

MINUTES  
PUBLIC WORKS COMMITTEE  
APRIL 4, 2017

The Penn Township Public Works Committee convened on Tuesday, April 4, 2017 at 7:00 p.m. Present were Chairman Klunk and Commissioners Brown, Felix, Heilman, and Van de Castle. Also present were Township Manager Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Interim Zoning Officer Garrett, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the March 7, 2017 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

YORK COUNTY VISITOR'S BUREAU: Tracie Stambaugh with the York Visitor's Bureau gave a brief overview of grant programs that the Visitor's Bureau oversees. Commissioner Klunk thanked her for the information.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave a brief review of plans. The Committee discussed the Samuel Lehigh plan. Engineer Bortner explained that Mr. Lehigh is adding two lots to his property which increases the frontage.

WELLSPAN: Bob Sandmeyer, Site Design Concepts, gave a summary of where the Wellspan project stands. They have worked with WWTP Superintendent Mahone on the sewer design. They have met with an engineer from Hanover Land Services and Jeff Stough concerning the connection to Meadow Lane. Mr. Stough indicated they will begin construction on the road mid to late summer.

Jon Seitz, Traffic Resource Group, said they sent a letter to Mike Kaiser, the District Executive of Penn DOT and he agreed that Wellspan can mill the road. Over the years Penn DOT has overlaid Baltimore Street to the point there is an eight inch wearing course. The usual wearing course is two inches and decreasing it to the normal level will have less impact on neighboring property owners. Mr. Seitz said they are working on the Highway Occupancy Permit and hope to have it back to Penn DOT later this week or early next week. Per Penn DOT regulations, they sent certified letters to twenty-eight property owners who will be impacted by the Wellspan project.

Bob Heidelbaugh, Wellspan, said they hope to seek final plan approval in May. Commissioner Klunk said the Township would prefer Wellspan conduct the traffic study for the no parking section on Baltimore Street. Mr. Seitz said that can be done easily.

INTERSECTION STREET LIGHTS: Engineer Bortner reported a request was sent to MetEd for fourteen cobra LED lights. He said the utilities on Meadow Lane made it easier to install a light on the existing pole at the beginning of the development.

Commissioner Felix asked where we stand with MetEd on the list of replacement lights and Engineer Bortner said none of them have been installed yet. There are at least forty lights that have been requested so far and none are up.

Commissioner Felix questioned the location of lights in Grandview Acres. Engineer Bortner explained that the utilities made it difficult to place the lights at intersections and most of them are mid-block. After discussion the Committee decided to leave the lights where they are and see how they look once the lights are turned on.

WHISPERING RUN STREET LIGHTS: The Committee received a letter dated March 22, 2017 from Michael Winkler on behalf of the Whispering Run Community Home Owner's Association. They are requesting to transfer the fifteen street lights in the community to Penn Township. Mr. Winkler asked if the HOA could keep one light at the corner of each intersection since some had two. Manager Rodgers said it would be cleaner if they are all transferred. After discussion the Committee advised Mr. Winkler it would be best to take all the lights, they also advised him that eventually some of the lights would be removed. Mr. Winkler will approach the property owners in the community and see how they would like to proceed.

ADAMS ELECTRIC LIGHTS: Engineer Bortner reported that Adams Electric has contacted him and are ready to get their lights installed.

FLICKINGER ROAD CULVERT: Engineer Bortner reported that he and Manager Rodgers met with the Judith Horst property owner of 250 Flickinger Road on March 29, 2017 to work on getting the easement needed to install a box culvert. We have an approved permit through DEP and can put the work out for bid as soon as the easement is acquired. Manager Rodgers said the property owner is requesting five years of her Penn Township taxes be waived in exchange for the 2,810 square feet of easement, this totals \$4,380.90 discounted or \$4,470.30 at face value. She is also requesting we maintain the other culvert down below her property, as needed. After discussion the Committee instructed Manager Rodgers to offer two years of taxes for the easement.

HANOVER STORAGE LLC BOND: Engineer Bortner reported that Hanover Storage LLC is getting close to approval. The bonding requirement can be lowered to \$180,152.20. The Committee recommended approving the bond reduction.

SOUTH WESTERN SCHOOL DISTRICT WAIVER REQUEST: The Committee received a letter dated March 20, 2017 from South Western School District for a waiver of land development requirements to install turf on the football field. Nate Osborne with South Western School District explained that a generous donor offered \$250,000 to put turf on the football field, but only if it can be in before the start of the football season. They are proposing to remove the natural grass to replace it with artificial turf and will remain within the footprint of the field. Mr. Osborne hopes to work directly with Township Staff on stormwater and any other concerns. Commissioner Klunk asked if there are any MS4 concerns. Engineer Bortner said MS4 is one of the reasons we require the steps that we do in land development. They will have to satisfy York County Conservation District's requirements and Mr. Osborne said they have already submitted

the initial paperwork. Commissioner Brown said there will need to be stipulations on an approval to make sure they meet all Township requirements. This will be discussed at the Planning Commission on April 6, 2017.

SOUTH HEIGHTS EXTENSION REQUEST: South Heights is requesting an extension to expire July 17, 2017. The Committee recommended approving the extension.

RECREATION: Manager Rodgers reported there was a public meeting on March 29<sup>th</sup> for the recreation Master Plan. They received input from the neighbors and JMT has conducted most of their key person interviews. We are now waiting on their recommendations.

ADAPTIVE TRAFFIC SIGNAL: Manager Rodgers reported that Pennoni and Associates provided a resolution and agreement for the adaptive signals to be approved by the Township. Manager Rodgers recommended adopting the resolution for installation but not signing the maintenance agreement. There has been no contact from Hanover Borough concerning the lights. After discussion, the Committee recommended adopting the resolution.

The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Angela M. Hallett  
Township Manager