

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 4, 2016

The Penn Township Public Works Committee convened on Tuesday, October 4, 2016 at 7:00 P.M. Present were Chairman Klunk and Commissioners Brown, Felix, Heilman and Van de Castle. Also present were Township Manager Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Zoning Officer Swanner, Highway Foreman Mahan, Assistant to the Engineer Garrett, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Klunk read the announcements of the executive session held following the Board of Commissioners meeting on September 19, 2016. Commissioner Felix announced that an executive session to discuss personnel and possible land acquisition was held after the Finance Committee meeting on October 3, 2016.

APPROVAL OF THE MINUTES: The minutes of the September 6, 2016 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Commissioner Klunk reported that the Committee drove through the areas of concern after dark last week to determine if any street lights needed replaced. They have started the process of putting lights back up on some streets such as Carson Avenue, Wilmar Avenue, O'Neill Avenue and McAllister Street. Not all of the removed lights are being put back up.

Edith Cline, 15 Carson Avenue, asked if they only visited streets of people who attended the Public Works Committee meeting last month. Commissioner Klunk said they went down the streets of people who were at the meeting or called in. He said there are several areas of the Township that have no lights, even at intersections. He said in the newer developments with multiple lights at intersections they will remove all but one. They also saw a lot of post lights that weren't turned on. At the last meeting there was a lot of talk about people not being able to see to get into their houses, but the street light is to light streets and the post lights are for lighting front doors and yards. He suggested citizen's with post lights use a light sensor. They can be purchased at Lowe's for \$9.97. These may not work for every light particularly those with frosted glass. They can be purchased in places other than Lowe's.

Phyllis Starner, 29 Brewster Street, Ronald Bristol, 60 Ruel Avenue and Linda Little, 112 Charles Avenue, asked if their streets were looked at. Commissioner Klunk said Brewster Street is not on the list of lights to be added, they determined there is sufficient light in between intersections. Charles Avenue was not checked but he said this is a work in progress. Ruel Avenue will have a light placed on the large curve near the apartment building. Mr. Bristol asked if residents can contribute towards the cost of street lights and have them put back up. Commissioner Klunk said that hasn't been considered and he's not sure if the proper mechanisms are in place for that to work. Commissioner Brown suggested Mr. Bristol wait and see how the new light on the curve works out because it will be a brighter light with different lumens. Mr. Bristol asked

when the light will be put in. Commissioner Klunk said they have made MetEd aware of the request but paperwork will need to be filled out and approved.

Sonny Blouse, 45 Wilmar Avenue, asked if there will be a list of the ninety-two that were taken down and which ones are being put back up. Commissioner Klunk said eight or ten are being put back up. Forty-nine of the lights removed were overhead pole lights and the rest were post lights at intersections with multiple lights.

Pat Sterner, 1016 Alvin Street, said lights were removed near her home. Commissioner Klunk said four lights in that area were left from when Penn Township was in the building and they should have been removed years ago. The Township will not pay to light private property. There were two on Ruel Avenue removed for the same reason.

Christine Oglevee, 90 Carson Avenue, asked who is responsible for changing light bulbs in street lights. She said the light at Carson Avenue and Baer Avenue was burned out for three months. Commissioner Klunk told her MetEd is responsible for changing the lights and citizens can call MetEd directly to report they are out.

HEMLER IMPROVEMENT BOND: Engineer Bortner requested the bond amount for the Hemler subdivision and land development plan be set at \$3509. The Committee recommended approval of the bond amount.

MS4: Manager Rodgers reported that she and Engineer Bortner reviewed and made some changes to a job description for an MS4/Stormwater Coordinator. She also reported that two engineering firms provided quotes on MS4 consulting services; Michael Baker International and C.S. Davison, Inc. These are options for handling MS4 in 2017. Manager Rodgers said the responsibilities are currently being divided up amongst anyone who has time to help.

VICTORY BAPTIST CHURCH SIGN PERMIT: The Committee received a letter dated September 22, 2016 from Victory Baptist Church for a modification of the sign permit requirements. Tony Patterson, Victory Baptist Church, represented this request. Mr. Patterson said the sign they have now has been in place since 1988 or 1989. They would like to improve it by putting in a new sign. The Sign Ordinance requires the sign be smaller than what they currently have. They are proposing to install a sign that is 5X6 for a total of thirty square feet. The current sign is 5X4 and exceeds the sixteen square foot maximum in the Sign Ordinance. Commissioner Klunk said they are in the R-8 zone which is residential. Mr. Patterson said there are several businesses in the area and they are near the highway. He described the sign they would like to install. Commissioner Felix pointed out that the thirty square foot sign is 50% larger than their current sign. The Committee discussed why the Sign Ordinance is not a part of the Zoning Ordinance.

Commissioner Klunk asked why they want a larger sign. Mr. Patterson said they'd like more room for lettering and they' like the sign to be more visible. The Committee recommended denying the request; however, the sign can be replaced in-kind with a twenty square foot sign.

DGI AQUAPHOENIX SIGN PERMIT: The Committee received a letter dated September 27, 2016 from DGI Creative for a modification of the sign permit requirements for AquaPhoenix Scientific. Weston Caple, DGI Creative and Henry Buschinski, AquaPhoenix Scientific, represented this request. Mr. Caple said the Sign Ordinance allows one hundred square feet but this doesn't allow adequate signage for the scale of the building. He showed a picture of the proposed signage for the front of the building and it comes to a total of one hundred forty-six square feet. They would like to move two signs from their current building to the north and south sides of the new building. Each of these signs is 23.85 square feet. They would also like to change the content on the existing monument sign and ask that this sign not be counted against the total square footage. Mr. Bushinksi said the two side signs are on their Barnhart Drive building right now. He said there is a lot of truck traffic and they would like the building well-identified to make sure the trucks go to the right area. Commissioner Klunk asked if the monument sign has to be included in the total. Zoning Officer Swanner said it should be included according to the Sign Ordinance. He pointed out that the lettering on the proposed sign cannot be taller than the building as it is shown in the provided picture.

