

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 6, 2018

The Penn Township Public Works Committee convened on Monday, August 6, 2018 at 7:32 p.m. following the Finance Committee meeting. Present were Chairman Klunk and Commissioners Brown, Heiland, and Van de Castle. Also present were Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clousher, Engineer Bortner, WWTP Superintendent Mahone, Zoning Officer Smith, and Township Secretary Hallett. The following items were discussed.

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 2, 2018 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

FLICKINGER ROAD CULVERT: Manager Rodgers reported we have a signed agreement for the Horst property. It has been forwarded to the Solicitor's office to be recorded so we can move forward.

MS4 UPDATE: Engineer Bortner reported on the MS4 permit. We received comments from DEP and the County Consortium is trying to work through them. He said he and Manager Rodgers set up a joint MS4 booth with Hanover Borough at Dutch Days and they will set up the same booth at National Night Out.

Manager Rodgers reported that municipal buildings inside the non-urbanized area can be excluded from stormwater audits. The public works and sewer buildings are in the non-urbanized area.

HIGH POINTE NORTH DEDICATIONS: Engineer Bortner reported on High Pointe North streets being dedicated to the Township. They have finished the paving and are ready to dedicate the remaining streets to the Township. We require a maintenance bond for the improvements being completed and an improvement bond for the post-construction stormwater management facilities that still need to be completed. Manager Rodgers stated we do not have the deeds and there are five sanitary sewer runs missing. Everything needs to be completed and turned in to the Township by the end of this week. The Committee recommended advertising the ordinances.

BONDS: Engineer Bortner reported on three bonds. The High Pointe North improvement bond can be reduced from \$318,243.04 to \$148,439.50. The High Pointe North maintenance bond for street dedication can be set at \$134,961.89. Engineer Bortner reported that Mark's Auto Body sent information for their bond. They calculated the bond amount with the stormwater fence included. The Committee recommended setting the bond amounts.

PAVING PROJECTS AND STORM SEWER REPAIRS: Engineer Bortner reported that we have approval from Penn DOT to get started on the 2018 paving projects; however, he's not sure how to proceed. After the storms last month several storm sewer repairs are needed. Columbia gas is currently videoing in Penn Township and we will have a better idea of what needs repaired once they're finished. These repairs can be paid out of Highway Aid funds if Penn DOT regulations are followed. After discussion the Committee instructed Engineer Bortner to work on the necessary storm sewer repairs first and postpone the paving project until next year, if need be. Engineer Bortner said they'll keep working on paving as they can, but paving has to be finished by October 31st. Engineer Bortner said we may need to competitively bid the pipe and Manager Rodgers said it's too late to get a bid rewarded at the August 20, 2018 Board of Commissioners meeting. She asked if joining the Capital Region Council of Governments (COG) as an Associate member would be an option. They bid more so we'd have access to a wider range of items. Engineer Bortner stated that Josh Kopp from Penn DOT didn't think that would work well and he got the impression Penn DOT would like us to bid more of our projects.

INTERNET SERVICE: Engineer Bortner reported that faster internet service would be very helpful in the public works department. Acting Police Chief Hettinger said the police department needs faster internet as well. It is taking eight to thirteen hours to send videos to York County. There will also be potential problems if they switch to a cloud-based records management system. Comcast provided a quote for installing fiber optic lines for the Township. This would offer superior speeds but costs five times what we're currently paying for internet service. Commissioner Heiland asked if the slow internet is stopping any work from being completed. Both Engineer Bortner and Acting Police Chief Hettinger said it's not stopping work, just slowing it down. After discussion the Committee decided more research needs to be done.

976 WILSON AVENUE BUILDING MAINTENANCE: Engineer Bortner reported on building maintenance for 976 Wilson Avenue. He said there has been a rust problem since the building was built but there are now concerns that the rust will damage the concrete. Engineer Bortner described other problems with the building. After discussion the Committee advised Engineer Bortner to contact Conewago Enterprises to discuss options.

MOULSTOWN STREET LIGHTS: The Committee received a letter dated July 20, 2018 from Hanover Logistics requesting to have a street light installed at the entrance to R.H. Crawford on Moulstown Road. Engineer Bortner reported that a street light is already proposed to be installed at that location, but not this year. After discussion the Committee decided not to move the light installation forward, R.H. Crawford can pay for a light on their own property if they are unable to wait.

MARK'S AUTO BODY WAIVER REQUEST: The Committee received a letter dated July 24, 2018 from KPI Technology requesting waivers to Section 605 (buffer yards and landscaping) of the Subdivision and Land Development Ordinance and Section 306.B.4 (fencing) of the Stormwater Management Ordinance for the Mark's Auto body land

development plan. David Marks, owner of Mark's Auto Body, was present to discuss his request. Mr. Marks shared photographs of his property and described the proposed improvements. He said there is no one in the local area who might fall into a stormwater pond because it's all industrial. He explained that he submitted a plan in 2009 for additional parking and it was approved. While Matthew Swanner was the Zoning Officer he stopped in to see about an extension on his land development plan and was told by Mr. Swanner that he missed the deadline by three months. Later he found out that he likely could have had it extended but had already given up at that point. The current Stormwater Management Ordinance wasn't in affect in 2009 so his approved plan didn't require the stormwater fence. Mr. Marks stated he understands the fence requirement but none of the neighboring properties have fences. Commissioner Klunk explained that the Township is trying to get the fences installed as new land development plans come in. He understands it's an added expense but it's also a safety issue. The Committee recommended denying the stormwater fence waiver and approving the buffer yards and landscaping waiver.

EXTENSION REQUESTS: Zoning Officer Smith reported on two extension requests. High Pointe @ Rojen Farms and Mustang Pointe both requested an extension until November 19 2018. The Committee recommended approving both extensions.

OTHER MATTERS: Manager Rodgers reported that she received the results for the 2016-2017 Liquid Fuels audit. We are required to repay \$39,321.48 from the general fund to the highway aid fund.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary