

MINUTES
PUBLIC WORKS COMMITTEE
JULY 5, 2016

The Penn Township Public Works Committee convened on Tuesday, July 5, 2016 at 7:36 P.M. following the Finance Committee meeting. Present were Chairman Klunk and Commissioners Brown, Felix, Heilman, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Engineer Bortner, Zoning Officer Swanner, Assistant to the Engineer Garrett, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES: The minutes of the June 7, 2016 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ST JOSEPH IMPROVEMENT BOND: Engineer Bortner reported that the St. Joseph bond will be \$101,501.40 per the discussion during the July 5, 2016 Public Safety Committee meeting. The Committee recommended approval.

MET-ED STREET LIGHTS: Engineer Bortner reported that Manager Rodgers has two authorization forms to be signed for the removal of lights. Manager Rodgers said the removal of thirty-one Township owned lights will not cost anything. Shutting off forty-nine Met-Ed lights that are still under contract will cost \$7,777.28. Commissioner Klunk said the money will be recouped once we're not paying monthly for the lights anymore. The Committee recommended approval.

MS4 UPDATE: Engineer Bortner reported that Penn Township is being given the more stringent individual MS4 permit. He thought we'd be a general permit and could follow suit with others in the county, but we're now one of only two in York County with the individual permit. He recommends meeting with Stock and Leader to discuss options. The Township will need someone with more expertise to handle the permit. Manager Rodgers said we don't know why we have the individual permit. Engineer Bortner thinks it may be because of the high quality stream below Codorus State park, but he's not certain. Commissioner Heilman asked if Stock and Leader has a person who specializes in EPA issues and they do have an environmental lawyer. Manager Rodgers will set up a meeting with Stock and Leader.

NATURE TRAIL: Engineer Bortner reported that the nature trail needs some work and this can be done as part of the MS4 permit. Engineer Bortner said there have been some neighbors arguing with each other about the trail and he passed the complaint to Manager Rodgers. He explained that over time the abutting property owners have done work including planting ivy, using rocks to stabilize the stream, and redirecting downspouts to empty in to the stream. Engineer Bortner described the trail and how the

land became the property of the Township. The nature trail starts at the recreation area on Arbor Lane and ends at Mountain Ash. The Committee will continue discussion at future meetings.

CURVE STUDIES: Engineer Bortner reported that LTAP came to do a guiderail study and it turned in to a curve study. LTAP looked at four curves. He suggested that studies be conducted on the remaining curves in the Township so we can start signing the curves per Manual on Uniform Traffic Control Devices (MUTCD) guidelines. A study was conducted on the curve on Gitts Run Road at Karen Lane. Engineer Bortner said the curve needs a lot of work but he's not sure if it's in Penn Township or Heidelberg Township. If it's determined to be in Penn Township he recommends reconstructing the curve rather than putting signs up. Chief Laughlin would also like to know if it's in Penn Township or Heidelberg Township. The Committee discussed how to determine which municipality the curve is in. Engineer Bortner would like to have the entire Heidelberg Township line mapped. Commissioner Klunk asked what that would cost and Engineer Bortner isn't sure. He said the surveying end shouldn't be too difficult. The Committee agreed that surveying the Heidelberg line and determining who owns the curve is a good idea.

RIGHT OF WAY BECK MILL ROAD: Engineer Bortner reported that High Point South is proposing to build lots along Beck Mill Road from Grandview Road to the West Manheim Township line. One house sits pretty close to Grandview Road and another four lots are up further. The developer met with the property owner and they have no problem with the developer installing curb and sidewalk in front of their property or the storm sewer being extended across their lot. There is no Township right of way in the area. The developer will dedicate their additional right of way to the Township but there's a missing piece. The developer has given us a right of way drawing that they claim the property owner will sign. The Committee agrees that the right of way needs to be obtained.

SITE DESIGN CONCEPTS WAIVER FOR WELLSPAN: Commissioner Klunk read a letter date June 23, 2016 from Site Design Concept requesting waivers for Wellspan. The Committee had questions about the waiver to Section 605, Landscaping and Bufferyards. Commissioner Van de Castle said installing a wooden or vinyl fence may not last as long as a masonry fence. He said residents in the area are already concerned about the building and the noise and a masonry fence may help with that. The Committee discussed noise coming from the proposed generator. This will be discussed at the July 7, 2016 Planning Commission meeting.

Engineer Bortner said there is a temporary cul-de-sac on Willow Court. The public works department struggles to get vehicles turned around and a permanent court would be easier. He asked if it can be added to the land development plan. There were no objections to pursuing a permanent court.

EXTENSION REQUESTS: Zoning Officer Swanner reported that South Heights is still working with attorneys on the driveway agreement with the Ellison property.

Brookside Avenue Townhouses is asking for an extension because they are working on a quiet title. Plans should be submitted in August.

St. Joseph Catholic Church is asking for an extension because they are waiting on NPDES approval from York County Conservation.

Engineer Bortner said he met with South Heights about Cooper Road and confirmed that they are dedicating the winding on their side of the road and putting in curb and sidewalk. They are also considering putting wells in rather than public water. They will submit another plan. He thinks they need to do a study if they are using private wells instead of public water. The Committee discussed how they could be tied in to public water.

CREATIVE PLAYGROUND: Manager Rodgers reported that Foreman Mahan has been making the recommended improvements to the creative playground. JMT called today to set up a meeting to start the master plan proposal process. She invited the Commissioners to attend and Commissioner Klunk will try to be there.

REGIONAL ECONOMIC DEVELOPMENT: Commissioner Klunk asked the Committee to review the regional economic development plan to discuss next month.

CITIZEN'S COMMENTS: None

The meeting was adjourned at 8:31 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary