for a waiver of a land development plan for Bentley's at the Barn to build a second floor addition over some existing walls. The Planning Commission recommended approval of this request. They are looking to create a storage area above the freezer that is about 18' x 28' using the existing walls. Commissioner Heilman stated that they are also doing some grading to address storm water issues. He reviewed the proposed additions and stated that they hope to be open by Valentine's Day.

ORDINANCES: Manager Garvick provided the Committee with several ordinances addressing tree trimming, pods, and some changes to the sign regulations along with changes to the ordinance of definitions. There is some concern about the use of portable on demand storage units (Pods) and the location and duration of such units.

CHIPPER: Engineer Bortner stated that the department received a new chipper last week.

The meeting adjourned at 7:47 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
MARCH 6, 2007

The Penn Township Public Works Committee met in public session on Tuesday, March 6, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Stauffer, Klunk and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

CITIZEN COMMENTS: None.

PUBLIC WORKS FACILITY: Engineer Bortner stated that a walk through of the Public Works facility was held on February 21 and a punch list of items was prepared for each contractor.

CENTER STREET PROJECT UPDATE: Engineer Bortner and Manager Garvick presented a construction schedule for the Center Street project with the letting to be in December of 2008 and construction beginning in the Spring of 2009. The profile and grade of the road will be changed. The railroad companies will need to be contacted about work that may have to be performed at each crossing. The railroad negotiations will begin as soon as possible and they will affect the timeline of the project. The Township will have to negotiate an agreement with the railroad for the work that has to be done. The agreement with PENNDOT will then have to be amended so that the costs are split 80-20.

MORNINGSTAR DEVELOPMENT: Engineer Bortner stated that he and Manager Garvick met with Mummert Enterprises and Kinsley construction about the completion of Lexington and Astoria Drives in the Morningstar Development. The Township has received numerous complaints about the roads not being finished, as has the developer. The bond for the work expires in mid April. The Township has agreed to the extension of the bond through June 30th with all remaining work being completed by then. Kinsley Construction stated that the work could be completed by then without a problem.

TREE TRIMMING ORDINANCE: The Committee reviewed a tree trimming ordinance and recommended its adoption at the next Board of Commissioners meeting.

PORTABLE ON DEMAND STORAGE (PODS): The Committee reviewed an ordinance for the regulation of portable on demand storage units (PODS). The ordinance allows for the placement of the PODS for a maximum of thirty days with two extensions. The Committee recommended adopting it at the next Board of Commissioners meeting.

SIGN ORDINANCE: The Committee reviewed an ordinance for amending the sign ordinance with regards to pennants and streamers. There has been some concern about what is considered a streamer or pennant. The Committee recommended adopting the ordinance at the next Board of Commissioners meeting.

CHAD ECKERT FITNESS CAMP: The Committee received a request dated February 20, 2007 from Chad Eckert requesting to rent an area at the Community Park for a fitness camp for children ages 5 to 10. The youngsters will be charged for the activity. The Committee indicated that the Township has never rented or provided space at the park for a for-profit business and recommended denying this request.

EASTER EGG HUNT: Administrative Assistant Rodgers reported that the annual Easter Egg

Hunt would be held on Saturday, March 31, 2007 at the Community Park in conjunction with the Hanover Evening Sun. Registration would be held at 10:30 with a magic show lasting about an hour followed by the hunt. The Evening Sun would be providing the advertisement and the magician.

FIELD RENTAL: Administrative Assistant Rodgers reported that three of the four softball/baseball organizations returned their reservation requests with the conflicts worked out. The fourth organization did not respond so all the fields through mid June have been reserved with payment having been received. All applicants were sent a letter stating that the calendar needed to be returned by February 1<sup>st</sup> with payment for the field rentals due by February 15.

SNYDER'S ENTRANCE: Commissioner Klunk expressed concern about water lying on the road at the Snyder's of Hanover facility entrance and wanted PENNDOT contacted to help correct the problem. The same situation had occurred several years ago and it was felt that the trench/swale might be clogged with debris. Mr. Bortner indicated he would contact the state.

CARLISLE STREET WIDENING PLANS: Commissioner Heilman stated that he attended the PENNDOT informational open house regarding the Carlisle Street project. The project entails widening Carlisle St. to five lanes and will require additional rights-of-way from many of the businesses, which could affect parking and product placement. He also stated that during construction there might be problems with traffic congestion. In addition, there could be problems where the double lanes transition back into the single lane flows. The project is projected to be completed by 2011.

BLACK ROCK/GRANDVIEW: The Black Rock/Grandview/Breezewood project is still on schedule for a completion date of September 2007. Manager Garvick stated that he did not know who the successful bidder was on the project.

BUILDERS SHOW: Manager Garvick reminded the Committee that the Builders show would be opening on Wednesday.

JOINT BIDS: Manager Garvick reported that he would need to have three Commissioners available on March 28, 2007 to award the joint materials bids at the Hanover Borough Municipal building. The meeting begins at 7:30 p.m.

The meeting adjourned at 7:25 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
APRIL 3, 2007

The Penn Township Public Works Committee met in public session on Tuesday, April 3, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Stauffer, Klunk and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

CITIZEN COMMENTS: None.

NORTHVIEW DRIVE STORMWATER: Manager Garvick reported that he received a request from the property owners at 36 and 50 Northview Drive requesting the Township maintain the stub street between their properties. At one time the Township may have done some work on this section of unfinished road as it does carry surface stormwater from Northview Drive. However, for the last several years the Township has not maintained stub streets because they are not dedicated roadways. The property owners were informed of the meeting and were asked to be present to discuss their concerns with the commissioners. Because of their absence, there was no discussion.

PUBLIC WORKS FACILITY: Engineer Bortner stated that the new public works facility has received a Use & Occupancy certificate but we have not yet taken possession of the building. He stated that LSC Design is still working with the contractors to have them finish the project.

BLACK ROCK/BREEZEWOOD/GRANDVIEW: Manager Garvick stated that the utility work has begun on the Black Rock Road, Breezewood Drive, and Grandview Road intersection improvement. Manager Garvick stated that he believes they are still sixty to ninety days behind schedule.

BECK MILL ROAD SEWER INSTALLATION: Contractors have begun the sewer construction work for their projects along Grandview and Beck Mill Roads. Engineer Bortner stated that they have proposed closing Beck Mill Road beginning Monday, April 9th and have submitted a traffic control plan, which has been reviewed by Township staff. The contractors are hoping to have the road closed for two weeks but the project may take longer. They will need to contact the emergency service providers, schools, local churches, and any affected businesses before they close the road.

PAVING BIDS: The 2007 paving bids will be opened on April 16, 2007. It is anticipated that the bid will be awarded at the next Board of Commissioners meeting. All the proposed streets in the 2007 budget were included in the bid. The refuse unit bid will be opened the same day. Engineer Bortner stated that blacktop is about three percent higher than it was last year at this time but the bid does include an escalator clause for future fluctuations in the price.

STONE RIDGE DEVELOPMENT AGREEMENT: Manager Garvick reported that he has been

negotiating an agreement with Paul Burkentine for the construction of a traffic signal at the intersection of York and Center Street. The draft agreement has been forwarded to the Township Solicitor for his final review and comments.

CROWN CORK AND SEAL: The Committee received a request dated March 14, 2007 for a waiver of land development requirements for Crown Cork and Seal. They are installing a concrete chiller pad approximately 14' x 14'. The request will be considered by the Planning Commission at their next meeting.

PARK RULES AND REGULATIONS: Copies of the recreation park rules and regulations were passed out for the Committee to review and offer amendments, since the parks have increased in size and use since the rules were established. It was noted that "no golf" at any facility should be included due to liability issues.

EASTER EGG HUNT: Administrative Assistant Rodgers gave an overview of the egg hunt that was held on March 31, 2007 at the Community Park in conjunction with the Hanover Evening Sun. There was discussion that in the event any future hunts are held that a Committee be formed to share the load, as most of the work on this year's hunt was performed by Ms. Rodgers. If the Township does a joint project with another organization, a synopsis of this year's problems will be addressed at that time.

RAILROAD CROSSINGS: Manger Garvick provided the Committee with letters that he sent to CSX and Genesee/Wyoming railroads with regards to the crossings at Center Street and Route 116. Both of these crossings are in dire need of repair. Copies were also sent to Rep. Nickol.

LAND DEVELOPMENT PLANS: The Committee reviewed several land development plans including Sheridan Press, L T Timber and 150 Brookside Subdivision. 150 Brookside will have a zoning issue that will have to be addressed along with other issues including road improvements. They also reviewed the South Heights Manor and Phase I – Avion subdivision plans.

BREEZEWOOD DRIVE: Engineer Bortner stated that he and Highway Foreman Mahan inspected all the roads to determine their condition as a result of the winter weather. He stated that Breezewood Drive needs repaired some of which will be done when the developers start constructing their projects somewhere down the road. However, if funds are available then repairs should be considered in next year's budget.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
MAY 1, 2007

The Penn Township Public Works Committee met in public session on Tuesday, May 1, 2007 at 7:00 PM. Present were Vice-Chairman Felix and Commissioners Klunk and Heilman. Commissioners Johnson and Stauffer were absent with notice. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the April 16, 2007 Board of Commissioners meeting.

CITIZEN COMMENTS: Norman Bair, 881 York Street, addressed the committee, as he is concerned because the stream bank behind the York Street Treat has eroded away to the point that the bank is now a vertical drop to the rear of his property. The area around the stream was used as a picnic area but is no longer safe for patrons to use. He wanted to know who installed the bridge and permitted it be built because that was when his problems started. Manager Garvick stated that the Fraternal Order of Eagles rebuilt the bridge around 1992 and they received permission in the form of a permit from the PA Department of Environmental Protection (DEP). The approved design included bridge widening and installing larger corrugated metal pipe. It is the responsibility of the Eagles to maintain the bridge. Manager Garvick noted that this is private property and that Mr. Bair was given a contact at DEP to discuss the issue. The Committee was provided pictures of the existing bridge. It was noted that there was a lot of streambed sediment near and around the storm pipe. Any work to the bridge and stream would require a DEP permit. Mr. Bair has contacted Representative Steve Nickol's office for assistance. He also indicated that the recommended repair work would be expensive for him to complete. Mr. Bair was satisfied with the answers provided by the Committee and they let him know that if he needs additional names or contacts he is more than welcome to call the Township.

PUBLIC WORKS FACILITY: Engineer Bortner stated the paving was completed around the building. The contractor's locks have been changed to Township locks and the substantial completion was effective as of April 18, 2007. The public works personnel have started to move in and will continue to do so in between their other projects. The seeding has been completed so now all upkeep will be done the Township. The Township will also perform any additional landscaping and planting work.

BRUSH AND LIMB COLLECTION: Highway Foreman Mahan reported that brush and limb collection began on Monday and they have collected nine loads of material so far. They have completed three zones out of the seven and have picked up along the state roads once. They anticipate being done by Friday but have not started zone three, which is usually the area with the most material. They have two crews working on the collection and, if necessary will add another to get done by Friday.

BRUSH AND LIMB ORDINANCE: Manager Garvick provided the Committee with a proposed ordinance governing the placement of brush and limb along dedicated streets. The Ordinance is necessary because there are individuals placing material along the streets several weeks prior to the start of pick up. The Ordinance will allow the Code Officer to address those

individuals placing piles of limbs in the street well in advance of the scheduled pick up. The Ordinance includes all the restrictions the Township currently uses as its "policy". The Committee will review the ordinance and provide comments at the next meeting.

ZONING ORDINANCE AMENDMENTS: Manager Garvick reviewed the Solicitor's comments with regards to the proposed zoning ordinance amendments. Sol. Tilley would like to see additional changes in the language. The Township has conducted one public hearing but to incorporate the comments issued by the Solicitor another one will need to be held. The changes will also have to be reviewed by the York County Planning Commission and the Penn Township Planning Commission. The Manager doesn't anticipate having the amendments prepared for the planning commission in time for their meeting on May 3<sup>rd</sup>. This means it will be at least July until the Commissioners can adopt the amendments unless they choose to adopt them on the same night as the hearing (6-18-07). This is what we will shoot for unless otherwise directed. The Manager suggested that all of the amendments, including the addition of the animal hospital, be adopted at one time. The Ordinance of Definitions was corrected by adding a trademark symbol to the term PODS™. The Solicitor also provided comments amending the definition of "code official".

HOMEWOOD AT PLUM CREEK: The Committee received a request dated March 22, 2007 from Frederick Seibert Associates for a waiver of the land development requirements to install a 30' x 70' pavilion at the Homewood Retirement Center near the existing farmhouse. The residents and their families would be the only ones using the facility. There was an additional request to connect the sewage from the pavilion to the existing private septic system at the farmhouse. The Township's Sewage Enforcement Officer stated that there was no viable way to permit the septic system of the house so Homewood has agreed to connect the pavilion to the public sewer. Homewood had been contacted to have someone present at the Planning Commission meeting on Thursday night. Some of the concerns that the planning commission may have include parking and access.

ABBOTTSTOWN STAMPING: The Committee received a request from Abbottstown Stamping, 13 Barnhart Drive, for a waiver of a land development plan for a truck dock, which would increase the impervious area by 2,900 square feet. They are currently at forty-two percent lot coverage. Engineer Bortner stated that the previous owner, Precision Cut Industries, has an approved land development plan from 2004 that he believes is good until 2009. This was for an expansion of the existing building and would take them beyond the maximum capacity of the existing storm water pond. It was noted that the previously approved plan should be discussed at the Planning Commission with the applicants.

SNYDER'S OF HANOVER: The Committee received a request dated April 11, 2007 from Snyder's of Hanover for the removal of the island cut outs on the ends of the rows of parking spaces for the expanded parking lot on the approved plan. They simply want to black top over the ends. This will not affect the storm water management plan. The Penn Township Planning Commission will review the request at their next meeting.

J.F. ROHRBAUGH CO.: The Committee received a request dated April 13, 2007 from J.F. Rohrbaugh Co. for a waiver of the land development requirements to install a 26,400 square foot concrete area to store road trailers and empty pallets. In 2005 they requested and received an exoneration to install a 2400 square foot concrete pad to house a sterilization building. Engineer Bortner stated that the last approved plan for J.F. Rohrbaugh that he

could find was from 1994. Everything that they have done since has been done under exonerations. The Committee recommended that a land development plan be submitted to show all the work that has been completed since the last plan was approved.

601 WEST CHESTNUT STREET: The Committee received a request dated April 19, 2007 from Loss Stair Civil Engineering, representing SLW Limited Partnership, for a waiver of the storm water management ordinance for additional paving at two locations at 601 West Chestnut Street. A land development plan has also been submitted for these areas. Engineer Bortner stated that the impervious area of this property has increased fifty percent in the last nine months with waivers given for storm water. The request has always been that he does not have room on the property for storm water. According to Engineer Bortner, the storm water that is on his property is from the adjacent property because there was no room on that property to control storm water. The Committee recommended denying the request.

SOUTH WESTERN SCHOOL DISTRICT: The Committee received a request dated April 19, 2007 from K & W Engineers for a waiver of the environmental impact study for the South Western School District land development plan. They are proposing a walkway from the visitor's bleachers to the newly installed fields. They are proposing to install two thirty-six inch pipes to help alleviate water. There is a holding pond on the other side of South Western road. There was concern about the work being done on Black Rock Road and that should not have an impact on the school district. Engineer Bortner does not have a problem with the request.

BURKENTINE & SONS: The Committee received a request dated May 1, 2007 from Burkentine and Sons requesting a waiver of the zoning fee of \$200 for their clients Brian Jenkins and Jodi Stolz Jenkins for an application for a Special Exception to apply for a veterinarian clinic in the Shopping Commercial Zone. They would also like to be exonerated from having to go through the process again since they had a favorable recommendation from the Planning Commission and the Zoning Hearing Board is the one who recommended the zoning use change. If the Township accepts the change in use for a special exception for the animal hospital then the Jenkins will have to apply for a special exception under the new ordinance. Manager Garvick stated that he is not aware of a provision that would allow them to waive the zoning process. The Committee recommended waiving the fee but they will still have to proceed with the process. It was noted that the applicants should be made aware of the steps the Township will have to take to adopt the change.

RECREATION MATTERS: Proposed changes to the Park Rules and Regulations were provided to each Committee Member. The current rules have not been updated since their inception. There was some question about the rules regarding the use of lighted areas. The Township currently has no lighted areas but when the park was being developed there was anticipation that lighted fields would eventually be installed. There was some concern about the inclusion of the "parking or standing of vehicles anywhere other than those areas specifically designed" because there are very few actual parking spaces at Young's Woods. The Committee recommended leaving it in the rules but enforcing it at Youngs Woods only when it becomes a problem. Engineer Bortner stated that some consideration should be given to the development of the additional land at the Community Park because he attended a tournament this past weekend where there were five ball fields. The park was posted no parking on the grass but with all the fields in use there was not sufficient parking for those attending. The parking was maxed out when the Township held the Easter egg hunt at the

community park. Manager Garvick noted that another pavilion could be used in the area but there has been no provision made for parking. The Committee recommended approving the rules has presented.

RECYCLING CENTER: Manger Garvick noted that the recycling center would be closed on Saturday to replace the sinking black top. A contractor will be putting concrete where the trailer dollies sit to avoid future problems.

LGAC FULL COMMITTEE MEETING: Manager Garvick noted that the full LGAC committee meeting will be held on May 16, 2007 and if anyone would like to attend please let him know.

TOWNSHIP FIELDS: The Township currently has two ball fields at the Community Park. More fields could be added but no consideration has been given to what type of facilities should be constructed on the additional land. Commissioner Heilman stated that they should be designed for multiple types of teams to use. The one ball field at the Community Park is set up for 60 feet and 75 feet base paths.

CENTER STREET UPGRADE: Commissioner Klunk stated that he felt that it was time for the Township to get involved in the land acquisition for the Center Street upgrade project. The Committee suggested that the Township Solicitor be contacted to determine the most appropriate way to proceed with the negotiations for the property. Commissioner Heilman noted that the Township is concerned about the safety of its residents and not the subdivision plans of an individual builder. He noted that the Comprehensive Plan has been calling for an improvement to the Center Street intersection since 1979. It was suggested that if the solicitor advises, that a meeting between the interested parties and representatives of the Township Commissioners, on neutral territory, could take place. William Heston, 823 York Street, addressed the committee, stating that he has been willing to negotiate but that Mr. Burkentine has not. It was noted that the Commissioners and the Township have not been involved in the negotiations so they do not know what has actually taken place. Mr. Heston also wanted to know why the signal was going to be installed at York and Center Street. It was noted that the State is funding substantial improvements to Center Street from Newberry Street to Ridge Avenue and this would be an extension of those improvements. In addition the street is used by the South Western School District for exiting of buses and by numerous tractor-trailers for delivery of goods.

The meeting adjourned at 8:08 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
JUNE 5, 2007

The Penn Township Public Works Committee met in public session on Tuesday, June 5, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Klunk announced that an Executive Session for the purpose of discussing legal and personnel issues would be held following the Public Works meeting.

CITIZEN COMMENTS: Jeff Shadle, 36 Northview Drive, requested that the Township repair the right of way on a stub street between 36 Northview Drive and 50 Northview Drive. The current surface was washed out by water runoff from the upper development. The problem is being compounded by the use of the drive as a turnaround area for large trucks. Mr. Shadle stated that the Township has repaired the right of way in the past. Engineer Bortner stated that since he has been in charge of the department (1995) they have been instructed by the Township Solicitor not to enter private property and they have not repaired it. It was noted that there are other areas also within the Township where stub streets exist and need repaired. Although the Township will inform its refuse hauler not to use the space for a turn around, we cannot control other vehicles. The Township will not do any work on private property on the advice of counsel. It was suggested that Mr. Shadle contact the property owner for repairs and have the street posted for "no trespassing".

PUBLIC WORKS FACILITY UPDATE: Engineer Bortner stated that the department is about ninety percent moved into the new public works facility. There is still a minimal amount of work that needs to be completed by the Contractors.

BLACK ROCK/GRANDVIEW /BREEZEWOOD UPDATE: Engineer Bortner stated that he and the township manager met with Kinsley Construction and PennDOT about the Black Rock Road, Grandview Road and Breezewood Drive intersection. Kinsley is planning to start the project on June 11th but they are still waiting on some utility relocation by Met Ed and Columbia gas. They plan on demolishing the two houses on or about June 11th as well as starting the storm water work. It is anticipated that the project will be completed by May 2008.

BRUSH AND LIMB ORDINANCE: Manager Garvick reported that at the last meeting he had presented a brush and limb ordinance that would amend the Township's property maintenance code. He further suggested that if a yard area is available for use that the residents should use it instead of the roadway to pile up brush and limbs for collection. This is usually not a problem in areas where there is curb or sidewalk. There was some discussion about the placement of equipment and the ease of access for township employees. It was suggested that the language from the State Vehicle Code be included in the ordinance with regards to the distance from an intersection and for impeding a traffic lane. The Committee will continue to review the Ordinance

ZONING ORDINANCE AMENDMENTS: Manager Garvick stated that the public hearing for the proposed zoning amendments has been set for June 18, 2007 during the regular meeting

of the Board of Commissioners. The amendments have been revised and sent to York County Planning Commission who is reviewing them and will forward their comments. If there is no change to the amendments as a result of the Public Hearing, they can be advertised and adopted at the June 18, 2007 meeting.

REQUEST FROM YORK COUNTY PLANNING: The Township received a request from the York County Planning Commission requesting a letter of support to include in the joint petition to DEP for the designation of portions of the South Branch Conewago Creek and Upper Main Branch Codorus Creek as a Critical Water Planning Area. The Township is simply a customer of the Hanover Water Company and therefore does not usually comment on regulations regarding the system. The contention seems to be the availability of water within the system. The Committee recommended contacting Hanover Borough, the township's water supplier, for their input before commenting.

BRIDGE INSPECTION REPORT: Manager Garvick reported that we received York County's Bridge Inspection Report for 2005 for the Township's three bridges. The report indicates that they are in good condition and the life expectancy on each is at least twenty-six years. There are no immediate or short-term priorities on any of the bridges. There are some long-term maintenance issues that should be addressed such as resurfacing, wall work and cleaning out some of the sediment around the wing walls. The 2007 inspection will soon be conducted.

SOUTH WESTERN SCHOOL DISTRICT: The Township received a request dated May 17, 2007 from the South Western School District requesting a modification to the approved land development plan. They are requesting to widen the access drive back to the softball field to a width of 15 feet and add a 60 feet x 60 feet turnaround area/cul-de-sac to allow for emergency vehicle access. The Committee recommended approving the request.

GOLD'S GYM: The Committee received a request dated May 21, 2007 from Hanover Land Services requesting a SD/LD waiver of Section 505.k curbs and 505.k.1 sidewalks for Gold's Gym. Specifically they are requesting a waiver of the curbs and sidewalks along Broadway because there are not presently any such improvements in place. The Committee indicated that there are curbs and sidewalks along Hickory Road and there is a proposed senior living community being proposed on the airport property. For these reasons, the Committee recommended denying this request.

COOPER MOTORS: The Committee received a request dated May 15, 2007 from Cooper Motors requesting a waiver of land development requirements to pave an additional 10,800 square feet of land currently owned by Cooper Motors. The Committee recommended denying the request because it was believed that a formal plan was not submitted following the tornado damage in 2001 because of the time constraints to get things repaired and due to the addition of the Rutter's Farm Store at the intersection. (Mgr's note: A LD plan for Coopers was submitted in December 2001 and approved in Feb. 2002)

GATEWAY HANOVER: The Committee received a request dated May 4, 2007 from HRG, Inc. on behalf of Gateway Hanover for a waiver of Section 505 Street design and Section 506.d Intersection Sight Distances of the Penn Township Subdivision and Land Development Ordinance. The Plan, under different owners, had received several previous waiver requests and it was noted to make sure that they do not conflict with the current requests. The new request is to waive the sidewalk requirements on the south side of Wilson Avenue and to

reduce the intersection sight distances at the proposed access drives. It was noted that Hanover Borough is beginning to require sidewalks on Eisenhower Drive as new businesses are being developed, something that was not done in the past. There was some discussion about the access drives and streets for the plan. The Committee recommended denying the request.

SNYDER'S OF HANOVER: The Committee received a request dated April 25, 2007 from George M. Wildasin, C.E. Inc. for a waiver of the curbs, gutters, and sidewalks for the Snyder's of Hanover expansion along route 116. The Committee recommended approving the request.

EXIT REALTY: The Committee received a request dated May 15, 2007 from Exit Realty for the use of the Penn Township Community Park to hold a community day on September 15, 2007. Manager Garvick stated that planned events such as this are not normally held at the Community Park because of constraints with pavilion space and parking. The proposed event would be held from 10 AM to 5 PM. The Committee recommended that someone be present from the organization at the next meeting to provide a better explanation as to what they are going to do.

COMMUNITY PARK EXPANSION: Commissioner Klunk stated that everyone was provided a map of the Community Park, which includes the proposed expansions as a result of future acquiring of additional land because of subdivisions. He stated we should work on ideas and that something should be put in the newsletter for ideas on what can be done. It was noted that a walking trail would be added once all the additions are completed. It was also noted that there is not enough parking. Baseball, softball, soccer, and lacrosse are some of the popular sports in the area. There should be additional pavilions made available and it was suggested that the soccer area be moved and the field be converted to parking. The Committee will continue to study modifications of the park.

PAVING PROJECT: Engineer Bortner stated that the department is trying to complete the prep work for the paving projects and is hoping to have paving begin around July 4, 2007.

BOY SCOUT: Commissioner Johnson recognized Lucas Slusser who was present this evening to earn credit for a merit badge in pursuit of his Eagle Scout ranking.

The meeting adjourned at 8:08 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
JULY 3, 2007

The Penn Township Public Works Committee met in public session on Tuesday, July 3, 2007 at 7:00 PM. Present were Vice-Chairman Felix and Commissioners Klunk, Stauffer and Heilman. Commissioner Johnson was absent with notice. Also present were Manager Garvick, Administrative Assistant Rodgers and Engineer Bortner.

ANNOUNCEMENTS: None

CITIZEN COMMENTS: Attorney Doug Gent was present to represent the Martin's Ridge development proposed by Bon Ton Builders. Mr. Gent is seeking conditional final approval for the Martin's Ridge subdivision so that they can begin building a model home. Mr. Gent stated that Bon Ton has received sewer module approval from DEP. The other outstanding issues include the televising and air testing of the interceptor sewer lines. Engineer Bortner felt that this should be completed by the end of next week. There is also concern because not all the lines can be televised so the Township will have to rely on air and mandrel testing. Engineer Bortner felt that the inspection needed for the DEP Part II permit may not be completed by the July 16, 2007 Board of Commissioners meeting. There is still some concern about what needs to be done to Beck Mill Road by Bon Ton Builders and the costs associated with the road improvements. The Township has received no verification from Mr. Forbes that he is in agreement with the Beck Mill Road proposal. Mr. Gent suggested that a written agreement between Bon Ton and the Township would need to be approved before the Board of Commissioners meeting. It was suggested it be incorporated in the current agreement being reviewed by the Township Solicitor, which covers the release of liability issue and the matter of Lot #22 ownership and stormwater pond maintenance. Bon Ton is seeking to construct homes, with conditional plan approval, that would not be connected to an active or accepted sewer system. There is concern that at some point that developer could request a use and occupancy certificate prior to the completion of the sewer installation. The agreement previously discussed states that Bon Ton Builders would not hold the Township liable if the sewer line is not completed or accessible for the constructed houses. Engineer Bortner stated that a final inspection could be scheduled with DEP but could not guarantee when they would inspect it.

The final issue that needs to be resolved is lot 22, on which the proposed storm water retention pond for the facility is shown to be located. Mr. Gent stated that Bon Ton has proposed that the pond be tied into the lot for the homeowner to take care of. The Township Solicitor has suggested that this is not acceptable and would prefer that all the property owners in the development would have some joint and several liability for the detention pond.

This is to allow the Township to assess all the property owners if the owner of lot 22 fails to maintain the lot. The Township has proposed that Bon Ton Builders could put up escrow monies for the Township to maintain the pond but the costs could range from \$50,000 to \$300,000. The Township has had difficulty in the past with ponds that are tied to a single property owner because of a failure to maintain the pond or abandoning the property. It was suggested that a conference call be set up between the Township Solicitor, the Township Manager, and Mr. Gent. The Committee had concerns about granting conditional final approval for any plan since they rarely give that type of approval. The Committee suggested that they would not give a conditional approval without the input of the Township Solicitor on the outstanding issues.

BLACK ROCK/GRANDVIEW/BREEZWOOD UPDATE: Engineer Bortner stated that they are working on upgrading the sewer lines required for the Black Rock Road/Grandview Road/Breezewood Drive project. Kinsley has removed the houses and continues to work on storm water management and sediment control issues. The public utility work has not yet been completed.

LINE STRIPING PROJECT: Most of the line striping on township roads has been completed except where there are proposed improvements such as Martin's Ridge and High Point North.

COLUMBIA GAS CONSTRUCTION: Columbia Gas will be installing a new gas line on the first two hundred seventy feet from Baltimore Street West on Grandview Road to about Meadow Lane. This is part of the work being done in conjunction with the Baltimore Street improvement project.

BRUSH AND LIMB ORDINANCE: The Committee recommended adopting the brush and limb ordinance as it was presented.

REST HAVEN CEMETERY: The Committee received a request dated July 2, 2007 from Matthews Gibraltar requesting a waiver of a land development plan to install a mausoleum adjacent to the existing mausoleum at the Rest Haven Cemetery. While not having a problem with the request, the Committee will wait for a recommendation from the Planning Commission.

BENTLEY'S AT THE BARN: The Committee received a request dated June 21, 2007 for a waiver of the land development requirements to install additional parking at Bentley's at the Barn (former Patty and Johns). Engineer Bortner stated that the proposed additional parking area is located within the drainage area and along the berm of the existing storm water management pond. The pond holds three feet of water and anyone parked on the new lot has the potential of having his or her car flooded. The work they are proposing to do would nullify the seal on the previously approved plan for the storm water. Commissioner Felix noted that there was a previously approved land development waiver given for an addition to the existing facility in February 2007. The Committee recommended that a waiver not be granted.

MUMMERT ENTERPRISES: Manager Garvick noted that the Township has drawn a draft on a letter of credit submitted by Mummert Enterprises for the Morningstar II Development. Mr. Mummert has installed most of the improvements on the project but there are a few areas where the project is not complete or is deficient, including two street lights that are not constructed, the storm water pond needs to be cleaned up and put into operation, problems with grading around the cul de sac, and gaps between the black top and curb which could cause road deterioration. The bank will honor the draft. Mr. Garvick felt that Mr. Mummert would want to correct the problems himself but has not been contacted by him to date.

HALL ESTATES/LITTLE KNOLL STORMWATER PONDS: Manager Garvick stated the agreement with Joseph Myers has been executed and now the Township can begin working on the storm water ponds in Hall Estates and Little Knoll. The Township is planning on hiring one individual to fill an opening and may possibly hire another to begin the work on the ponds. The budget does not include funding to rebuild and reconstruct the ponds, however. Mr.

Garvick felt the best that could be done in the current fiscal year is to remove the weeds and the excessive growth. Manager Garvick wanted some direction from the Board on how they want to proceed with the project. The current pond in Pickett Ridge that we maintain was dedicated to the Township with escrow funds and is in good working order. The Township routinely mows the property and conducts yearly maintenance. The Committee recommended that the Township contact a private contractor to perform the initial work. Once the contractor gets the ponds to a state where it is manageable the Township would perform the maintenance and upkeep on the ponds with a schedule similar to the one at Pickett Ridge.

GATEWAY HANOVER: The Committee received a letter from the Conewago Township Board of Supervisors stating that they would consider an intergovernmental agreement for establishing the required insurance and maintenance for the intersection proposed at Wilson Avenue and Carlisle Street since none of the substantial development for Gateway Hanover is located within their Township. Gateway Hanover has received approval from the Hanover Borough Planning Commission but the Township received notice from York County Planning that they would not have comments ready for our next Planning Commission meeting on Thursday, July 5, 2007. Manager Garvick stated that the maintenance of the signal would not be that expensive except in the event that there is a major accident or calamity that would require replacement of the mast arms, signal heads, etc. The Committee suggested that Manager Garvick talk with representatives from Conewago Township about working out an agreement. There was some concern expressed about the lack of cooperation that Conewago Township has shown on projects located along the municipal lines. In addition, it was suggested that both County Planning Commissions be contacted to determine the exact location of the County line. The location of the line may help determine who needs to proceed with the signal permit. The Committee expressed frustration because Conewago Township has shown a lack of interest in pursuing projects that would be beneficial to all neighboring municipalities including the extension of Eisenhower Drive. It was suggested that the YAMPO be contacted and have the funds that were allocated for them to be redistributed to the Township or Borough.

SKATEBOARD PARK: The Committee received a request dated June 3, 2007 from Matt Aumen requesting that the Commissioners install a skateboard park at the Penn Township Community Park. Mr. Aumen stated that the Hanover Area YMCA used to have one but they tore it down because of problems of liability. According to the Township Broker of Record they are very expensive to insure. The Township does have additional land at the Community Park but there are other projects being planed that would not allow enough space for such a structure. The Committee suggested that Manager Garvick write Mr. Aumen a letter thanking him for his suggestion and explaining the Commissioners' options for the park.

588 BLOOMING GROVE ROAD: The Public Safety Committee had reviewed a request from Mr. Graziano of 588 Blooming Grove Road requesting a wavier of the residential street light requirements for his new home. After further reviewing the request, the Committee recommended approving the waiver.

ZONING CASES: Commissioner Klunk stated that Zoning Officer Menges contacted him about subdivision and land development plans with special exceptions and variances including Gateway Hanover that have expired or are about to expire. Commissioner Klunk stated that Mr. Menges felt that there was something within the subdivision and land

development ordinance that was contrary to the opinion that Solicitor Tilley gave that they expire if there is no building permit issued within six months. Manager Garvick stated he is not aware of anything in the subdivision and land development ordinance that would extend variances and special exceptions.

TEMPORARY SIGNS: Commissioner Klunk expressed concern about real estate/development signs that seem to be cropping up during the weekends that are within the right of way along Baltimore Street and Grandview Road. Commissioner Klunk is also concerned about political signs that are located within the right of way during election season. Manager Garvick stated that he would prepare guideline for the Committee to review for the placement of signs and the removal of signs that are not permitted or located within the right of way. The only concern would be what is the Township's actual right of way. Manager Garvick also cautioned that some of these temporary signs have permits.

MANOR STREET: Manager Garvick presented a sketch plan for a parcel located along Manor Street owned by Todd Grim and Jeff Gerber. The intent is to see if the Commissioners would be receptive to considering a zoning change on the parcel. Developing this parcel would eliminate a storm water problem and result in an extension of Manor Street. The parcel is surrounded by the school, residential and shopping commercial properties. They had tried to get a variance and special exception in 2005 to build town houses but were denied by the Zoning Hearing Board. The Committee seemed receptive to the idea of rezoning the property.

The meeting adjourned at 8:13 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
AUGUST 7, 2007

The Penn Township Public Works Committee met in public session on Tuesday, August 8, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Johnson announced that an executive session to discuss a personnel issue was held following the Finance Committee meeting on August 6, 2007.

CITIZEN COMMENTS: Henry Johnson, 210 Oak Hills Circle, requested something be done to Oak Hills Circle road because his curb is 11 ½ inches to 13 inches above the road surface which prevents him from correctly parking his vehicle and unloading passengers. He stated that he has requested numerous times over the last seven years to have the problem corrected. He has lived there for seventeen years. The neighbors stated that this was the way the road was constructed twenty-seven years ago. Engineer Bortner stated that the long-range plan has an overlay scheduled for this road in 2008. Engineer Bortner stated that he has met with Mr. Johnson several years ago and did some work there to help alleviate the situation. Engineer Bortner indicated that he does not know why the road was built that way. The Committee discussed their options and what if anything could be done. It was suggested that Engineer Bortner meet with Mr. Johnson and see if anything could be done immediately before the overlay and if not, try and have the overlay completed early in 2008.

BLACK ROCK/GRANDVIEW/BREEZEWOOD UPDATE: Engineer Bortner reported that Kinsley should have the new section of Breezewood Drive paved next week and traffic redirected the week of August 20, 2007.

PENDING LAND DEVELOPMENT PLANS: Engineer Bortner stated that the Martin's Ridge contractors should be starting the stone base on Beck Mill Road shortly and have the road reopened about August 20, 2007. Whispering Run has completed the sanitary sewer installation for phase one and has started the storm sewer installation. The water company will start installing the water lines shortly. High Pointe is expecting to start construction along Grandview Road near the Community Park in September.

SOUTH HEIGHTS SUBDIVISION: The Committee received a request dated July 31, 2007 from Hanover Land Services on behalf of J.A. Myers for a waiver of the sidewalk requirements for South Heights Subdivision along Westminster and Cooper Roads. The Committee recommended denying the request.

2008 OVERLAY SCHEDULE: The Committee reviewed the proposed 2008 overlay schedule. There was some concern that Pigeon Hill Park road was on again since it was paved in 1999. Engineer Bortner stated that the paving that was done has not held up because of the logging activity and bad weather and should be resurfaced. Maple Lane will need to be reconstructed since nothing has been done to the road since 1967. Engineer Bortner stated that, due to the reconstruction of some of the proposed roads, it may be difficult to stay within ten percent of last years budget.

MUMMA'S BURIAL GROUND: Manager Garvick reported that the Township maintains a small plot of land at 835 York Street known as Mumma's burial ground. The Township received this property by default when the ownership of the cemetery could not be traced and the property needed to be maintained. Currently there are two trees that are dead or dying and they need to be removed. The issue has resurfaced because the neighbors complained about bagworms in the trees (which were not apparent upon inspection by the Township). The trees are intermingled with utility wires. The Committee suggested that Manager Garvick get a quote on how much it would cost to remove the trees and then decide if they should be removed.

CONEWAGO TOWNSHIP: Commissioner Klunk stated that the Adams County Transportation Improvement Plan has \$2 million set aside for the Eisenhower Drive extension and improvement project. The Township received a letter from Adams County Planning Commission that was sent to Conewago Township and suggested that Penn send a letter to all the copied parties stating that Penn Township supports the project for the entire area. The Committee recommended a letter be sent.

PAVING PROJECTS: Engineer Bortner reported that his is finishing up the prep work in Country Side Estates for this years paving projects and will contact Kinsley about paving the area in the next few weeks.

BRUSH AND LIMB: Engineer Bortner reported there is brush and limbs out from the storm on Friday but they expect that there will be substantially more out by August 13, 2007.

OPEN HOUSE: Manager Garvick stated that an open house at the new public works facility could be held before the end of the year, probably in October. Staff will plan a date that least conflicts with the bustling schedule of the public works crew. The department is not yet completely moved into the new facility and the busy seasonal schedule is compounding the problem.

The meeting adjourned at 7:37 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
SEPTEMBER 4, 2007

The Penn Township Public Works Committee met in public session on Tuesday, September 4, 2007 at 7:33 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan, Police Chief Gilbert and Fire Chief Cromer.

ANNOUNCEMENTS: Commissioner Klunk that an executive session would be held following the Public Works Committee meeting.

CITIZEN COMMENTS: None

BLACK ROCK/GRANDVIEW/BREEZEWOOD: Engineer Bortner reported that Columbia Gas is working on relocating the gas line in the areas of the Black Rock Road, Grandview Road, and Breezewood Drive intersection. Once they are completed Kinsley would proceed with the improvements.

MARTINS RIDGE, WHISPERING RUN, HIGH POINTE SUBDIVISION PLANS: Engineer Bortner reported that the developer has completed his Beck Mill road improvements in conjunction with the Martin's Ridge plan. The Township will be placing the wearing course on the road as part of the agreement. That phase I improvements have begun for Whispering Run with the water company installing the water lines and J. A. Myers beginning the construction of the streets when the water company is done. High Pointe will be holding a pre construction job conference in several days and Eric will then know how they will make the improvements to Grandview Road. Manager Garvick reported that the sanitary sewer line has been televised and is clean. A walk through inspection has been scheduled for Monday. That will be the last step that needs to occur so that approval of the final plans can be given to Martins Ridge, Whispering Run, and High Pointe.

130 SHERMAN STREET: The Committee received a request dated August 23, 2007 from Bon Ton Builders for a waiver of the sidewalk construction requirements at 130 Sherman Street. The committee recommended denying the request.

2007 STREET OVERLAY SCHEDULE UPDATE: Engineer Bortner stated Kinsley has conducted the paving overlays for Countryside Estates and Grandview Estates.

BID SPECS FOR LITTLE KNOLL AND HALL ESTATES: Manager Garvick stated that bid specifications are being prepared to mow and remove growth from the storm water ponds in Little Knoll Estates and Hall Estates. Bids could be opened on September 26, 2007 with the award being on October 2, 2007. The replacement and repair of the storm water ponds has not been included in the bids and will be considered next year.

RESEALING OF KIDS KINGDOM: It was reported that proposals are being sought for the resealing of the wooden playworks at Kids Kingdom and will be opened on September 28, 2007. The work will be done the weeks of October 22, thru November 1, 2007.

BAER AVENUE: The Committee reviewed a request from Stephen Burns, 1190 Baer Avenue, to do something about the flooding of his property on Baer Avenue. The Committee recommended that Mr. Burns contact the appropriate departments at the County and State levels that can deal with flooding issues.

OAKHILL CIRCLE: Engineer Bortner reported that he has investigated Mr. Henry Johnson's problem at 210 Oak Hill Circle and he estimates that it will cost about \$25,000 to replace the road. The Committee recommended that it be included in the 2008 budget.

BRUSH AND LIMB COLLECTION: Highway Foreman Mahan reported that there were eight days of brush and limb collection from the storm damage. They collected about twenty loads of material.

The meeting adjourned at 7:45 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
OCTOBER 2, 2007

The Penn Township Public Works Committee met in public session on Tuesday, October 2, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers and Engineer Bortner.

ANNOUNCEMENTS: Commissioner Johnson announced that an executive session was held following the Finance meeting on October 1, 2007 for the purpose of discussing personnel issues.

CITIZEN COMMENTS: None

STONEWICKE COMMERCIAL LOT 1: The Committee received a request dated September 24, 2007 from HRG requesting that the commercial lot 1 of the Stonewicke subdivision and land development plan be developed as an extension of the Stonewicke residential subdivision. They are requesting this because they feel there is no viable access to the property from Baltimore Street. The Committee felt that if Mr. Myers wishes to have the property developed as residential it would need to be zoned residential, which requires a rezoning request.

GATEWAY HANOVER: The Committee reviewed a revised land development plan for the Gateway Hanover project. According to Township Engineer Bortner the revisions on the plan are not in accordance with what was suggested at the August 14th joint planning meeting between representatives of Hanover Borough Council and the Penn Township Board of Commissioners. Engineer Bortner stated that he was under the impression that Wilson Avenue was to be a limited access street. HRG added a right in/right out access in the Borough that was not initially presented at the meeting. Engineer Bortner stated that the Township cannot control what happens in the Borough but there are some discrepancies with what the Commissioners wanted to see and what is on the revised plan. He stated that there are some problems at the one of the intersections; in addition, the gas pumps are proposed to be located near one of the accesses. Engineer Bortner stated that PennDOT would not allow the proposed Rutter's to have their pumps close to York Street. There was some discussion about the minutes from the meeting between the Borough and the Township and it was noted that the minutes only contained references to those issues that did not have resolutions. Engineer Bortner stated that one of the entrances and one of the left hand turns should be eliminated. There is a proposed signalized intersection that may not be installed for some time. One of the proposed signalized intersections is not spaced properly.

GRANDVIEW/BLACK ROCK/BREEZE WOOD DRIVE: Engineer Bortner stated that Kinsley is coming in on Monday to start paving with a goal of having the base paving completed this year. It was noted that it is rough near Nancy Street where the steel plates are installed.

DANNER PROPERTY: The Committee received a request dated September 4, 2007 from Hanover Land Services, Inc. requesting a waiver of the curb and sidewalk requirements for the Walter J. and Mary Lois Danner Subdivision. Engineer Bortner stated that the Danner's received Zoning Hearing approval to subdivide their existing property into two lots with a home

and existing buildings on one lot. There is currently no sidewalk in this area. The Committee recommended approving a temporary waiver of the curbs and sidewalks.

SHULTZ FOODS: The Committee received a request dated September 6, 2007 from Shultz Foods requesting a waiver of the land development plan requirements to alter their existing flour unloading pull-off area along Blettner Avenue. Engineer Bortner stated he is concerned about how close to Blettner Avenue they are going to be constructing. The Committee recommended that a land development plan be submitted.

DUSMAN PROPERTY: The Committee received a request dated September 14, 2007 from Harold H. and Darthea L. Dusman requesting a waiver of the curb and sidewalk requirements for their final subdivision plan. The Dusman's received zoning hearing board approval to create two residential lots each having an existing home on it. There is curb and sidewalk close to this property. The current land development plans for the area have curb and sidewalk proposed. The Committee recommended denying this request.

KEN MARTZ: The Committee received a request dated September 12, 2007 from Kenneth Martz requesting a waiver of the curb and sidewalk requirements at 783 Blooming Grove Road. There currently are no improvements on Blooming Grove Road and no proposed improvements for the Avion Subdivision. The Committee recommended approving this request.

HAWK CREEK LABS: The Committee received a request dated September 26, 2007 from Group Hanover Inc., requesting a waiver of the land development requirements to install a parking lot where a previously approved plan shows future building expansion for Hawk Creek Labs. Hawk Creek acquired additional land from the Township during the construction of Industrial Drive that has caused them to change their plans for the parcel from what was approved. The Committee recommended that a land development plan be submitted.

OPEN HOUSE: The Committee has approved an open house at the new Public Works Facility on November 10, 2007. It was suggested that all the Public Works equipment be on display in addition to the employees being available to explain what they do along with providing demonstrations. It was suggested that light refreshments (donuts, cheese, chips, pretzels) be served. The Committee recommended having the open house from 9 AM –12 Noon. The Township's state representative and senator will be invited. It was suggested that the ambulance be available. Engineer Bortner stated that a pamphlet along with a video presentation might be provided.

CELL TOWER: Manager Garvick stated that Launch Wireless approached him about the possibility of constructing a cell tower in the area of the Community Park. The proposed tower is designed in the shape of a flagpole. Launch Wireless would be in charge of lighting, flag replacement and all maintenance. The Township would receive rent of about \$12,000 per year from the wireless company along with \$500 a month for each tenant that is on the tower. Commissioner Felix checked with the fire company and this would not interfere with their signal. The Committee felt that the pole could be located in the new portion of the park. The initial contract would be five years and the supplemental contracts would be for three years. Commissioner Heilman was concerned that a provision be made for removing the pole in case the company goes out of business. Engineer Bortner stated that they might want to check with West Manheim about the proposed tower.

VANDELISM: Manager Garvick reported that there has been vandalism at the neighborhood park located along Timber Lane and Arbor Lane. He provided pictures to the Committee that showed the most recent graffiti scribbled on the playground equipment. There was some discussion about contacting the police chief and sending letters to the adjoining property owners to monitor the situation.

RESEALING CREATIVE PLAYGROUND: Administrative Assistant Rodgers reported that she had no responses to requests for proposals for the sealing of the creative playground at the Community Park. Additional requests will be sent to contractors outside of Hanover.

PAVILION RENTAL FEE: The Committee discussed increasing the rental fees from \$25 to \$50 for the small pavilions and \$75 for the larger one at the Community Park.

The meeting adjourned at 8:00 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
NOVEMBER 6, 2007

The Penn Township Public Works Committee met in public session on Tuesday, November 6, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Johnson announced that a personnel session was held following the Finance meeting on November 5, 2007 to discuss specifics regarding ongoing negotiation of the fireman's bargaining contract.

CITIZEN COMMENTS: Eugene "Ben" Fuhrman, 126 Center Street, addressed the Committee about the tractor-trailers using Center Street and the problems that he feels they are causing. It is his opinion that they should not be allowed because they are damaging the street and the residential homes along the street. He stated that Center St. used to be posted "no trucks except for local deliveries" but the sign has disappeared. The Committee recommended that the Police Chief investigate to see if there was a sign there at one time and why it was never replaced. The street is designated as a residential street and is used by the children to access the elementary school. He stated that he has spoken to the police department and they are responsive to his calls. He stated that there is one truck that is bigger than is allowed but the police department does not have the manpower to continuously patrol the street to stop it. He thought that the traffic signal at Grandview and Wilson Avenue would help alleviate the problem but it has not. Commissioner Klunk noted that when Wilson Avenue was reconstructed, it was the intention that truck traffic would use this street instead of Center Street. The improvements to Center Street are scheduled for completion in 2009.

MICHAEL & LUANN HUFNAGLE: Engineer Bortner presented the Michael and Luann Hufnagle plan on Brookside Avenue for review. They are proposing to take three lots and resubdivide them into two with one new building lot. There are problems with obtaining sewer service. The applicants are stating that they cannot put a sewer line over the existing water line so they are proposing to utilize a grinder pump system. There currently is not an edu available to them. The Committee recommended that the street improvements be shown on both lots.

GATEWAY HANOVER: Engineer Bortner presented the revised plans for Gateway Hanover. The Committee discussed the no left turn issue with the unsignalized intersection located along Wilson in Penn Township adjacent to the Shank property. The committee is still of the opinion that no left turns should be allowed at this location. If the developer disagrees, then a signalized intersection should be installed. There is still concern regarding the "spite strip" from lot 11, which runs the entire length of the Shank property. Manager Garvick noted that Allen Smith, Conewago Enterprises, has been informed that this would not be acceptable to the Township. There are road dividers that are planned as green spaces in both the Township and the Borough. The Borough has agreed to mow these areas. There is an intersection on

the plan that is not signalized but shows a left hand turn lane into the shopping center off of Wilson Avenue. There was some concern about using the name Wilson Avenue because it does not directly connect with the Wilson Avenue on Route 116 and people may become confused. Hanover Borough has stated they do not wish to change the name of the street. York County Planning Commission will have to review the plans again because of the change in property lines. The County should also review the plan for traffic considerations.

HOMWOOD: The Committee received a request dated October 9, 2007 from Homewood Retirement Centers for a waiver of land development requirements to construct a 24' x 48' four bay post and frame garage. The Planning Commission had recommended favorably with the stipulation that this would be the only waiver. The Committee concurs.

GRANDVIEW: Commissioner Stauffer expressed concern about the closing of Grandview Road for several months for reconstruction. Engineer Bortner stated that Grandview Road will be closed from November 5, 2007 to about the end of November from Beck Mill Road to the Community Park to install sanitary sewer and storm sewer lines. They will leave the road open during the month of December and then close Grandview Road from the Community Park to Windsor Court in January to begin realignment and installation of sanitary and storm sewer lines. The sanitary sewer will be installed in the middle of the road, which makes allowing one lane vehicle travel difficult. Engineer Bortner stated it gets complicated and crowded if some utilities are not allowed to be located in the middle of the road because the stormwater lines go along the curb and sidewalk and sometimes the gas and other utilities are put in the same area which makes it hard to correct problems. There is an existing gas line along one of the properties that will not be used and a new one has to be installed. Columbia Gas is the utility that is currently coming in just before the projects are ready to begin, especially on Baltimore Street. Engineer Bortner stated that the utilities (electric and phone) stated that they need a pole on each property and the developer is going to try to talk the Township out of combined driveways for the houses located along Grandview Road. The plan states that Grandview Road improvements must be completed before work can begin in the development. Commissioner Stauffer was concerned that the entire water line in Mullertown is not a major line and the fire hydrant output is not what it should be. There was some discussion about the two water systems and if they can be looped or not. The road improvements along Grandview Road include removing the existing curve.

LEAF COLLECTION: Engineer Bortner stated that leaf collection has started and will continue until all leaves are down or until it snows.

CELL TOWER: Manager Garvick reported that he received a proposed contract from the company that would like to locate a cell tower at the Community Park. He has provided them with a plan of the park and copies of deeds. Manager Garvick informed the company (Sprint/Nextel) that placement of the tower would be of utmost importance. If the tower cannot be placed near the entrance of the park, Manger Garvick suggested that it could be disguised as a tree. The communications contractor stated that he could send pictures and proposal for this type of set up. The tower will have to be located some where it would not interfere with future development of the park.

KIDS KINGDOM SEALING: The sealing of Kid's Kingdom will be further pursued next spring. It was noted that the wood needs power washed prior to the sealing of the facility. It has never been cleaned. The project could be undertaken during some of the time that Grandview Road is scheduled to be shut down. The Committee will get a quote in late winter for the work and proceed with the work in early spring.

DRAFTSMAN/INSPECTOR: Manager Garvick reported that he is going to be hiring Michael Patterson as a draftsman/inspector to assist the Township Engineer.

OPEN HOUSE: The open house for the public works facility will be held on Saturday, November 10, 2007 from 9 till noon.

The meeting adjourned at 8:15 PM.

Respectfully Submitted  
Jeffrey R. Garvick, Manager

MINUTES  
PUBLIC WORKS COMMITTEE  
DECEMBER 4, 2007

The Penn Township Public Works Committee met in public session on Tuesday, December 4, 2007 at 7:00 PM. Present were Chairman Johnson and Commissioners Felix, Klunk, Stauffer and Heilman. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Klunk announced that a personnel session would be held following tonight's meeting to discuss specifics regarding the ongoing negotiation of the fireman's bargaining agreement.

CITIZEN'S COMMENTS: None.

GATEWAY HANOVER: Engineer Bortner and Manager Garvick displayed the approved Hanover Borough Gateway Hanover plan. Hanover Borough Council, at their last meeting on 11-28, approved this plan. The Committee was concerned about the fact that Fire Chief Cromer has not reviewed the plan and has noted in general conversation that the access drives appear too small for the Township's fire equipment. The plan still shows a 5' spite strip, which the Township was assured would be removed. Manager Garvick stated that Chief Cromer has not been contacted by the developer to review and discuss the plan. Manager Garvick noted that the developer has not submitted an intersection signal design, which may prevent the Township from discussing an intermunicipal agreement with Conewago Township, Adams County. The developer wants approval of the plan absent the design. The Planning Commission has already recommended approval of the plan to the Board of Commissioners. Manager Garvick noted that the Commissioners only have ninety days to act on the plan since it is a multi-municipal plan and has been approved by one municipality already. The Committee was very concerned about the fire chief reviewing the plan as well as the turning lane that they asked to be removed.

HOSTETTER SUBDIVISION: The Committee reviewed the Hostetter subdivision plan, which shows the farmhouse being subdivided from the rest of the property potentially to be sold for development. Engineer Bortner was not sure how the proposed subdivision would affect future development. The dedication and road widening was done under the Thornhill subdivision plan. Engineer Bortner stated that the installation of curb and sidewalk were unresolved issues and most areas around this property do have curb and sidewalk. The home does sit outside of the existing right of way.

STERLING BROWN: The Committee reviewed the Sterling Brown plan, which further subdivides a parcel subdivided by the Henry Brough estate in 1998. That 1998 plan stated there would be no additional subdivisions. Engineer Bortner did not know what the ramifications were of subdividing a parcel that, according to previous plans, could not be further subdivided. It was suggested that the Planning Commission make sure that they ask the developer when the plan is reviewed because they cannot make a recommendation based on the previous note.

LEHIGH SUBDIVISION: The Lehigh plan is an add-on from the Geiman property to the Lehigh property to make sure the entrance of the Lehigh property will be squared off. Engineer Bortner wanted to make sure that this plan does not supercede the original Geiman plan that was approved in 1998. The Lehigh (current) plan does not show the same detail as the previously approved plan.

M & T BANK: The plan is an expansion of the existing facility on Baltimore Street. They are adding two additional drive-up windows. Stonewicke owns the existing exit. There are some concerns about the access onto Baltimore Street and making it a right turn in and a right turn out only.

SKF LAND DEVELOPMENT PLAN: There was some discussion of the proposed SKF plan and an existing building on the property that was constructed as a temporary structure. They are going to request a waiver of the street improvements. There are concerns about the temporary building becoming permanent. Engineer Bortner believes that building is not built to code specifications.

BAUMMER SAWMILL: The Committee received a request dated November 4, 2007 for a waiver of a land development plan to add a 12' x 14' dustbin. There are a number of smaller buildings that have been constructed on the property.

ESAB WELDING: The Committee received a request dated November 16, 2007 from ESAB requesting a waiver of the land development plan to install a cement pad for two new dust collectors. The pad is 20' x 24'

GIANT FOODS: The Committee received a request dated November 26, 2007 from McNees Wallace & Nurick LLC requesting a waiver of a land development plan for Giant Food Stores for the proposed gas station. They currently have a zoning case before the zoning hearing board for a special exception for alterations of the existing nonconforming use. There was some concern about entrances and exits into the fueling site from Baltimore Street.

PARK HEIGHTS BOULEVARD: Manager Garvick provided the Committee with some overheads shots of Park Height Boulevard showing gaps in the sidewalk and concrete curb construction. The gaps, however, actually extend beyond this particular area. Manager Garvick questioned if the Committee was interested in pursuing the installation of curb because the rebuilding of the street after the installation would be an expense to the Township, even though some of the costs may be assessable. The residents will need to be provided ample notification if they are required to install sidewalk/curbing prior to the repair of the street. The Committee recommended that the new Committee consider the installation at a future date.

BREEZEWOOD DRIVE: Manager Garvick suggested that the Committee give some thought to renaming the old portion of Breezewood Drive since the change in the alignment of the streets to correct the Breezewood Drive and Grandview intersection. The committee stated that name needs to be changed but not sure what it should be.

TRANSPORTATION IMPROVEMENT PLAN: Manager Garvick provided an updated York County Transportation Improvement Plan (TIP) list showing the projected dates of completion for street projects. The Township projects have not changed.

CHEASEPEAK BAY: The Committee recommended passing the Chesapeake Bay resolution.

CELL TOWER: Manager Garvick reported that he has received the comments from the Township Solicitor on the proposed cell tower and they will need to be passed onto the cell tower representative.

Commissioners Felix, Stauffer, Klunk thanked Engineer Bortner and Highway Foreman Mahan for their assistance to the committee and service to the Township. In addition they reviewed the numerous accomplishments that have been completed over the last sixteen years.

The meeting adjourned at 8:00 PM.

Respectfully Submitted  
Jeffrey R. Garvick, Manager