

MINUTES
PUBLIC WORKS
NOVEMBER 7, 2017

The Penn Township Public Works Committee convened on Tuesday, November 7, 2017 at 7:00 p.m. Present were Chairman Klunk and Commissioners Brown, Felix, Heilman, and Van de Castle. Also present were Township Manager Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Interim Zoning Officer Garrett, and Highway Foreman Mahan. The following items were discussed:

ANNOUNCEMENTS: Commissioner Klunk announced an executive session to discuss personnel was held following the Finance Committee meeting on November 6, 2017. Commissioner Klunk announced an executive session to discuss personnel would be held following the Health & Sanitation Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the October 3, 2017 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Gordon Pilgrim, 180 Northview Drive, said he lives at the corner of Northview Drive and Arwco Drive and questioned why street lights were removed. He said he bought his house because of the sidewalks and street lights. Commissioner Klunk explained that the Township is installing one light per intersection. He said he drove through the neighborhood on his way to the meeting this evening and asked Mr. Pilgrim if he thinks the light in front of 179 Northview Drive would better light the intersection. Mr. Pilgrim said having all the lights on added to the aesthetics of the community and to the value of the home. Commissioner Klunk said the Committee will discuss changing which of the lights has been left on, but there will still be only one light at the intersection. He thanked Mr. Pilgrim for coming in.

WHISPERING RUN STORMWATER FENCES: The Committee received a request dated October 18, 2017 from J.A. Myers to install a different type of stormwater fence in Whispering Run Phase 2. The fence would be made of wire mesh stapled to wood posts. After discussion the Committee recommended denying the request.

YORK COUNTY PLANNING COMMISSION CONGESTION MANAGEMENT

PROCESS: Engineer Bortner reported on a congestion management process that York County Planning Commission updates yearly. Through that process they have a contract with Pennoni and Associates to evaluate signalized intersections. Five of Penn Township's traffic signals are eligible for the program. York County Planning Commission will be sending a Memorandum of Understanding to get permission for them to assess our intersections. The Township would be responsible for funding any recommended changes.

KAREN LANE BRIDGE: Engineer Bortner reported that York County has been using their liquid fuels funds to inspect the bridges in the County. They inspected the Karen Lane Bridge and had some concerns. They think the bridge should be posted with a

thirteen ton per single vehicle and twenty-one tons for combined vehicle weight limit. Anything requiring a CDL license wouldn't be able to cross the bridge. If we were to install barrels along the edges of the bridge the weight limit could be raised to support a tractor/trailer or single axle dump truck. After discussion the Committee recommended Engineer Bortner reevaluate the bridge for other alternatives.

MS4 UPDATE: Engineer Bortner reported that he and Manager Rodgers attended a meeting with Hanover Land Services on October 31, 2017 and they reviewed a schedule of activities to move forward with the MS4 permit. Hanover Borough is interested in collaborating with Penn Township and Conewago Township on the educational requirements. After discussion the Committee recommended moving forward with the collaboration on a case by case basis.

WESTMINSTER AVENUE AND YORK STREET BRIDGES: Engineer Bortner reported that YAMPO is going to have a Penn DOT Connects meeting on November 28, 2017 at 8:30 a.m. There will be an opportunity to discuss individual projects and he asked if there is anything the Committee would like him to bring up on the proposed Penn Township projects.

IMPROVEMENT BONDS: Engineer Bortner had nothing to report on improvement bonds.

STREET LIGHTS: Commissioner Klunk instructed Engineer Bortner to look at the intersection of Northview Drive and Arwco Drive to determine if the best light was left on. Engineer Bortner said he chose the light in front of 102 Northview Drive because it's closest to the breaker and will present the least number of problems in the future, but he is able to switch lights.

Manager Rodgers reported on a MetEd agreement to install additional lights. The agreement is for the installation of twenty LED street lights at a cost of \$12,400. The Committee recommended approving the request.

EXTENSION REQUESTS: Interim Zoning Officer Garrett reported on extension requests for High Pointe South, Wellspan, Brookside Heights Phase 3, and Mustang Pointe. Manager Rodgers asked if she is permitted to sign the HOP for Wellspan as long as she has the indemnification agreement and Commissioner Klunk said yes. She said they plan to attend the Planning Commission on December 7, 2017 to ask for a favorable recommendation. The Committee recommended approving all four extension requests.

TRUENORTH WELLNESS SERVICES SIGN MODIFICATION: The Committee received a letter dated October 10, 2017 from TrueNorth Wellness Services requesting a waiver of the sign ordinance to install a total of three signs at their facility located at 1181 Westminster Avenue. Chris Naylor with Barley Snyder was present along with Garrett Trout and Melissa Speal from TrueNorth. After discussion the Committee recommended approving the request.

2018 BUDGET: Engineer Bortner reviewed the 2018 draft budget. He explained the projects he has planned. He explained that he intends to use the Nature Trail project as part of his MS4 requirements. It will be further discussed at the budget meeting on November 15, 2017.

OTHER MATTERS: Commissioner Klunk reviewed an application for the Zoning Hearing Board. Manager Rodgers will schedule an interview with the applicant.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Kristina J. Rodgers
Township Manager