The Committee discussed the total square footage with all signs included. Commissioner Felix pointed out that they are requesting almost double what the Sign Ordinance allows. Mr. Caple said the size of the building justifies the additional signage. He said their priority is signage on the front of the building. Mr. Buschinski said the logo is also a priority. Commissioner Felix suggested they remove the lettering from the top of the building and add it to the monument sign. Mr. Caple asked if the lettering could be moved below the logo. After discussion, the Committee agreed to recommend approval of the request with the following stipulations; the lettering be removed from the top of the building and added below the logo, totaling no more than one hundred square feet, there be one sign on the North side of the building totaling no more than twenty-four square feet, there be a monument sign totaling no more than fourteen square feet, and the overall signage total be no more than one hundred thirty-eight square feet.

WELLSPAN: Engineer Bortner reported that he, Manager Rodgers, Commissioner Klunk, Police Chief Laughlin, and Zoning Officer Swanner met with WellSpan to discuss their traffic plan. He said they discussed the left turn lane on Baltimore Street. The developer proposed the turn lane begin at Squire Way to the existing turn lane at Baltimore Street and Grandview Road. That option requires removing parking from Willow Court to Squire Way. To avoid losing parking the turn lane could begin at Willow Court. Commissioner Klunk said there is some parking in the rear for the residents on Baltimore Street but it is easier for them to park in the front because their houses are so close to the street. Commissioner Klunk said it may be worth having a center turn lane all the way to Clover Lane. The Township would be responsible for restriping the extra portion of street. There was discussion about parking and signage on Baltimore Street.

Commissioner Klunk said Penn DOT proposed one lane exiting the medical facility but the Township requested two. With one exit lane it is more likely drivers will become impatient and exit through the back. Commissioner Felix had concerns about

drivers pulling too far forward making visibility difficult. The Committee discussed stop bars and signs to prevent drivers from pulling forward too far. This will be discussed at the October 6, 2016 Penn Township Planning Commission meeting.

GHI WAIVER FOR GLADE VILLAGE: The Committee received a letter dated September 27, 2016 from GHI requesting a waiver of the land development requirements for Glade Village. Engineer Bortner said they ran into rock once they started construction. For stormwater requirements they need to infiltrate as much water as possible into the ground. They went to DEP about the rock issue and DEP approved some changes. In an effort to reduce impervious area they will be eliminating six units and eight parking spaces. They would like to get this approved without going through land development again. Zoning Officer Swanner said the changes will be recorded on the post-construction stormwater management plan.

Commissioner Klunk had concerns about the parking. Engineer Bortner said the eight parking spaces were in addition to the two spaces per unit required by the ordinance. He said DEP approved the plan with the parking as it is. This will be discussed on October 6, 2016 at the Penn Township Planning Commission meeting.

RESIDENTIAL LIGHTING ORDINANCE: Manager Rodgers reported that Assistant to the Engineer Garrett worked very diligently on amending the Residential Lighting Ordinance and adopting a new one. After reviewing it Manger Rodgers realized the current ordinance can't be repealed without affecting the Subdivision and Land Development Ordinance (SALDO) because residential and street lights are intermixed in the ordinance. She has prepared an amendment to the residential street lighting ordinance to affect the residential post lights on existing houses since 1989. Manager Rodgers suggested, after the Zoning Ordinance is reviewed, the SALDO be reviewed and two ordinances be adopted at that time, one for residential lights and one for street lights. The Committee recommended approval of the ordinance.

EXTENSION REQUESTS: Zoning Officer Swanner reported on four extension requests. TrueNorth Wellness Services is requesting an extension until January 16, 2017. This is a precautionary measure because they have to totally knock down what's there and rebuild from new because it's not financially feasible to use what's existing. They haven't sent an official request for withdrawal yet but one will be sent.

Brookside Avenue Townhouses was recently acquired by Burkentine & Sons from J.A. Myers. They are still working on the engineering process.

Robert T. and Cheryl M. Hemler is waiting on DEP approval of the Sewer Module.

Zoning Officer Swanner contacted Jeff Stough about the South Heights extension request. Mr. Stough said they have obtained an agreement from the property owner with the driveway issue on Westminster Avenue. They are still addressing Township comments and will resubmit revision for review.

RECREATION: Manager Rodgers reported that the Community Park is closed for repairs. Resealing will begin, barring any more weather interruptions, next Wednesday

or Thursday. Five people have responded with interest in joining the Master Plan Study Committee.

HANOVER REGIONAL RECREATION: Commissioner Klunk reported that a Facebook page was created by Hanover Regional Recreation. He said York County Planning Commission created a map showing all the recreation areas in the area and it was posted on the Hanover Regional Recreation Facebook page. Commissioner Klunk posted information about the Master Plan Study Committee on the page and reported that there has been some interest.

York County Planning Commission also put together a comparison between the four area municipalities showing what each has in their ordinances. It appears that Penn Township is the only municipality with a Sign Ordinance separate from the Zoning Ordinance. This can be reviewed in the future.

The meeting was adjourned at 8:36 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary