

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 5, 2018

The Penn Township Public Works Committee convened on Monday, February 5, 2018 at 7:14 p.m. following the Public Safety Committee meeting. Present were Chairman Klunk and Commissioners Brown, Felix, Heiland, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Police Lieutenant Hettinger, Fire Chief Clousher, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the January 2, 2018 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Michael Franklin, 55 Sydney Drive, expressed concern about the street light removed from the corner of Sydney Court and Koala Drive. He has seen people parking there and doing unsavory things. Without the light it's too dark to see what's going on or to give a vehicle description when calling the police. Mr. Franklin asked if the Township could install a gate blocking the dead-end. After discussion Commissioner Klunk advised Township Staff to look at the situation and call Mr. Franklin after coming to a conclusion. Police Chief Laughlin encouraged Mr. Franklin to call the police when he sees cars parked in the dead-end.

Derek Higgs, 555 Centennial Avenue, asked the Committee how to proceed with having sidewalks installed on Centennial Avenue and Lafayette Street. He said Lafayette Street is the only one in the development without sidewalks. The Committee looked at the situation and let Mr. Higgs know he can install sidewalk on his own property after obtaining a permit. The Township usually looks at curbing and sidewalk when paving projects are being completed and there are no projects planned for that area at this time. Commissioner Klunk said it can be looked at the next time there is a paving project.

IMPROVEMENT BONDS: Engineer Bortner reported on three improvement bonds. The recommended bond amount for Above and Beyond Christian Child Care Center is \$21,255.85. The recommended bond amount for Burkentine Plaza Unites 7 & 8 is \$49,307.50. A final inspection was completed for Hanover Storage, LLC and the bond is no longer needed. The Committee recommended setting the bond amounts for Above and Beyond Christian Child Care Center and Burkentine Plaza Units 7 & 8 as well as accepting the final inspection of Hanover Storage, LLC.

TROLLEY TRAIL GRANT LETTER: Engineer Bortner reported York County Rail Trail Authority (YCRTA) requested the Township send a letter to the York County Convention and Visitors Bureau in support of a grant application. The grant would allow the YCRTA

to acquire the trail from Hanover to Spring Grove. The Committee instructed Manager Rodgers to prepare a letter of support and Commissioner Van de Castle will sign it.

CONGESTION MANAGEMENT PROCESS SIGNAL TIMING PROJECT UPDATE:

Engineer Bortner updated the Committee on the congestion management process signal timing project. He said York Area Metropolitan Planning Organization (YAMPO) is finalizing their schedule and it looks like they will be in Penn Township in March. They are hoping weather is good so they can get an accurate representation of an average day's traffic. YAMPO discussed counting traffic electronically but Engineer Bortner isn't sure if they decided to do that or count manually.

BEECHWOOD WAY STREET LIGHTING WAIVER: The Committee received a letter dated December 19, 2017 from GHI requesting a waiver of the residential street lighting ordinance for Beechwood Way. After discussion the Committee recommended denying the request.

EXTENSION REQUESTS: Interim Zoning Officer Garrett reported on extension requests for 1040 Baltimore, Beechwood Way, Brookside Heights Phase 3, High Pointe South, and Mustang Pointe. The Committee recommended approving the extension requests that will expire on May 21, 2018.

RECREATION UPDATE: Manager Rodgers reported that she is anticipating the final plan from JMT at any time. She also reported that the library contacted her and will be doing the summer reading program at the park again this year. The Police and Fire Departments have both agreed to read to the children.

OTHER MATTERS: Commissioner Klunk reported that Penn DOT is going to open bids for Baltimore Street, Carlisle Street and Elm Avenue on February 15, 2018.

Manager Rodgers reported she and Engineer Bortner spent three hours at DEP on Friday, February 2, 2018. They were working on MS4 and the implementation plan. She said we may need to consider hiring someone because of all the documentation required for MS4.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary