

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 2, 2106

The Penn Township Public Works Committee convened on Tuesday, August 2, 2016 at 7:00 P.M. Present were Chairman Klunk and Commissioners Brown, Felix, and Van de Castle. Commissioner Heilman was absent with notice. Also present were Township Manager Rodgers, Engineer Bortner, Zoning Officer Swanner, WWTP Superintendent Mahone, and Highway Foreman Mahan. The following items were discussed:

ANNOUNCEMENTS: Commissioner Klunk announced that an executive session was held after the Finance Committee meeting on August 1, 2016. There will be an executive session to discuss personnel matters and possible land acquisition after the Health & Sanitation Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the July 5, 2016 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

MS4 DISCUSSION: Manager Rodgers reported that she and Engineer Bortner spoke with Solicitor Tilley's office about why we're required to obtain the individual MS4 permit. We will not be appealing the permit itself but will question the table used to make the determination. There is no waste load allocation for the total maximum daily load (TMDL) in Oil Creek. In the mean time we will begin moving ahead. Manager Rodgers said we need to discuss whether or not someone should be hired to help with MS4. The mapping alone will tie up Assistant to the Engineer Garrett's time and we'll also need help with reporting. Engineer Bortner said we're supposed to have everything up to speed by September of 2017 and there is a substantial amount of work needed. Commissioner Klunk said we need to move forward fairly quickly.

Manager Rodgers said that some things will need to be reprioritized if we are not able to hire someone, but it could work. Commissioner Van de Castle asked if a new hire would be focusing on MS4 or would Engineer Bortner do MS4 while the new person takes other responsibilities. Engineer Bortner said DEP expects MS4 to be prioritized so it could be a fulltime job for someone. Manager Rodgers said an engineering firm may be able to help. Engineer Bortner said we will not get any help from other municipalities if we have the individual permit so we'll need to be in almost constant contact with DEP. The County is still working on a Stormwater Authority but we don't know how that will affect us if we have the individual permit. Engineer Bortner said we can submit for a general permit and wait for it to be denied then appeal the denial, but that will put us two years behind. Manager Rodgers said she has been in communication with Stock and Leader about this. Commissioner Klunk said a possible new hire will be discussed.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner asked if there were any comments concerning High Point South, South Heights, Robert Hemler, Wellspan, TrueNorth or Michael Cooper. He's not sure how many will be represented at the Planning Commission meeting on Thursday evening but he thinks most of them will be represented at the September meeting.

SHARRAH DESIGN GROUP REQUEST FOR HIGH POINT AT ROJEN FARMS: Commissioner Klunk read a letter from Sharrah Design Group dated July 14, 2016 requesting to use an alternate fence enclosure for the stormwater pond. They want to use a split rail fence instead of a chain link fence. He believes a similar request was approved in the past and they were asked to put mesh inside. Engineer Bortner said he remembers one in Colonial Acres around a farm pond where they put up a split rail fence with mesh. Commissioner Brown asked if the request was being made for aesthetic purposes and it is. Commissioner Klunk said they could use coated chain link if they'd prefer a different color. Commissioner Van de Castle said there's still potential for a child to get through the fence and he'd prefer the chain link. The Penn Township Planning Commission will make a recommendation at their next meeting.

EXTENSION REQUESTS: Zoning Officer Swanner reported that High Pointe at Rojen Farms South hasn't addressed the Township comments yet. They are requesting an extension until November 21, 2016.

Brookside Heights Phase 3 is asking for an extension until November 21, 2016 to obtain York County Conservation District approval and DEP approval for the joint permit for the proposed bridge.

Mustang Pointe is asking for an extension until November 15, 2016. This was purchased by J.A. Myers and they need more time to get everything done.

Hanover Wesleyan Church is on their second extension request. They are working on their bond. Commissioner Klunk said we could approve the extension with the understanding that this is the last one they will be granted. Engineer Bortner said the plan could be approved without the bond and they will have ninety days to submit the bond and get the plan recorded. After discussion the Board agreed to approve the extension with the understanding that this will be the last one.

HANOVER REGIONAL ECONOMIC PLAN: Commissioner Klunk reported that the Regional Economic plan was started three or four years ago through the York Adams Realtors Association. Like the Joint Zoning Ordinance the idea is to have things more consistent throughout the municipalities. Manager Rodgers and Commissioner Klunk continue to attend meetings. The most recent meeting was held in June. Commissioner Klunk wanted the Commissioners to be aware of what's been going on.

CREATIVE PLAYGROUND CLOSING AND SEALING: Manager Rodgers reported that one proposal was received for the playground sealing. The total was \$32,000. That's almost three times what was paid the last time it was done. She said she can put something in the newsletter about closing the park for sealing and it will probably be closed through the winter. This will allow time to do additional repairs.

After discussion the Board recommended moving forward with sealing the creative playground. It will be closed after Labor Day.

COMMITTEE FOR THE MASTER PLAN STUDY: Manager Rodgers reported that she spoke with JMT last week and they are ready to begin. The first thing we need to do is get a committee together. JMT recommended ten to twelve people consisting of various ages and representing various organizations. Commissioner Klunk will ask the Lions Club if anyone is interested in joining. Manager Rodgers suggested Southwestern Rec might have someone interested. She can put something in the next newsletter asking for volunteers.

YOUNG'S ROAD SIGNS: Commissioner Brown said that the signs went up on Young's Road.

WEEDS AND GRASS BETWEEN CURB AND SIDEWALKS: Commissioner Felix said the grass and weeds growing in between the curbs and sidewalks looks horrible, especially on Baltimore Street. It's also growing in front of the curbs. If there is no way to enforce it now, he would like to consider making some changes. Zoning Officer Swanner said he spoke with both the Property Maintenance Officers about addressing the weeds. Commissioner Felix asked if citizens are responsible for the weeds in front of the curbs and they are. WWTP Superintendent Mahone said it has been in the newsletter in the past that citizens are responsible for that area. Commissioner Brown said the resident should be educated on the issue and something could be put in the next newsletter. Commissioner Felix said door knockers can be used to make the residents aware.

LIGHTING ORDINANCE: Manager Rodgers reported that the Commissioner were given a copy of a draft lighting ordinance. She said that she's noticed some of the lights in the Township have vegetation growing over them and that can be addressed in the new ordinance. Assistant to the Engineer Garrett will work on the ordinance when he is back from vacation.

The meeting was adjourned at 7:39 P.M.

Respectfully submitted,

Kristina J. Rodgers
Township Manager