

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 7, 2017

The Penn Township Public Works Committee convened on Monday, August 7, 2017 at 8:26 p.m. following the Finance Committee meeting. Present were Chairman Klunk and Commissioners Brown, Felix, and Van de Castle. Also present were Township Manager Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Interim Zoning Officer Garrett, and Township Secretary Hallett. Commissioner Heilman was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2017 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

WHISPERING RUN STREET LIGHT DEDICATION: Engineer Bortner reported that the Whispering Run Home Owner's Association wants to dedicate fifteen street lights to the Township. Manager Rodgers asked if they can be dedicated if the streets aren't dedicated yet and Engineer Bortner said that's been allowed in the past. He said the Township's intent is to turn the majority of the lights off to stay consistent with the one light per intersection model. Manager Rodgers will email MetEd letting them know the Township intends to take the lights and Mr. Winkler, Home Owners Association President, will be copied.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner reported there are no new plans. 401 Moulstown Road may be ready for approval this month.

401 MOULSTOWN ROAD IMPROVEMENT BOND: Engineer Bortner reported the bond amount for the 401 Moulstown Road plan is calculated at \$132,873.40 to cover stormwater improvements. The Committee recommended approving the bond amount.

BREEZEWOOD DRIVE PROJECT IMPROVEMENT BOND: Engineer Bortner reported that he inspected the Breezewood Drive project and believes the bond for \$15,415.60 can be released. The Committee recommended releasing the bond.

MS4 UPDATE: Engineer Bortner reported that the Notice of Intent (NOI) is due in September. Part of the NOI is the York County Regional Chesapeake Bay Pollutant Reduction Plan. The Ordinance and accompanying agreement will need to be adopted in August to meet the NOI deadline. The Committee recommended adopting the Ordinance.

ADA TRANSITION PLAN: Engineer Bortner reported that Intern Madison Bortner worked on updating the Penn Township Americans With Disabilities Act (ADA)

Transition Plan last summer. Any municipality with more than fifteen employees is supposed to have an ADA Transition Plan. Intern Bortner did extensive research on ramps and drafted the plan to cover a forty year period of time. Engineer Bortner reviewed several points in the plan. The Committee discussed how ramps and sidewalks will be replaced. Sidewalk replacement will be the responsibility of the property owner.

EXTENSION REQUESTS: Interim Zoning Officer Garrett reported on four extension requests. High Pointe @ Rojen Farms, Brookside Heights – Phase 3, Wellspan, and Mustang Pointe are all requesting extensions until November 20, 2017. The Committee recommended approving all four extension requests.

OTHER MATTERS: Commissioner Klunk asked if a No Pets sign could be put up at the entrance to Young's Woods. He's seen a lot of pets at the park and noticed some children are afraid of them.

Commissioner Brown asked for an update on Mr. Winkler's request to use the ballfields. Commissioner Klunk said there have been no changes. Manager Rodgers said The Hanover Borough Manager wants to start a baseball program. He's reaching out to the Hanover Little League to help set it up. It should be a low cost program and Penn Township's fields could be used to make it a community program.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted:

Angela M. Hallett
Township Secretary