

MINUTES
PUBLIC WORKS COMMITTEE
MAY 7, 2018

The Penn Township Public Works Committee convened on Monday, May 7, 2018 at 7:25 p.m. following the Public Safety Committee meeting. Present were Chairman Klunk and Commissioners Brown, Felix, Heiland, and Van de Castle. Also present were Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the April 2, 2018 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Gordon Pilgrim, 180 Northview Drive, told the committee that he is unhappy with the street lights at Northview Drive and Arwco Drive. He said two of the street lights along Grandview Road, on either side of Arwco Drive, that had been turned off have been turned back on but there are still three or four off on Northview Drive and it's too dark. Commissioner Klunk thanked Mr. Pilgrim for sharing his concerns.

FLICKINGER ROAD CULVERT: Engineer Bortner reported on the Flickinger Road culvert. Paperwork has been forwarded to Mrs. Horst. Manager Rodgers said some changes were made to the legal description to address Mrs. Horst's concerns.

RECREATION AREA TREE REMOVAL: Engineer Bortner reported on tree removal in the Township recreation areas. There are several dead trees and dead limbs at the recreation parks throughout the Township. Rowland Tree Service quoted \$6,500 to bring the dead trees and limbs to the ground and Pennington Tree Expert Services quoted \$7,150. They would bring the trees down and the Public Works department would then clean up. The committee advised Engineer Bortner to proceed with removing the dead trees and limbs.

TROLLEY TRAIL MAINTENANCE AGREEMENT: Engineer Bortner reported on a maintenance agreement with the York County Rail Trail Authority. The Committee recommended approving the agreement.

IMPROVEMENT BONDS: Engineer Bortner reported on three improvement bonds. The bond amount for Brookside Heights Phase 3 is \$1,170,250.68. The bond amount for ESAB is \$5,710.98. The bond amount for South Western Turf Fields is \$389,934.33. The committee recommended setting all three bond amounts.

ROADBOTICS: Engineer Bortner reported on the Roadbotics program. He attended an educational seminar at Manchester Township where Roadbotics explained their

program for road assessment. They take pictures of roads and filter the pictures through a Carnegie Mellon program that rates the streets on a scale from one to five. One indicates the road is in excellent condition and five indicates the road is failing. The cost to assess Penn Township's roads would be \$5,500. After discussion the committee decided to revisit this next month after reading the article published in this month's Township News magazine that mentions Roadbotics.

MS4 UPDATE: Engineer Bortner gave an update on our MS4 permit. As of today we still do not have an MS4 permit. On April 4, 2018 Engineer Bortner met with Hanover Land Services to begin working on addressing the six Minimum Control Measures (MCM) required for the permit. MCM #5 requires us to have an inventory of the Best Management Practices (BMP) within the Township going back to 2003. Engineer Bortner worked with Hanover Land Services and Township Staff to develop a standard operating procedure for the recording of BMPs.

Engineer Bortner and Zoning Officer Smith shadowed the City of York during a dry weather screening of their outfalls. We will be required to inspect each of the outfalls in the Township twice in the first permit cycle and once per permit cycle after that. He will be attending a York County Stormwater Authority meeting on May 31, 2018 at 7 p.m. and invited anyone interested to attend.

WEST MANHEIM ZONING MAP CHANGE: Manager Rodgers reported on a change to the West Manheim Township zoning map. They are required to notify all adjoining municipalities of the change, but it shouldn't have an affect on Penn Township.

EXTENSION REQUESTS: Zoning Officer Smith reported on two extension requests. High Pointe at Rojen Farms South and Mustang Pointe have both requested extensions until August 20, 2018. The committee recommended approving both extension requests.

RECREATION: The Committee discussed the master plan prepared by JMT. Commissioner Klunk asked if there was any maintenance he could ask the Lions Club to work on at Young's Woods. After discussion Commissioner Klunk said he will ask if they want to paint the pavilion roofs. The need for electrical upgrades in the pavilions was discussed. Commissioner Klunk suggested a Recreation Board be formed to work on the improvements at the parks. A Recreation Board was used when the Kid's Kingdom creative playground was built. Commissioner Van de Castle asked about phasing the improvements. Manager Rodgers said phasing had been discussed. She recommended starting with sidewalks along Tyler Drive. Commissioner Van de Castle said the creative playground needs to be addressed before it collapses. It's been two years since the inspection was completed and they said the playground would last ten years. They discussed an addition to the building at Young's Woods, a community build for the new playground, fundraising, and how to set up a Recreation Board. The committee decided to look into forming a Recreation Board.

SALE OF PUBLIC WORKS EQUIPMENT: Manager Rodgers reported that Engineer Bortner would like to sell the 2003 Chevy K3500 truck with snow plow that has 52,672 miles. It would need to be bid because it's worth more than \$1,000. The committee recommended adopting a resolution to sell the truck.

The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary