

MINUTES
PUBLIC WORKS COMMITTEE
JANUARY 4, 2005

The Penn Township Public Works Committee met in public session on Tuesday, January 4, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Rishel, Johnson and Felix. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None

CITIZEN'S COMMENTS: None.

WHISPERING RUN: The Committee reviewed the Whispering Run Plan and discussed Joe Myers' request to eliminate that portion of Bair Road that would run through the wetlands abutting the High Pointe Development. The requirement to connect Bair Road between the wetlands will probably result in a bridge of some sort that the Township would be responsible for maintaining. As an alternative, Mr. Myers is willing to overlay/reconstruct Bair Road from his development to Clover Lane if allowed to eliminate the connector in order to avoid a myriad of environmental issues. The Committee will take the suggestion under advisement.

STONEWICKE: The Committee was informed that Myers' Stonewicke plan has been refilled, apparently to comply with the 2004 Zoning Ordinance. The plan has not yet been reviewed.

SOUTH HEIGHTS (MAITLAND TRACT) & THORNBURY HUNT: The Committee discussed the alignment of Bair Road at Westminster and Bair Avenue at Beck Mill since the Planning Commission desired to see a direct line from Westminster Ave. to Beck Mill Rd. One Option is to use Baer Road since it traverses both South Heights and Thornbury. On the Beck Mill end, there was discussion on the alignment of Bair Road with a proposed connector to the Whispering Run development. The decision is whether or not the streets can be aligned into a 4-way intersection or if the two connectors should be separated if proper sight distance cannot be achieved. It was the consensus that the roads should be aligned if possible. On the Westminster end, the road should connect in the area of Woods Lane. The problem is that Woods Lane is private and will never go anywhere as long as the golf course exists. The future of Cooper Road was also discussed. It was the consensus that Cooper should not be accessed with the South Heights plan because of its current condition. There was also discussion on the proposed temporary cul-de-sac, which would terminate on the property of St. Joseph Church. It was recommended that the Church should give some direction as to whether or not they want the future connection.

PENNDOT PROJECTS: Manager Garvick informed the committee that a meeting with PENNDOT was held last week to discuss several projects. This was in preparation for another meeting to be held on 1-13-05 with PENNDOT and their consultant, McCormick, Taylor & Assoc. It was the intent of PENNDOT to overlay Grandview Road sometime between June and August of this year. They will try to schedule the Grandview/Black Rock intersection improvement for late 2006. It appears that the recommendation will be to relocate Breezewood to connect with Black Rock across from Nancy Street. PENNDOT would also like the Township to assist in providing information to the public about the projects. Additional curbing was also discussed in conjunction with the Grandview Overlay. Commissioner Klunk indicated he would like the members to reflect on this until the next meeting.

HIGH ROCK/YOUNG'S ROAD: The base is complete and the project came out well.

NEW HORIZON'S PARTNERSHIP: The Township has a request for a land development waiver to construct a walkway and a parking area totaling 2180 sq. ft. The location is the former Pillowtex building on Moulstown Road. Planning will also review. The Committee had no concerns.

CHARLES ST. SIDEWALK: The Township has a request from Fred Fowler, 900 Baer Avenue and Carl Hankey, 902 Baer Avenue for a modification of the sidewalk construction along their respective properties on the proposed Charles St. The new street is in conjunction with the proposed Brookside Heights development. The applicants wish to eliminate the grass plot in order to minimize the impact on their properties. This will also go to Planning and the Committee indicated no concerns.

SHEPPARD-MYERS PROPERTY: Commissioner Klunk briefly discussed the football field property and indicated he did some preliminary estimates on the number of homes that could be placed on the site. He informed the Committee that the topic would be discussed in the future.

MUMMERT-BURKENTINE SEWER PROJECT: The Manager reported on the progress of the discussions with the developers regarding the new parallel interceptor. Discussions have not been going well since the developers insist that they need to recover over \$1M and they have requested exoneration of recreation and tapping fees for their three projects. The Township's position is that the developers can install the line at their expense and the Township will provide them with the portion of the future Act 203 tapping fees as required by law. This is not acceptable to them so they have asked that the BOC now make the decision. Staff is working on an option that would require us to replace a few sections of line to increase our capacity only to a point that would accommodate West Manheim and Hanover Borough but would not handle the Brookside Heights or Pinebrook developments. This plan may be finalized for discussion at the next Health & Sanitation Committee meeting. In addition, staff is meeting with CET Engineering and DEP on 1-14-05 to see if this is an acceptable submission to complete the Township's Corrective Action Plan. Commissioner Stauffer suggested that the Township should still proceed with securing the R-O-W's for the new interceptor regardless of whether it gets constructed now or not.

SEWER LINES: Commissioner Stauffer asked if there were any problems encountered with the lines that were being televised on Grandview Road. Engineer Bortner stated that he has not received any indication from Superintendent Mahone that he has spotted any problems. They have also been televising Cardinal Drive sewer lines.

AUTOCAD FOR PLANS: Commissioner Rishel suggested that the Township require subdivision plans be submitted on AutoCad to allow us to piece adjacent parcels together as far as utilities, roads, etc. Engineer Bortner will check with other municipalities to see what types of ordinances they have adopted that requires this type of submission.

The meeting adjourned at 8:15 p.m.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 1, 2005

The Penn Township Public Works Committee met in public session on Tuesday, February 1, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Rishel and Felix. Commissioner Johnson was absent with notice. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Chairman Klunk read the announcement of the executive session held following the Board of Commissioners meeting on January 17, 2005.

CITIZEN'S COMMENTS: None.

BLACK ROCK ROAD/GRANDVIEW ROAD: The Committee held an informal public hearing requested by PENNDOT for the purpose of reviewing the proposed Black Rock and Grandview Road intersection project and to solicit input from the public for the proposed changes. Chairman Klunk explained the current problems pertaining to the intersection and the traffic stacking that now occurs at peak hours. He stated that the project was recommended by the Hanover Area Transportation study in 1997, is now on the York County Transportation Improvement Plan, and there is now a preliminary design for review and comment. The project encompasses two state roads and that is why PENNDOT is involved. Steve Moore, PENNDOT Project Manager; Brandy Rotz and Joe Hollinger, McCormick and Taylor engineering firm (MT), presented a description of the plan and the scope of the project. Mr. Moore stated that PENNDOT, along with The York County Planning Commission choose this project and it will be paid for utilizing funding that is eighty percent from Federal sources and twenty percent from State sources. Brandy Rotz stated that Grandview Road and Black Rock Road are all state roads and that the local road, Breezewood Drive was included because the intersection is less than 150 feet from the primary intersection. The intersection is located mainly in a residential area with some commercial establishments located around it such as Grandview Motors and Marburg Memorial Gardens. MT determined that vehicular congestion and backups are the reason for this project. The intersection is a four-stop controlled intersection with no stop bars and no designated turn lanes. The intersection comes together at a skewed angle. The close proximity of Breezewood Drive is also presenting problems of backing up into the intersection. Ms. Rotz presented a no build scenario, which showed the current intersection and the projected growth of the Township of about 2.5% over the next twenty years. This includes potential residential and commercial growth within the area. Currently, Grandview Road shows an average daily traffic (ADT) count of about twelve thousand vehicles, and an ADT on Black Rock Road of about five thousand vehicles. In twenty years, the ADT on Grandview Road is projected to be near sixteen thousand vehicles and the ADT on Black Rock Road is expected to be around ten or eleven thousand vehicles. This intersection is not designed to handle the future average daily traffic and is almost near maximum capacity at present. The no build option does not address any of the current or future problems. She then presented a proposed design that will address these problems. This design adds individual left turn lanes on all approaches to the intersection as well as a thru lane. The plan also calls for a traffic signal at the primary intersection of Black Rock Road and Grandview Road. Breezewood Drive will become a right-turn-only southbound on Grandview. There will be no left hand turns on to Breezewood Drive. They have relocated a portion of Breezewood Drive to the farmland now owned by the South Western School District and it will now intersect with Nancy Street on Black Rock Road. This new intersection would then be controlled by stop signs because it would not warrant a traffic signal now or even twenty years into the future. Ms. Rotz stated that, as the plan stands now, there will be no additional right-of-way required by the State but the final plan may require some small takes of land. The relocated Breezewood Drive would

go through not only the South Western School District property but also the property of 390 and 400 Black Rock Road, requiring that these two properties be removed. There will be two storm water management ponds along the new road. At the meeting with Penn Township staff and the Planning Commission on 1/13/05 there were some concerns expressed about two-way traffic on Breezewood Drive until one gets to Grandview Road and will there be a lot of traffic diverted onto Nancy Street. At this point PENNDOT does not see any significant increase onto Nancy Street.

There were some questions raised by the Committee about land that may have to be taken from Grandview Motors.

At this time the Committee opened the discussion to the residents in attendance. Fred Marsh, 850 Black Rock Road, questioned how there is going to be an improvement in traffic flow with the proposed improvements with the bus traffic generated by South Western School District and the shift of traffic from Grandview Road to Black Rock Road. MT explained that the addition of turning lanes and the traffic signal should help alleviate traffic congestion caused by the buses.

All the daily average trips were determined using the peak traffic hours. Joe Lake, 420 Black Rock Road, is concerned how this is going to eliminate traffic because he currently has problems backing into the street from his home. He stated that backing out could be worse than it currently is because there will be stacking of traffic and not the random movement of traffic that currently occurs. There was also concern about if PENNDOT is going to provide the affected residents with copies of the required rights-of-way that are going to be needed by the State. It was confirmed that the project would be staked out prior to construction. PENNDOT currently owns right-of-way that it is not using that it may have to utilize to construct the project as proposed. Kathy Fugate, 400 Black Rock Road, asked questions regarding the taking of the property of 400 Black Rock Road and the procedure used by the State for moving and relocating residents. Steve Moore explained the procedure that PENNDOT uses and that there is also a manual for the procedure. The project is scheduled for 2006 construction season but cannot begin until PENNDOT acquires all the land. Manager Garvick explained the procedure that the Township uses for eminent domain and assumes that it is similar to what is used by the State.

Brian Yingling, 380 Black Rock Road, questioned if there was a study done to see if a controlled traffic device would help alleviate the situation without putting in another road. Ms. Rotz stated that they reviewed that option but a secondary signal would have to be installed at Breezewood Drive and this would not meet the needs of the project. It was also stated that just a traffic signal at the intersection without benefit of relocating Breezewood Road would not increase the level of service. Mr. Yingling expressed concern about what the new street would do to his property values and how it would affect his use of his land because he will now live on a corner lot.

Otis Comstock, owner of Grandview Motors, wanted to know why they did not limit the traffic flow onto Breezewood Drive from Grandview Road without putting in an additional street. Ms. Rotz stated that this would force the traffic into a school zone. There was also some concern about the right-of-way the Township has around the Grandview Motors property and old Breezewood Drive. He stated he did not have problem with eliminating the entrance to his property from Grandview Road.

Todd Boller, 82 Frock Drive, wanted to know what the signal configuration would be for the traffic lights. Ms. Rotz stated that she was not sure because they are still working on the preliminary signal plan. He stated that he has more problems with second and third drivers coming through the stop intersection than with those turning onto Breezewood Drive. He also wanted to know why the stop bars have not been maintained by the state. He felt that the maintenance of the stop bars would help the situation. Fred Marsh also was concerned about the possibility of the construction of a new school on the property were the street is proposed. Manager Garvick stated that has not been brought up by the South Western School District. Ron Hansford, 2213 Grandview Road, wanted to know if there was an option of extending South Western Road. Manager Garvick stated that this road is a private road owned by the South

Western School District and any extension would impact the property owned by the district.

Christina Kristofic, Hanover Evening Sun, wanted to know if the new road is going to be called Breezewood Drive. The Township has not yet determined the name of the street but it may be called Hall Drive.

Commissioner Klunk thanked PENNDOT, the engineering reps and all the residents for coming out tonight and providing input. PENNDOT will be contacting those individuals that will be impacted by the project.

The Committee took a brief recess at this time.

Following the break, Chairman Klunk stated he just returned to Steve Moore a copy of the Grandview Rd. overlay plan which would include curb being installed from Baltimore and Black Rock Road with the exception of the proposed project. The installation would also include the small piece of uncurbed roadway near Northview and Arwco and Albright and Northview. The PENNDOT project will pick up at Pinewood Circle and continue to Baltimore Street.

SIDEWALK SNOW REMOVAL: Chairman Klunk stated that he was approached by an individual that received a notice of violation from the Township for not removing snow from his sidewalk. The Township does not have an ordinance for snow removal but does utilize the 1996 BOCA Property Maintenance Code, which references sidewalks free from hazardous conditions. The Committee was not aware that letters were being sent to property owners for not complying with the code. Manager Garvick stated the policy has been in place for many years and that letters were only generated when the Township receives a complaint about a particular property. The Committee recommended not initiating an ordinance but continue with enforcement under the property maintenance code. The Committee recommended that residents know that snow does not have to be removed immediately in compliance with a snow removal ordinance but the property must be maintained in a safe condition, which means snow and ice being removed in a timely manner.

SOUTH WESTERN SCHOOL DISTRICT: The Committee received a request dated September 29, 2004 from the South Western School District for a waiver of seven modifications for the land development/subdivision plan to construct the new ball fields. Manager Garvick reported that the Township's Planning Commission has already recommended approval of the request since they were noted on the plan that was presented for their consideration. The Committee recommended approving the requests.

WAL-MART AGREEMENT: The Committee reviewed the proposed agreement with Wal-Mart for improvements to the Route 94 and Grandview intersection as a result of the construction of the store in West Manheim Township. The revised agreement has been forwarded to the Solicitor for review. The Committee recommended approving pending comments from the Township Solicitor.

BID OPENING: Engineer Bortner stated that bids for two new trucks will be opened on February 17, 2005 with the intent of approving the bid at the February 21, 2005 Board of Commissioners meeting. These vehicles were included in both the sewer and public works budgets for 2005.

RECREATION BOARD: Administrative Assistant Rodgers updated the Committee on the activities proposed by the Recreation Board for 2005. The Board will hold an Easter egg hunt on March 19, 2005. In addition they would like to hold music in the park during the summer months utilizing an as-yet-to-be-constructed amphitheater. Several Boy Scouts would build the amphitheater as part of their Eagle Scout project.

REGIONAL HOMES: The Committee reviewed the Regional Homes rezoning request that was submitted for the Devner Airport. The Committee has some concerns regarding land development issues that will have to be addressed if the request is to be approved. There are also other zoning issues that have to be addressed. There was discussion about the agreement that is proposed between the Township and developer to enforce the fifty-five year age requirement for at least one resident in each unit. The Township would be able to enforce the deed restriction per the agreement. The Township Solicitor will be contacted to clarify the age discrimination clause and what indicate what impact there is to the Township if it enforces the agreement. The Committee recommended putting the Ordinance for the change in zoning on the next Board of Commissioners agenda.

The meeting adjourned at 9:05 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 1, 2005

The Penn Township Public Works Committee met in public session on Tuesday, March 1, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Johnson and Felix. Commissioner Rishel was absent with notice. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Chairman Klunk read the announcement of the executive session held following the Board of Commissioners meeting on February 21, 2005.

CITIZEN'S COMMENTS: None.

ADAMS COUNTY NATIONAL BANK: The Committee reviewed the plan for the Adams County National Bank at the former Golden Corral building on Baltimore Street. The plan is to remove the existing building but utilize the driveway. There is a water drainage problem with the property and the adjoining properties and it is proposed to install an infiltration pit to handle the flow of water. There was some concern about the proposed traffic patterns, parking spaces and stacking problems, which will affect Baltimore Street. The Committee suggested that the Planning Commission review the number and location of proposed parking spaces. Engineer Bortner stated that York County Planning was concerned about the traffic impact but he felt it would be less than the previous use.

947 CENTENNIAL AVENUE: The Committee received a request dated January 31, 2005 from John Zepka for a wavier of the sidewalk requirements at 947 Centennial Avenue. The Committee will wait for a recommendation from the Planning Commission.

ROHRBAUGH & CO., INC.: The Committee received a request dated February 2, 2005 from Rohrbaugh & Co., Inc. for a waiver of the land development plan requirement in order to construct a 2400 square foot concrete pad. The Committee recommended approving this request pending recommendation of the Planning Commission.

MOULSTOWN ROAD: Manager Garvick, with the help of Solicitor Tilley, prepared an agreement for the return of a Conewago Contractors improvement bond for repairs to Moulstown Road with the provision that Conewago reimburse the Township up to \$102,379.81 at such time PENNDOT bills the Township for the repairs. The Committee recommended approving the agreement.

PLAN SUBMISSION: The Township is now requiring that all subdivision and land development plans submitted for formal filing be submitted on electronic media.

REVIEW OF PLANS: The State has approved municipalities charging developers for solicitor review of submitted subdivision and land development plans.

RECREATION ISSUES: Commissioner Felix reported that the recreation board would be preparing for the Easter egg hunt on March 14, 2005 at 7:00 p.m. The egg hunt will be March 19,

2005 at 1:00 p.m. with registration beginning at 12:30 p.m.

HANOVER BRANDS APPEAL: Manager Garvick reported that a letter was received from the Solicitor about the court decision in regards to the Hanover Brands Assessment appeal. The Committee, after some discussion, recommended proceeding with filing an appeal.

The meeting adjourned at 7:22 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 5, 2005

The Penn Township Public Works Committee met in public session on Tuesday, April 5, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Johnson and Felix. Commissioner Rishel was absent with notice. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Chairman Klunk stated that an executive session was not held following the April 4, 2005 Finance meeting.

CITIZEN'S COMMENTS: None.

PENN MEADOWS: The Committee reviewed a request from Burkentine & Sons for a waiver of the street lighting requirement of one-year activation prior to the acceptance of the street by the Township for Penn Meadows. The Committee was concerned about the other outstanding issues with the development. Engineer Bortner stated that there are other punch list items that need to be addressed but they will not be affected by the energizing of the streetlights. The Engineer would also like to see the lights activated since the project is almost completely done. The Committee recommended approving the request with the stipulation that Burkentine and Sons will be responsible for any costs associated with the lights and/or their maintenance for one year from the time they are energized. The resolution for activation of lights will be on the Board of Commissioners agenda on April 18, 2005.

SHERIDAN PRESS: The Committee received a request dated March 16, 2005 from Group Hanover Inc. requesting exoneration from land development for Sheridan Press for additional parking. Sheridan has an approved land development plan for new parking and a building expansion but is now requesting about an additional sixty-six spaces that were not on the plan approved in December, 2004. Manager Garvick expressed concern about the continued requests from businesses for waiver of land development plans for one small improvement after another and as a result we do not have an accurate composite record of the various changes or an accurate land development plan for future reference. The Committee is of the opinion that a subdivision plan should be submitted but will take under advisement whatever recommendation comes from the Planning Commission.

BON TON SKETCH PLAN: The Committee reviewed the sketch plan submitted by Bon Ton Builders for the old Cramer Ziegler property. There was some discussion about the Township's desire to straighten out the intersection of Black Rock Road and Baltimore Street by utilizing a R-O-W through this property. There was also discussion about a proposed building shown on the sketch to the rear of the property. The concern is if this constitutes two principal uses on one parcel. If they wanted more than one principal use they would have to go to the zoning hearing board for a variance.

PAVING BIDS: Engineer Bortner stated that the 2005 paving bids would be opened on April 18, 2005 at 11:00 AM.

SNOW BUDGET CARRYOVER: Engineer Bortner stated that due to the relatively light winter, there is about \$200,000 in the highway aid budget for snow removal. Most of the road projects that he would like to complete have utility issues that will not be resolved this year. Two roads that he could immediately begin work on would be Flickinger and Hershey Heights. However, there would not be much carry over for next year if the funds were expended on these roads. The Committee recommended caring over the extra funds to next year remembering that there are two months at the end of the year that may require the use of some of the extra snow removal funds.

ALLEY (BALTIMORE STREET): The Committee received a request from D.J Hart requesting the Township to vacate a portion of an alley parallel to Baltimore Street located behind 1012 Baltimore Street behind the Domino's Pizza place. Manager Garvick stated that the Township has received several of these requests in the past and the Township would normally hold a public hearing prior to the usual vacating of the alley. He stated that the Township may not want to vacate this alley and instead reply that we have no interest in the property now but are not going to vacate our interests either because it may be useful at some future time. There are subdivision plans that are proposed that are adjacent to this alley. Engineer Bortner will go look at the situation. Hanover Borough, the adjacent property owner, has already indicated that it vacates its interest in the alley.

PENN DOT REIMBURSEMENT AGREEMENT: PENNDOT has submitted a reimbursement agreement for additional curbing work on the Grandview Road overlay project that will cost the Township \$136,331. Some of the work may be assessable but most of it will not be recoverable costs. Engineer Bortner stated that some of the proposed curbing is will conflict with existing sewer manholes so there may be additional tweaking of the design location. There is not enough right-of-way along Blooming Grove Road at the intersection with Grandview for all additional improvements. PENNDOT's engineer also asked if the Township wants them to design for future sidewalk. The Committee recommended that the road be designed with the desire that sidewalk would be installed at some future time. The Committee recommended approving the agreement.

HANOVER RAIL TRAIL: The Committee received a letter from the York County Rail Trail Authority providing a draft agreement between them and several municipalities for the Hanover Trolley Trail. Manager Garvick stated that he meet with Gwen Loose and Carl Knoch from the Y.C. Rail Trail Authority and this agreement is a memorandum of understanding for all those municipalities that border the proposed trail. The Authority is of the impression that it will not receive agreements back from all the municipalities listed on the agreement, as the proposed trail runs through areas of contention in Heidelberg and West Manchester Townships. The Authority intends to build the trail in segments hoping that they will eventually come to agreement with all the municipalities. The agreement designates that each Township will be responsible for maintenance of its section of the trail until such time it is dedicated to the York County Parks system. The Committee felt that that York County should be responsible for the construction and maintenance of the rail trail before the Township agrees to the project.

HOMEWOOD RETIREMENT CENTER: Manager Garvick stated that he and Engineer Bortner meet with a contingent from Homewood as a result of a letter that he sent to them. He

stated in the letter that their current sewer project was going horribly and that it is costing the Township more than it should have for the site inspections. Homewood stated they would need an additional fifty days to complete the project. Homewood explained that they are putting up individuals in hotels because they promised them cottages that are not available for occupancy because the sewer line is not complete. There was some concern expressed about the Homewood Residents that are walking along Westminster Avenue where there is no sidewalk. There is a proposed walking trail within the complex but it has not been constructed yet.

KINSLEY CONSTRUCTION: The Township has received a request from Kinsley Construction for a tax-exempt certificate for Mummert Enterprises to buy material for a sewer project. The Township has never issued any developer a tax-exempt certificate for a project that will be eventually dedicated to the Township. Manager Garvick stated that some municipalities do provide the developer's with their tax -exempt number and rely on the honor system for purchasing of materials and supplies. The Committee recommended that the Township continue with its current practice of not providing certificates to developers.

STREET SWEEPING: Commissioner Stauffer expressed some concern as to why the street sweeper is not being used on all roads in the Township. Engineer Bortner stated that only those streets that have curbing are swept because the equipment we have tends to scatter the stones over the street if there are no curbs.

SIGN CERTIFICATION: Commissioner Klunk asked if our sign shop would have to be inspected by PENNDOT. Engineer Bortner felt that this did not affect our shop because we buy the approved sign face material and simply attach it to a metal blank. Engineer Bortner stated that he just attended a seminar on street signs and nobody mentioned about inspections but he would look into it.

The meeting adjourned at 7:50 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MAY 3, 2005

The Penn Township Public Works Committee met in public session on Tuesday, May 3, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer and Felix. Commissioners Rishel and Johnson were absent with notice. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None.

CITIZEN'S COMMENTS: Dana Heston, 823 York Street, requested clarification on the procedure being utilized by Paul Burkentine to purchase her house. Mr. Burkentine needs to acquire the property in order to construct one of his proposed developments. To date, the Hestons and Burkentine have not agreed on a purchase price for the property. Mr. Burkentine sent a letter to the Hestons stating that if they did not agree to sell their property by March 1, the Township would intervene. Manager Garvick has spoken to Ms. Heston previously about the acquisition. He informed her that traditionally the Township only intervenes when the property is needed for a public safety issue and there is no hope of a successful negotiation. Typically, the developers have to solve their own property acquisition problems, which usually boil down to the offering price for the affected property. It was the Manager's opinion that if the information Ms. Heston provided was correct, then the problem is simply a \$30,000 difference between the asking price and the offer by Burkentine. It would not be beneficial to the Township to become embroiled in eminent domain over such a small disparity.

21 INDUSTRIAL DRIVE: The Committee reviewed the plan known as 21 Industrial Drive. This plan shows two warehouse buildings proposed for the property. There are no proposed tenants for the property and it is a work in progress based upon comments and the availability of tenants. Township Engineer Bortner is concerned about the facility in that it is being shown as handling upwards of 80 trucks. Gerry Funke, Group Hanover, was not sure how to prepare the traffic impact study since they are not sure what the actual use is going to be. Engineer Bortner was also concerned about the access point of the proposed driveway. The Penn Township Planning Commission will further review the plan.

WEST CHESTNUT STREET: The Committee reviewed the plan for West Chestnut Street, which proposes extending the street to the Borough line. At a minimum it will require a temporary cul-de-sac but the Engineer is concerned as to whether or not it should be permanent. Engineer Bortner was also concerned because the land development portion of the plan was not submitted. The Committee discussed about putting a permanent cul-de-sac in and if the Borough decides to have the road extended then they could remove the cul-de-sac. The street would be a sixty-foot wide public street even though the beginning of the street is only fifty-feet. This increase would allow the Township to apply for liquid fuel funds.

RITE AID CONTRIBUTION: The Committee reviewed the seven and half year old agreement with Rite Aid Company for the proposed improvement to the alley behind their property on Baltimore Street. The agreement requires Rite Aid to put \$30,000 in an escrow account, which was done,

for use by the Township to reconstruct the alley. The agreement requires the Township to notify Rite Aid of their intention to repair the alley and for Rite Aid to approve an additional five feet of right of way to widen the alley from Rite Aid to Grace Avenue. The agreement will expire on June 30, 2005. If the Township does nothing to improve the alley the Township has to return the money once it is requested by Rite Aid. The Committee recommended doing nothing at this time to the alley. When the agreement was approved several years ago, the Commissioners had felt that additional businesses would develop along Baltimore Street that would utilize the improved alley for access. There were no additional properties purchased, constructed or demolished since the Rite Aid acquisition and construction.

GRANDVIEW ROAD & CENTER STREET PROJECTS: Manager Garvick reported that he and Engineer Bortner met today with PENNDOT and McCormick Taylor about these projects. McCormick Taylor is conducting the environmental studies for the Grandview Road project and, to comply with our stormwater ordinance, there will need to be two stormwater ponds to handle the road runoff. On Center Street they are studying how to deal with the stormwater runoff since the street and the stream are about the same elevation and PENNDOT is not planning to raise the road that much. They are determining if they have to build a pond or will be able to channel the runoff into the creek. The Township would prefer not to have another stormwater detention pond to maintain. There is concern that the road will continue to flood if the water is simply channeled into the creek. If a pond would be constructed, PENNDOT is looking at a parcel close to the Township Borough line. The Grandview project will be bid next May.

PLANNING INTERN: The Township received a request from a young lady who wishes to perform a planning internship. The Committee suggested that the Manager develop some guidelines about what the intern would do and what would be expected from that person. The Committee will wait for the Manger's description before making a decision but the consensus is that an administration intern should not be paid just as the police intern is not paid.

RECREATION: Commissioner Stauffer stated the new piece of recreation equipment at Young's Woods looks very nice. The Township purchased it with the funds available from Recreation District 2 account. There was discussion as to why a grant that had been previously secured was not used to purchase the equipment. Ms. Rodgers explained that the grant funds had to be returned since they were not used within the allotted time prescribed by DCNR. Also, the bathroom reconstruction would have eliminated all but two stalls since they would have had to be ADA compliant. To do so would have cost the Township more than simply fixing up the existing facilities, even with the grant funds. After some discussion about the grant process the Board suggested reviewing the current recreation grants available and see if the Township can utilize them for any future projects. Manager Garvick stated that we should probably stay away from any labor-intensive projects.

BRUSH AND LIMB: Commissioner Stauffer suggested that the road crew purchase special safety gloves for use when they are conducting brush and limb collection. Highway Foreman stated that the spring collection had begun and that there was not a lot out to collect.

PENN WASTE: Manager Garvick reported that, as directed, he contacted Penn Waste about the child's walker that was mistakenly picked up by the trash hauler. Manager Garvick stated that

Penn Waste's position is that they did nothing wrong and they will not contribute toward the cost of replacing the walker for Mr. Newman. The Committee stated this would end the Township's involvement in the case and that Manager Garvick should contact the resident and make him aware of the Committee's decision.

CARDINAL DRIVE: Commissioner Felix stated that he was contacted by the property owner of 9 Cardinal Drive about the storm water pipes to the rear of his property. The owner was concerned because the bricks were loose and was afraid the children would hurt themselves when they play near it. Engineer Bortner stated that the property owner is responsible for those items on their property just as the Township is responsible for those located in the right-of-way.

STREET SWEEPING: Engineer Bortner stated that during the last two weeks of April our street sweeper was used by West Manheim to sweep the streets in their residential developments. Mr. Bortner only received a few calls about why our trucks were in West Manheim.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 7, 2005

The Penn Township Public Works Committee met in public session on Tuesday, June 7, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Rishel, Johnson and Felix. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None.

HENRY STREET: Engineer Bortner stated that a portion of Henry Street is not formally adopted by the Township and therefore is ineligible for the use of liquid fuel funds if it is reconstructed or paved. He stated that when he staked it out he found out that the road is not located within the center of the recorded right-of-way and believes that is why the road was never adopted by any of the previous Boards. He is referring to the portion of Henry Street from William Street to Krentler Drive. This will not affect the paving of either Henry or William Street, which will start tomorrow.

SHEPPARD-MYERS ATHLETIC FIELD: The Committee discussed the possibility of purchasing the Sheppard – Myers Athletic Field from the Hanover School District or subsequent owners. This property could provide the most suitable location of the second community park, as proposed in the Township's Comprehensive Plan. The Committee recommended proceeding with plans to acquire the property.

SNYDER'S OF HANOVER LAND DEVELOPMENT: The Committee received a request for a waiver of a land development plan for Snyder's of Hanover to pave an additional 21,525 square feet. There was some concern that Snyder's has not complied with the previous approved land development plan, specifically regarding the construction of the proposed truck scales. Commissioner Stauffer explained the current parking problem that Snyder's is facing because they are continually hiring new individuals and there is not enough parking during the changing of the shifts. They are also considering expanding their facility. Snyder's has not moved the truck scales because of a problem with soil compaction to the rear of the facility. This is the third waiver request made by Snyder's. Engineer Bortner stated that even if he did not have a problem with not having a plan, there are other things that different staff members look for that may affect them such as fire safety. The Committee recommended denying the request.

McCLARIN PLASTICS LAND DEVELOPMENT: The Committee received a request from McClarin Plastics requesting a waiver of a land development plan for an additional 1700 square feet of paving. The Committee recommended denying the request.

YORK STREET INTERCEPTOR: Manager Garvick reported that he met with Attorney Susan Smith, Tim Mummert, Gary Mummert, Paul Burkentine, and Steven Rosen to review the draft agreement for the York Street Interceptor. Once the revised agreement has been returned, it will be distributed to the Commissioners and the Solicitor for further comments.

