

MINUTES  
PUBLIC WORKS COMMITTEE  
JULY 2, 2018

The Penn Township Public Works Committee convened on Monday, July 2, 2018 at 7:34 p.m. following the Public Safety Committee meeting. Present were Chairman Klunk and Commissioners Brown, Felix, Heiland, and Van de Castle. Also present were Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the June 4, 2018 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

FLICKINGER ROAD CULVERT: Engineer Bortner did not have any updates on the Flickinger Road culvert. Manager Rodgers reported that Mrs. Horst is asking for twenty years of maintenance for the right-of-way needed. After discussion the Committee advised Manager Rodgers to make a final offer of \$1,000 and two years of maintenance.

MS4 UPDATE: Engineer Bortner gave an update on MS4. He reported that he and Zoning Officer Smith met with Melanie Repp and Brandon Bishard for a trip to York City to view their outfall inspections. They visited two outfalls and one of them had an illicit discharge, so they were able to witness that process. Manager Rodgers reported that she is setting up an MS4 table at State Representative Klunk's ice cream social on July 12, 2018.

MUMMA BURIAL GROUNDS WORK: Engineer Bortner reported on the cemetery at 839 York Street. The Public Works department has maintained this property for several years and the mowing crew reported that the tombstones are getting buried and becoming hard to see. He asked what maintenance the Township is responsible for completing. The Committee discussed the history of the cemetery and how it came to be maintained by the Township. After discussion they advised Engineer Bortner to continue mowing and taking care of the sidewalks.

IMPROVEMENT BONDS: Engineer Bortner reported on three improvement bonds. A final inspection of the work at 401 Moulstown Road was completed and the bond can now be released. The bond for Legacy can be set at \$255,891.90. Engineer Bortner did not have a figure prepared yet but reported that he is working on the bond amount for Stonewicke Phase 1. He will work on the numbers this month and may have them prepared in time for the July 16 Board of Commissioners meeting. The Committee recommended releasing the 401 Moulstown Road bond, setting the Legacy bond and setting the Stonewicke Phase 1 bond, if it is prepared in time.

RECREATION AREA PAINTING: Engineer Bortner reported on painting the recreation areas. He received a new proposal from Brenneman Painting & Wallpapering that is itemized and includes the items discussed at the last Public Works Committee meeting.

Itemizing the quote didn't change the price. Mr. Brenneman will paint a small section of the pavilion and then give us a chance to inspect it to make sure we like the color.

RE-CAULKING THE PUBLIC WORKS BUILDING: Engineer Bortner reported that there was a caulk failure on the public works building. There is concern about the caulk in between the concrete panels. Engineer Bortner is looking for quotes to correct the problem. Manager Rodgers said the project may need to be bid, depending on the quotes. It's also possible that a bid wouldn't be required because it may be considered maintenance.

ZONING ORDINANCE UPDATE: Engineer Bortner reported that EPD provided a list of definitions and special exceptions for the updated zoning ordinance. Engineer Bortner, Zoning Officer Smith and Manager Rodgers have begun reading through the information. Engineer Bortner has not read everything yet but has concerns with our current ordinance. For example airports and heliports are one of the first special exception criteria listed and there are three pages of criteria. He wasn't able to find any other zoning ordinances with more than a page dedicated to this. He looked through several zoning ordinances to pick out a good example and Silver Spring Township seemed to have a good ordinance. He suggested to EPD that they start with that ordinance rather than our existing ordinance.

LEGACY MODIFICATION REQUEST: The Committee received a letter dated June 26, 2018 from Group Hanover, Inc requesting a modification to the stormwater requirements for Legacy. Commissioner Klunk asked if Engineer Bortner has a problem with this request. Engineer Bortner said the stormwater ordinance allows 3 to 1 slope as long as the erosion is addressed in planning. After discussion the Committee recommended approving this request.

RECREATION BOARD ORDINANCE: Manager Rodgers reported that she made the requested changes to the Recreation Board ordinance. After discussion the Committee recommended the Recreation Board begin on January 1 and terms would all expire December 31<sup>st</sup>. The Committee recommended advertising the ordinance to create a Recreation Board.

WILD FLOWER MEADOWS: Commissioner Klunk reported that Highway Foreman Mahan would like to begin work on the wildflower meadows. The Committee recommended he move forward with establishing wild flower meadows at Young's Woods and The Community Park.

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Angela M. Hallett  
Township Secretary