RAIL TRAIL PLAN: Manager Garvick provided an executive summary of a strategic plan that the

rail trail authority has developed to establish a trail network not only in York County, but for other regional connections. One of the goals outlined in the study is the implementation of a capital contribution program. The Rail Trail Authority is looking to establish a Hanover Capital Campaign. The comments from Committee were passed to the authority and they received several suggesting that the County Commissioners should be responsible for the maintenance of these trails. Manager Garvick stated that the Authority will be conducting premeeting walks. One of these will be conducted prior to the meeting in Hanover on September 19 at the Medical Center on Wilson Avenue at 6:00. The Borough of Hanover still feels that there will not be a problem with utilizing the Moul Field area as the railhead, even though the Hanover School District may construct a stadium or other facility at the location.

SOD BOND: It was noted that there are some problems with the Township's ordinance regarding the quality of new lawns created by the construction of new homes. The Manager will be reviewing the current ordinance and offering some suggestions.

SUBDIVISION/LAND DEVELOPMENT ORDINANCE: It was reported that the Engineering Department is working on revising the subdivision and land development ordinance.

PUBLIC WORKS FACILITY: Engineer Bortner and Township Manger have been working with Conewago Contractors but they have provided the Township everything they could for the public works facility. There is a problem with design/build bidding because of the variety and fluctuation in quality of the building we could receive. Conewago will submit a bid regardless of how the specifications are prepared. If the Township proceeds with complete bid specifications then it will increase the cost of the project. The Committee recommends moving forward with the developing of building specifications.

BREEZEWOOD & TIMBERLANE: There was some concern because there has not been any landscaping planted at the hill on the intersection of Breezewood and Timberlane. When the plan was approved the Board waived the landscaping plan in favor of crown vetch, which has not started to grow. Once the seeds are planted it will still take another year or two for the plants to grow.

SOUTH WESTERN SCHOOL DISTRICT: The Committee received a request for a waiver of a land development plan for South Western School District for the installation of an additional driveway at the Emory H. Markle Intermediate School. There was some concern about the placing of an additional driveway onto Bowman Road. The Committee will review the request again at the July meeting after Manager Garvick contacts the district about alternatives for the project.

TRAFFIC STUDY WAIVER: The Committee received a request for a waiver of the traffic impact study requirement for 21 Industrial Drive because the developer is not sure what type of business will ultimately occupy the site. They want to construct a building in hopes of being able to sell or lease the facility. Some of the spec buildings that were previously allowed do not have enough parking spaces. An option would be to consider the worse case scenario for the traffic impact study. They would also be willing to conduct the study once they find someone to occupy the facility.

SOUTH WESTERN SCHOOL DISTRICT: Manager Garvick reported that Dr. Rupp, South Western School District, is interested in renting a larger room for the STEEDS program. The former exercise room is available but it needs some heating and air conditioning work along with a new ceiling. Dr. Rupp stated that the district would be willing to provide the labor to get the room ready for the September. This room is larger than the classroom they are currently using so the agreement would have to be renegotiated. The entire heating/cooling system needs work in that part of the building. The Committee recommended proceeding with the renovations to the exercise room.

BLOOMING GROVE ROAD: There was some discussion about aligning Hoff Road and Blooming Grove by acquiring property from the Miriam Runkle Estate. Tractor-trailers are not able to easily make turns. The Committee will consider the situation. Manager Garvick will contact Elaine Taylor about the property.

The meeting adjourned at 7:58 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JULY 5, 2005

The Penn Township Public Works Committee met in public session on Tuesday, July 5, 2005 at 7:27 PM. Present were Chairman Klunk and Commissioners Stauffer, Rishel, Johnson and Felix. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None

CITIZEN'S COMMENTS: Dennis Wyatt, Waggoner Construction, addressed the committee on the request that had been previously submitted and denied for a waiver of land development requirements for McClarin Plastics for additional paving. He provided photographs and a plot plan that showed the improvements they want to construct. The property is the former Frametone property. The Committee recommended that the request be resubmitted to the Planning Commission.

GRANDVIEW ROAD IMPROVEMENTS: Paul & May Arnold, 1410 Grandview Rd., and Edwin & Helen Osborn, 1420 Grandview Rd. addressed the committee on the issue of a required construction easement to install curbing along their property. Manager Garvick reported that he meet with Mr. Arnold and Mr. Osborn about the possibility of getting a temporary construction easement from them to allow PENNDOT to install curbing before they complete the Grandview overlay project. PENNDOT has a 60' R-O-W in which to put the curbing but they are also asking for an additional 10' of temporary easement, which will revert back to the property owner following construction. Mr. Arnold was concerned about damage to the trees on his property if the curb is installed. The property owners were informed that the curb could be put within the existing R-O-W without any additional easement and the trees are actually within the existing right-of-way. The Township is seeking the additional construction easement in order to align the existing curbing on each side of the two properties. Mr. Garvick suggested that they come to meeting and address their concerns with the Committee. Mr. Arnold was concerned because the current curb line on either side of their homes varies from twenty-one feet to twenty-three feet from the street centerline on Grandview Road. The intent is to match the new curb as close to the existing curb as possible but there is not enough construction right-of-way to get in and complete the project. PENNDOT is the one making the request for the additional temporary easement on both properties in case of unforeseen problems with the project. Mr. and Mrs. Arnold feel that the existing curb can be matched to the new curb without interfering with the trees or requiring additional R-O-W. It was suggested that the curbing could transition on the Osborn's property. It was also suggested that PENNDOT be asked to keep the curbing at twenty-one feet on the Arnolds property. There was also some concern about the driveway cut and how it will transition into the street. Mr. Arnold was not too concerned about this, however. Engineer Bortner stated that a construction meeting will be held on July 7, 2005 between PENNDOT and Kinsley and he could arrange a future meeting between them and the property owners. Mr. Osborn was also concerned about the stormwater runoff that currently traverses his property. It was stated that the installation of curb would help direct the water to the street inlet. The depressed driveway will also direct water away from the property. There was also some concern about when the snow is

plowed but that is controlled by PENNDOT.

BOB MORRIS FURNITURE: The Committee reviewed the Bob Morris Furniture Plan. The plan shows the utilization of the existing pad for a new building with a small expansion. The plan shows employee parking on the south side and customer parking in the front. There are some problems with Mt. Olivet Cemetery, the adjoining property owner, because of water runoff and the lack of a buffer between the property lines. The driveway on Morris' property also infringes on the cemetery property. There are no provisions for stormwater runoff. There was some concern about how trucks will get out of the property once they have gotten in. The Planning Commission will be reviewing the plan at its next meeting.

BON TON BUILDERS: Bon Ton Builders has submitted a land development plan for the former Cramer-Zeigler property. They are proposing an office and an additional small building with an as yet unspecified use. Engineer Bortner has some concern that they are going to be utilizing a hypothetical alley for entrance on to this property and inquired if the Township has any responsibility to address this problem.

HANNON HOMES: Hannon Homes has submitted a sketch plan for the Kraut farm that will connect Sonny Street into Friar Run in Nottingham Village. There is some concern because Sonny has only a thirty-three foot R-O-W. The Committee would like to see a provision in the plan that would help alleviate the problem with Sonny Street. The plan will have to be taken to the Zoning Hearing Board for the steep slope requirements.

SMITH SUBDIVISION PLAN: According to Engineer Bortner, Peter Street was subdivided into two lots but was never added on to the adjacent properties. Mr. Smith sold his property but never sold the parcel with the street and subsequently received a tax notice for the property. He would like to sell it to Mr. Hartlaub but the driveway of the former Smith property is located on Mr. Hartlaub's property and the setbacks are not met. There is an existing subdivision but there was never an add-on approved.

PENNDOT AGILITY AGREEMENT: Engineer Bortner stated that the current PENNDOT Agility agreement has expired and they would like us to sign a new one. He stated that the Township did get millings from them in the last five years. Engineer Bortner and the Committee recommended approving the agreement.

PUBLIC WORKS BUILDING UPDATE: Engineer Bortner stated that he and Manager Garvick met with LSC Design to continue the work for which they had been previously contracted but which had been stopped about a year ago to pursue a different approach other than competitive public bidding. On the land development plan, Engineer Bortner is proposing to eliminate the fueling island; do some of the surrounding paving; and construct the salt storage area with Township crews. The committee recommended eliminating the proposed soccer and baseball fields. Engineer Bortner stated that he eliminated the mechanics area in the garage because the Township has not had a mechanic for five years. He did include a wash bay for the police department's maintenance person. The project will be bid with and without the mechanics bay at the recommendation of the committee. The building will be able to house all the vehicles currently owned by the Township public works department. Manager Garvick stated that the Township

contracted with LSC for the complete public works project from design to bid but since the project was stopped LSC may require additional funds to accommodate the proposed changes to the plans. They will review the information and get back to the Township.

ROAD PROJECTS: Commissioner Klunk stated that anyone with suggestions for road projects for next year should submit them at the next meeting so that Engineer Bortner had time to review them before budget preparation began. Commissioner Klunk stated that Penn Circle and Waterfront Drive need repaired. These were two streets that have been put off due to the uncertain nature of proposed sanitary sewer lines. Engineer Bortner stated that there are several roads that need repaired and that some of the streets should be brought up at Health and Sanitation. Engineer Bortner stated that he was going to concentrate on those roads that do not have utilities (sewer) problems.

SOUTH WESTERN SCHOOL DISTRICT: The Committee received a request from the South Western School District for a wavier of a land development plan for a driveway at the intermediate school. The Committee was concerned because the driveway may present a zoning as well as a public safety issue. The Committee will wait for a recommendation from the Planning Commission before making comment on the request.

SKATE PARK REQUEST: The Committee received a request for a skateboard park at the Community Park. The YMCA provides a skate park free of charge for anybody to utilize. A letter will be sent to the resident informing him of this as well as other information regarding the Y's skate park.

FINCH'S: There was some concern about the paving that was done by Finch's at W.L. Sterner's because no storm water management issues were addressed. There had been a plan previously submitted but no one was sure when that was done.

CAR WASH LAUNDROMAT: There was a question about whether a land development plan was submitted for the car wash and Laundromat that is being torn down. A plan has not been submitted to date.

MIRIAM RUNKLE PROPERTY: There was a question if the Township wanted to pursue the widening of the intersection at Hoff and Blooming Grove Road. The property is being sold for \$100,000. The Committee recommended not pursuing the property at this time.

RECYCLING FEES: Manager Garvick provided the Committee with a handout about the state eliminating the recycling fees for the 902 grants effective 2012-2013 fiscal year and cutting it in half for the fiscal years of 2009-2012. The Committee recommended sending a letter to the legislator's encouraging them to not eliminate the grants and encourage more recycling.

The meeting adjourned at 8:50 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 2, 2005

The Penn Township Public Works Committee met in public session on Tuesday, August 2, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Felix and Rishel. Commissioner Johnson was absent with notice. Also present were Manager Garvick and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Klunk announced that an executive session was held following the Finance Meeting on August 1, 2005 to discuss personnel issues relating to animal control enforcement and fire fighters benefits.

CITIZEN'S COMMENTS: Paul Burkentine, Brookside Heights, stated that he was requested by the Township to contact the surrounding developers about the installation of the signal needed at the intersection of York Street and South Center Street, as a result of the developments being proposed for the York Street corridor. Grove Miller has performed a joint traffic study for the proposed Burkentine and Mummert developments. This provided the breakdown on the amount of traffic expected to be generated by each of these developments. Mr. Burkentine stated that he has been trying to work with Tim Mummert, Mummert Enterprises, but was told by him that he is not responsible for the light and if the Burkentine development was not there a signal light would not be needed. The traffic study suggests that a signal is needed along York Street and it was after much discussion that South Center Street was agreed upon as the most appropriate location for the signal. The preliminary cost of the signal is estimated to be about \$500,000. The cost is high because it involves the purchase and removal of several houses. Mr. Burkentine would like the Township's help dealing with Mr. Mummert to come up with a resolution to the situation. He wants to know how we determine who is responsible for the costs associated with the installation of the signal. Manager Garvick stated that the Board could make contact with Mr. Mummert and/or withhold approval of all the plans until there is a resolution. The first step will be to contact the Solicitor for direction on how to proceed legally. Manager Garvick suggested that Mr. Burkentine contact his attorney for the same advice but Burkentine indicated he already has and he has not gotten a satisfactory response. Mr. Burkentine further provided, for the Township's review, a proposed agreement regarding eminent domain for the 4 properties at Center/York Sts. for which Burkentine has been unable to come to agreement with the property owners on a sales price.

GRANDVIEW PLAZA – UNIT 14: There is plan submitted for four commercial units on the parcel between Bill Bateman's and Hollywood Video. The Committee was concerned about the plan showing only one access onto the property. The Committee will wait for comments from the Planning Commission.

LA CUCINA RESTAURANT: The Committee reviewed the La Cucina restaurant plan. The plan calls for the construction of a banquet room and additional parking, which would be located on that portion of the parcel in Penn Township. There was discussion about the layout, including walkways, parking and access roads.

HANOVER BRANDS SLURRY TANK FACILITY: The Committee reviewed the Hanover Brands slurry tank facility plan and will wait for comments from the Planning Commission.

AVION SUBDIVISION: The Committee reviewed the Avion subdivision plan that is proposed for the corner of Blooming Grove Road and Bankert Road, the former Miriam Runkle property. The Planning Commission will review the plans at their next meeting.

FUTURE PAVING PROJECTS: Engineer Bortner has provided a list of proposed paving projects that he would like considered in the 2006 budget. The Committee suggested following the list for the upcoming budget discussions.

CARWASH YORK STREET: Commissioner Klunk stated that he would like to see concrete sidewalk at the car wash on York Street in lieu of the blacktop sidewalk that is currently there.

FINCH SERVICES: According to the Zoning Officer's review of the previously approved land development plan for W.L. Sterner's, Finch Services has paved their property along Frederick Street according to what was approved.

YOUNGS WOODS: The Penn Township Lions Club would like to upgrade and/or replace the electrical service boxes at the pavilions at Young's Woods. The Committee agreed.

DEP: Manager Garvick stated that the Township and the Developers meet with DEP today and had a productive meeting regarding the installation of the York Street Interceptor and the agreement between the developers and the Township. Manager Garvick will also be meeting with Joe Myers on 8-3 to discuss sewer issues for his pending Stonewicke subdivision plan.

PAVING: Highway Foreman Mahan stated that they will start paving next week, August 9, at William and Henry and then continue with South Franklin, Stacey, Janet and Ann streets. Paving should be completed about August 22 if there is no rain. The storm culvert will also be installed on Bankert Road. The work that the Township needed to do has been completed on Radio Road.

GRANDVIEW ROAD: The work on the intersection of Breezewood Drive, Black Rock Road and Grandview Road is a year behind the Grandview Road overlay project, which should begin in the fall.

The meeting adjourned at 8:13 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 6, 2005

The Penn Township Public Works Committee met in public session on Tuesday, September 6, 2005 at 7:35 PM following the Finance meeting. Present were Chairman Klunk and Commissioners Stauffer, Felix, Rishel and Johnson. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan, Police Chief Gilbert, Fire Chief Cromer, and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None

AVION SUBDIVISION: The Committee received a request dated August 4, 2005 from Loss-Stair Civil Engineering for a waiver of distance between intersections for the Avion Subdivision. There was concern about whether the street access should be shown on Bankert or Blooming Grove Road. In addition, there are two different land development plans submitted for the same property. The developer is requesting to reduce the required 500 feet between intersections to 465 feet. Township Engineer Bortner was concerned that there is only one entrance at either end of Bankert Road. By accessing it through the development future traffic problems may be reduced. If the new road is installed accessing Bankert then there will be driveways along Blooming Grove Road, which could also cause traffic problems. Manger Garvick stated that Mr. Burkentine called today and stated that if sewer connections were available he would be willing to construct the existing Miriam Runkle plan, which was recommended for approval by the Planning Commission but was held up due to the existing sewer moratorium. Cobblestone Lane will need a name change. The Township will wait for an opinion from the Solicitor before proceeding with any additional reviews or comments on the plans.

CITIZENS COMMENTS: Paul Arnold, 1410 Grandview Road, expressed concern about why a curb has to be installed on his property in conjunction with the Grandview Overlay. Commissioner Klunk stated that curb is needed along Grandview Road to help control stormwater runoff and there is existing curbing along the adjacent properties. According to Engineer Bortner, PENNDOT is in some sort of flux due to personnel changes. A PENNDOT rep on this project left and now works for Kinsley, who is the contractor on this job. Unsatisfied, Mr. Arnold requested to be notified when PENNDOT meets again to discuss his property.

BOB MORRIS FURNITURE: The Committee received a request dated August 16, 2005 from Robert Morris for a waiver of the Stormwater Management Ordinance, Article IX for the Bob Morris Furniture Sales land development plan. There is no suitable space to construct a stormwater management facility. The Planning Commission has recommended approval. The water runoff from the property is not entirely generated by the site because some comes from the shopping center to the South of the property. The Committee recommended approval of the request.

PUBLIC WORKS FACILITY UPDATE: Engineer Bortner stated that he and the Manager have been meeting with LSC about the public works facility and an updated agreement has been provided for review. Eric provided a layout of the proposed office section. The Committee recommended proceeding with the project. Manager Garvick reported that LSC is planning on bidding the project this fall with construction to begin in the spring.

RECREATION BOARD: Administrative Assistant Rodgers reported that at the last Recreation Board meeting there was only one member present, along with two staff members and a commissioner. There has not been a quorum for the meetings all year and there is still one vacancy. It was suggested that the Recreation Board be monitored until the end of the year and if there is still no interest then the Board should be disbanded and the Public Works Committee will review recreation programs and issues.

PARTNERS IN PROGRESS: It was noted that the Partners in Progress has the wrong day for the Brush and Limb collection. It is advertised for Wednesday, October 10 instead of Monday, October 10.

2006 BUDGET: Engineer Bortner provided his proposed 2006 budget for the Committee to review.

The meeting adjourned at 8:10 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 4, 2005

The Penn Township Public Works Committee met in public session on Tuesday, October 4, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Felix, Rishel and Johnson. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Klunk announced that an executive session was held by the Commissioners following the Finance meeting on October 3, 2005 to discuss a police personnel issue.

124 W. GRANGER ST: Mr. & Mrs. Robert Hemler, 124 W. Granger Street, were present requesting that the Commissioners reconsider the requirement that a residential light meeting the Township Ordinance be installed at their new residence. The Committee stated that they are staying with the requirement that a light meeting the ordinance has to be installed.

LITTLE KNOLL STORMWATER PONDS: Dan Goldsmith, 51 Little Knoll Drive, was in attendance requesting information on the status of the lawsuit with J.A. Myers with regards to the stormwater ponds at Little Knoll. He would still like someone to mow the ponds because it is a safety hazard. Commissioner Klunk stated that the Township might not receive a decision on the ponds until early in 2006. Joan Mullen, 17 S. Vail Drive, was concerned about who owns the ponds. Commissioner Klunk stated that J.A. Myers owns the ponds and that he has even spoken to individuals about selling the ponds. Mr. Goldsmith stated that he has spoken with Mr. Myers about purchasing the pond. Also Mr. Goldsmith stated that one of the ponds has been sold in Hall Estates. The Committee will take their comments under advisement.

AVION DEVELOPMENT: John Biel, Burkentine and Sons, was present to discuss the street layout for the proposed Avion subdivision on the Miriam Runkle property. The Committee would like the street to access Blooming Grove Road as opposed to Bankert Road. It was suggested that they look at diverting Bankert Road through the new development to access Blooming Grove at their current suggested location. This would help alleviate the current site problem at Bankert/Blooming Grove Road. Perhaps a small portion of the existing Bankert Road could be converted to a one-way street. The Committee would prefer to recommend this alternate solution but if that is not feasible, than the new road should intersect with Blooming Grove Road. They would still need to receive a wavier for the new proposed street for the intersection distance.

HANNON HOMES: John Burkentine, Hannon Homes, presented a sketch plan for a 6-lot development off of Grandview Road adjacent to Timberland. The proposed road would end in a cul-de-sac, which the Committee is not in favor of. There is an empty lot in Timberland that could be used to connect the new street into Ivy Circle. Engineer Bortner expressed concern about placing a new street in close proximity to a "paper" street that is

indicated on the County Tax Map. Mr. Burkentine will investigate the status of this "paper" street.

SNYDERS OF HANOVER: The Committee reviewed the Snyder's of Hanover land development plan and found no problem with the additional paving.

GREEN GLEN PRODUCE: The Committee reviewed the Green Glen Produce plan, which shows a proposed new processing building for seasonal products. They are proposing another crushed stone driveway, which required zoning hearing board approval (which they received) on their previous plan in 2002. The ZHB placed a 5-year deadline (July 08) for the paving of all remaining stone area. There is some concern about the sanitary sewer and how the ownership of the property will affect the connection request.

HANNON HOMES: The Committee reviewed the street layout on Krout Farm Sketch plan. This development will connect to Nottingham Village. It will also allow for the elimination of a sewer pumping station. The steep slope zone requirements in the zoning ordinance will affect a number of lots in the development.

YORK AND CENTER STREET IMPROVEMENTS: The Commissioners continue to receive correspondence regarding the proposed York St./Center St. traffic signals asking that they assist in getting the developers to negotiate. The Township will not be getting any more involved than what they have been doing to require Mr. Mummert to cooperate with Mr. Burkentine for the improvements. They have also received correspondence regarding the property negotiations between Mr. Burkentine and property owners.

PUBLIC WORKS FACILITY: The Committee reviewed the concept plans for the proposed public works building. Engineer Bortner stated that the soccer and softball fields have been removed but the land for the future sewer plant expansion is still included. Bortner stated that he added an additional fifty feet of grading for any future expansion of the public works building. There are no fuel islands proposed at this time but the future location has been determined. The size of the building is back to the original size. The offices are proposed to be near the windows with storage toward the middle of the office building. The only things not moveable in the office layout are the restrooms. The mechanics work area is back in, which eliminates a wash bay. There are lighting and receptacle plans provided. The Committee reviewed the façade plans. The panels would all be precast concrete but the front would be a masonry structure. The timing of the construction is not predicated on the masonry façade. Engineer Bortner stated that the V-plow would be located in the front of the building along with a flagpole. These will both be illuminated. The lettering on the front of the building will be similar to other Township buildings. Manager Garvick will sign off on the concept plan after a marked-up plan is returned to LSC.

2005 STREET DEDICATIONS: There will be no streets dedicated to the Township this year. Melbourne Manor has several problems and will not be able to dedicate the streets until next year.

GSB ASPHALT: The Committee received a request dated September 9, 2005 from G.S. B.

Asphalt requesting a waiver of the storm water management requirements for an additional 1030 square feet of paving to be done at 937 York Street. The Committee recommended approving the request barring comments or concerns from the Planning Commission.

YORK COUNTY RAIL TRAIL: The Committee received a copy of an application submitted by the York County Rail Trail Authority for the construction of the Hanover Trolley Trail, Hanover Borough and Penn Township Phase. The Township will have to commit to the project once the grant is approved. The Township is concerned because the York County Commissioners have not expressed interest in including this trail as part of the York County Parks System. It is believed that once the Hanover/Penn line is built it will help alleviate other concerns in adjoining municipalities who have not yet agreed to further construct the trail to its ultimate destination in York.

BUDGET 2006: The Committee will discuss the 2006 budget at the next meeting.

BRUSH AND LIMB COLLECTION: Highway Foreman Mahan stated that brush and limb collection begins on Monday, October 10.

PAVING: Highway Foreman Mahan reported that paving would be completed on Bankert Road next week. Final paving on High Rock Road will be completed within the next two to three years.

SIGNS NOW: Commissioner Stauffer stated that he had a complaint about blocks being on the sidewalk in front of Signs Now.

LINE PAINTING: The line painting for the year has been completed except for Bankert Road.

CHESS CLUB: Commissioner Johnson stated that the chess club was off for the summer but would be starting up again soon.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 1, 2005

The Penn Township Public Works Committee met in public session on Tuesday, November 1, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Felix and Rishel. Commissioner Johnson was absent with notice. Also present were Manager Garvick, Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Klunk read the announcement of the executive session held following the Board of Commissioners meeting on October 17, 2005.

CITIZENS COMMENTS: There were no citizens interested in commenting.

HILLSIDE MEDICAL CENTER: The Committee reviewed the proposed plan and special exception request submitted by Hillside Medical Center. A formal plan has not been filed pending the decision of the Zoning Hearing Board.

SHEPPARD MYERS FIELD UPDATE: Manager Garvick stated that he met with Gary Laird, Hanover Chamber of Commerce, and Dr. Barbara Rupp, Superintendent of South Western School District, about a joint project regarding the purchase of the current Hanover School District Football Field, Sheppard Myers Field. Dr. Rupp provided a sketch plan prepared by a drafting student at SWHS depicting a community park and a community center facility, which could house local functions as well as classrooms for higher education. This educational building could be used by Harrisburg Area Community College, Penn State, York College, or any other institute that would like to bring courses to the Hanover Area. The design also shows appropriate parking. The sketch would be used in discussions with the Hanover School District if and when they decide to sell the field.

CENTER STREET PROJECT: Manager Garvick reported to the Committee that there was a fivefold increase in the estimated amount of the Preliminary Engineering costs associated with the Center Street Project. He stated that he contacted PENNDOT and the Consulting Engineer that performed the study but no one could satisfactorily explain why there was such an increase. Steve Moore from PENNDOT stated that if the engineering costs increased so will all the other costs associated with the project. The Committee discussed the possibility of pulling out of the project. The concern is that something has to be done on Center Street. If the Township pulls out of the project the State money will go back into the State funds. The Committee suggested that Manager Garvick contact Representative Steve Nickol about the issue. There was great concern about the Township spending this amount of money for the project that was budgeted for \$343,000. The Township has done some work on Center Street up to the existing bridge. Hanover Borough will construct their portion of the street when the Township does its work.

RECREATION REQUEST: The Township received a request from Charles Horne, 18 Garden Lane, for permission to geocache on Township property. Commissioner Klunk gave a history of the "sport" in this area and the Committee sees no problem at this time allowing the practice. Commissioner Felix stated that he would like to go on record as opposing the idea.

GIRL SCOUT AWARD: The Committee received a request from the Penn Laurel Girl Scout Council to recognize a Gold Award recipient, Kristin Sterner. The Committee suggested preparing a letter of commendation for announcement at the next Board of Commissioners meeting and sending it to Ms. Sterner.

BRUSH PICK UP: There was discussion regarding brush and limb collection for residential versus commercial pick up. The problem seems to be with those parcels that contain both a residential and a commercial/business use. The current practice is to not pick up material from those lots. It was decided that those places that are exclusively commercial will not be picked but for those places harboring dual use the Committee stated that we should pick up the piles. If the pile is too large we will then contact the property owner to make other arrangements.

LEAF COLLECTION: Engineer Bortner stated that leaf collection will begin on Thursday in those areas where leaves are out. It was noted many of the deciduous trees in the Township are bearing leaves later than usual this year.

SKETCH PLAN: Commissioner Felix wanted to know if a plan had been submitted for the property at Grandview Plaza. Engineer Bortner stated that he has not seen one since the Planning Commission last month.

LITTLE RED FLAGS: Commissioner Stauffer was concerned about the little red flags located near his property and other places in the Township. Engineer Bortner stated that he is not sure what he is referring to but Kinsley does use GIS to track roads and equipment for projects.

HALL ESTATES: There was a question about the cut up curb and street in Hall Estates. Engineer Bortner stated that the Township was repairing an electric line to the streetlights that was damaged.

SENATE BILL: The Committee received information about a bill that will require developers to pay impact fees and the Committee recommended supporting it.

2006 BUDGET: The Committee reviewed the 2006 proposed budget for Highway Aid and the Public Works Department. Engineer Bortner stated that any additional Highway Aid carry over from this year would be budgeted in snow removal and street signs. There was very little discussion about the budget requests. An additional public works person is partially budgeted for if and when the Township accepts ownership of the storm water ponds. The construction of the new public works facility is included in the budget. There is no cost estimate on the proposed bid. There were a few minor changes on the notation of certain items. The Committee then reviewed the Recreation Budget. There was some discussion regarding a fence around the creative playground. Funds could be taken directly out of one of the recreation accounts. Engineer Bortner stated that blank pickets could be used to surround the playground or mix some of the pickets with names. The library contribution has been included but it has increased significantly. The finance committee will review the rest of the budget at their next meeting.

The meeting adjourned at 8:03 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 6, 2005

The Penn Township Public Works Committee met in public session on Tuesday, December 6, 2005 at 7:00 PM. Present were Chairman Klunk and Commissioners Stauffer, Felix, Rishel and Johnson. Also present were Manager Garvick, Engineer Bortner, and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Klunk announced that a personnel session was held following the Finance Committee meeting last evening and that one would also be held following the Public Works Committee meeting this evening.

CITIZENS COMMENTS: None

BON TON BUILDERS: The Committee reviewed the Bon Ton Builders land development plan for the old Cramer Ziegler property. The plan shows a five unit building with an out building toward the rear of the property. When the plan was initially reviewed it was stated that it would be an office building but the representative at the Planning Commission implied that it could also be a commercial building. He was not sure what the owner intended to use it for. Bon Ton has applied for a PENNDOT permit for a rear access onto Black Rock Road. The plan shows five feet of sidewalk in front of the building along Baltimore St. The access to Black Rock Road will help alleviate traffic onto Baltimore Street, as well as provide a truck access.

ABBIE BANGE: The Committee reviewed the Abbie Bange subdivision plan, which is a partial land swap with the subdivision of three lots, one for a new residential property. The Committee discussed making sure the lots are graded for future sidewalk installation.

GRANDVIEW PLAZA: The Committee reviewed the Grandview Plaza Unit 9 plan, which shows a proposed Starbucks and another small business. The second business may be affected by the amount of parking the developer has available. There will be a one-way drive through for pickup.

PUBLIC WORKS FACILITY: The Committee reviewed the plans for the public works facility. These are the sixty percent complete drawings. The bid documents will be available sometime in late February or early March with bidding later in the spring of 2006.

LEAF COLLECTION: Engineer Bortner reported that he hopes to finish leaf collection before the end of the week. He also stated that he had one cinder truck out on the last two snow events for a very brief period.

JEHOVAH'S WITNESSES: The Committee reviewed a request dated November 28, 2005 from the Paradise Congregation of Jehovah's Witnesses Corporation for a waiver of a land development plan for an 18' x 40' addition. The Committee recommended approving the request.

THORNBURY HUNT: The Committee received a request dated November 10 2005 from RGS Associates for waivers of the following sections of the subdivision and land development Ordinance, Section 505g curves, Section 507b access drives, and Section 508 blocks, for the Thornbury Hunt Subdivision. Engineer Bortner stated that he does not have a problem with the 25 miles per hour request. There was some concern about the

configuration of the streets with the surrounding properties but Engineer Bortner believes they have been worked out. There was some discussion about the sewer and the configuration of the other developments with this one. The waiver request for the driveway slope references the discrepancies in the Subdivision Land Development Ordinance and the Zoning Ordinance. They would like an 8% slope for the driveways as mentioned in the Zoning Ordinance. Engineer Bortner stated that he did not have a problem with any of the requests but the discrepancy between the Zoning Ordinance and Subdivision Ordinance should be resolved. Planning Commission will review the requests.

ORDINANCE NO. 635: The Committee reviewed Ordinance No. 635 dissolving the recreation board.

SUPERPAVE: Commissioner Klunk had some questions about the new superpave requirements. There are roads where it has been applied that have not turned out well. Engineer Bortner stated that the State will require it next year and the only concern he has is that our joint materials bid documents specify the correct mixture. Manager Garvick and Engineer Bortner will be attending a meeting on the issue at Fairview Township on Jan. 24th.

CENTER STREET: Manager Garvick continues to meet with Paul Burkentine about the improvements on Center/York Street. It was suggested that perhaps two signal installations would be appropriate on York Street. One would be located at Center Street and the other at Baer Avenue, or wherever the study indicates. Manager Garvick has also spoken to the Heston's about the purchase of their property.

The meeting adjourned at 7:36 p.m.

Respectfully Submitted

Jeffrey R. Garvick, Manager