

MINUTES  
PUBLIC WORKS COMMITTEE  
FEBRUARY 2, 2016

The Penn Township Public Works Committee convened on Tuesday, February 2, 2016 at 7:00 P.M. Present were Chairman Klunk and Commissioners Brown, Felix, Heilman, and Van de Castle. Also present were Township Manager Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Zoning Officer Swanner, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the January 5, 2016 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

MS4: Engineer Bortner reported that the County Commissioners approved the York County Planning Commission's proposal to do a feasibility study on creating a county stormwater authority. Engineer Bortner and Manager Rodgers met with the Hanover Borough Manager and Gannett Fleming to discuss a regional authority in this area. Engineer Bortner feels they are being too aggressive. Commissioner Felix doesn't feel that being the forerunner on something like this is a good idea because the State is likely to say that things were done incorrectly after the fact. Commissioner Heilman stated that Solicitor Tilley and Stock and Leader feel the county authority will be the best direction to go in because it will give a broader base to get things done. Commissioner Klunk commented that it appears as if more money would be spent with the Hanover regional group than with the county authority. Manager Rodgers cautioned that there are large municipalities within York County that are not willing to participate in the county authority and that may prevent the authority from working out. MS4 requirements and options were discussed and it was decided to keep discussing options at future meetings. Zoning Officer Swanner noted that the Citizen Serve software that's being considered will help a lot with MS4 reporting requirements and Engineer Bortner agreed that anything we can do electronically will be a big help.

CULVERTS: Engineer Bortner reported that he met with DEP on January 21, 2016 concerning Little Bridge Rd. He is hoping to wrap this up soon. Engineer Bortner met with Group Hanover on January 13, 2016 and then he and Manager Rodgers met with CS Davidson on January 20, 2016. Right now the permits for DEP are requiring a box culvert on Flickinger Rd. and on Hershey Heights Rd. CS Davidson has more experience bidding these types of projects than GHD or Group Hanover. Engineer Bortner was hoping to have a proposal from CS Davidson to take over these projects but they have not sent one yet. Engineer Bortner asked if it would be ok to go with CS Davidson. There were no objections to using CS Davidson.

STREET LIGHTS: Engineer Bortner reported on the street lights. He and Manager Rodgers met with MetEd on January 14, 2016. They learned that our current contract expires in 2021 and it does allow us to relocate lights anywhere within the Township. The contract can be broken for a fee of \$35 per year per light. Right now we are paying \$15 per month for each light. There are three hundred forty-two cobra head lights covered by the contract and the plan that Assistant to the Engineer Garret and Engineer Bortner worked on would use three hundred cobra head lights. Engineer Bortner noted that Baer Avenue, Locust Street, and McAllister Street continue into the Borough and all have lighting that matches the Borough. He recommended that the lights be kept as they are and Commissioner Klunk agreed. Engineer Bortner reported that we are not able to change to LED lights at this time because we are under contract for the sodium vapor lights until 2021. Assistant to the Engineer Garrett reviewed the lights that will be out of contract prior to 2021.

Engineer Bortner asked if staff should be sent out to work on this or would it be better to form a street light committee? He stated that staff has the authority to relocate lights, but removing lights or switching to LED bulbs requires Board of Commissioners approval. Manager Rodgers noted that the Board only needs to give approval once. The committee discussed location of lights. Commissioner Brown recommended that we make the Township aware of what's going on so there is no confusion when lights are removed. Engineer Bortner stated that it could be placed in the Township newsletter and he can notify Home Owner's Associations where applicable.

Engineer Bortner reported on acorn lights. He believes that MetEd would like to stop supporting acorn lights and they are offering for us to pay for usage and then maintain the entire light ourselves. MetEd is offering two types of lights that are similar to what we have now. The acorn style would cost \$19.63 per month and other would cost \$12.40 per month. Engineer Bortner would like to see the Township select one of these two lights for new developments and remove the Township from the situation. Assistant to the Engineer Garrett explained that the acorn style light has a rounded bottom and puts out more light. The other light is squared and creates more shadow and spokes of light. After further discussion the Committee decided to have the acorn style lights installed, one per intersection, at Mustang Pointe for review. Commissioner Klunk is willing to drive around after dark and evaluate the street light situation.

PUBLIC WORKS WINTER MAINTENANCE PRESENTATION: Engineer Bortner reported that he was asked to give a short presentation of what the Public Works department does. He presented the winter maintenance duties of the Public Works Department. He shared that during winter maintenance there are ten employees working out of the public works building, five out of the waste water treatment plant, one out of recycling, and two supervisors. There were eighteen employees working the blizzard on January 22 – 24, 2016. Combined they have close to two hundred fifty years working for Penn Township. Engineer Bortner reviewed the winter maintenance equipment. There are a total of twenty-five vehicles used for winter maintenance. He noted that the grader is the oldest piece of equipment that the Township owns but it still runs and we wouldn't have made it through the blizzard without it. Commissioner Brown asked if the Township owns any snow throwers? Engineer Bortner said it is very time consuming and costly to move snow and we've never done it before. Penn

Township has just under seventy-five miles of roadway to maintain which includes sixty-five cul-de-sacs.

Engineer Bortner stated that he probably ran the crew harder than he should have, but it was the only way to stay on top of the snow removal. They worked long hours and plowed until 1:30 P.M. on January 24, 2016. Commissioner Brown complimented the Public Works department on their hard work and Commissioner Klunk agreed that they did a great job.

Commissioner Klunk asked Engineer Bortner to make a prioritized list of additional equipment that wasn't in the budget but might be needed. The Committee discussed having more equipment than operators.

The following extensions were reported on:

P15-15 - D&R Bean: Zoning Officer Swanner reported that the final plan should be in soon. He spoke with Jeff Zigler and all comments have been addressed. Engineer Bortner received an email and believes they will be looking for approval this month.

P15-13 - Hanover Wesleyan Church: Zoning Officer Swanner reported that the Planning Commission recommended approval but the bond money has not been received yet.

P15-16 - Heights Avenue: Zoning Officer Swanner reported that the Zoning Hearing Board gave approval for a special exception last month and a revised set of plans was received today.

P01-28 - High Pointe South: Zoning Officer Swanner reported that the sewage module was approved at January's Planning Commission meeting and it was forwarded to the DEP This should be ready for approval soon.

P03-30 - Mustang Pointe: Zoning Officer Swanner reported that this property was purchased JA Myers from Mummert Enterprises. This extension request is more than the typical three months, they would like until August 15, 2016 so they can sort through everything.

EAGLES PATIO: Commissioner Klunk reported that the Eagles have been running entertainment on their patio which is causing a disturbance to neighbors. The entertainment started in 2014 with occasional concerts and became more frequent in 2015. Originally they approached the Planning Commission in March of 2009 for a waiver of land development plan for a patio. The Planning Commission had granted the Eagles a waiver for land development the prior year and were hesitant to give another so soon. They denied the request and suggested that the Eagles install pavers which would only require a building permit. At that time Barry Stremmel, who was a trustee, stated that they had no plans for offering entertainment on the patio. Zoning Officer Swanner stated that because the waiver request was denied there were no stipulations put on the patio usage and the only other zoning ordinance being affected concerns

sound decibels. We would need to purchase a decibel meter and determine if they are putting out more than fifty-five decibels in order to cite them. Zoning Officer Swanner suggested that we start with a conversation and ask them to consider moving the entertainment inside for the benefit of the neighbors. The Committee discussed the options and asked Zoning Officer Swanner to approach the Eagles with a request to stop using the patio for concerts before they begin lining up entertainment for the 2016 summer season.

HICKORY FALLS: Zoning Officer Swanner reported that, before Christmas, there was a sign on Carlisle street advertising that Rita's is moving to Hickory Falls. Zoning Officer Swanner sent a letter advising them that Rita's could not move in to Hickory Falls and he heard back from them explaining that Rita's won't be a separate entity or kiosk within Hickory Falls. Jeff Stern bought franchise rights and plans to sell Rita's frozen ice from his existing business. They were advised that signs advertising Rita's as it's own business cannot be used but they can advertise on their menu board. Zoning Officer Swanner reported that a website advertising, "Rita's now at Hickory Falls," was found but has since been removed. Hickory Falls was made aware that they cannot have Rita's Days, but are able to have Hickory Falls Customer Appreciation days and give away free Rita's as long as the parking guidelines are being followed.

RECREATION READING PROGRAM: Manager Rodgers reported that she visited the library last Fall and she and Mrs. Kane discussed a summer reading program at the community park. Mrs. Kane suggested it be held on Tuesdays at 10:00 A.M. between June 9, 2016 and August 28, 2016. The library is currently running this program on Thursday mornings at Codorus State park. Manager Rodgers believes it is a good idea to promote activities at the park. All of the library staff has the appropriate clearances to work with children. The Committee recommended conducting the program.

KID'S KINGDOM: Commissioner Felix asked if there were plans in place to repair or replace the deteriorating equipment at Kid's Kingdom. Manager Rodgers stated that it's on the list of potential projects. The committee discussed development of the park and replacement/repair of Kid's Kingdom. Commissioner Heilman recommended using the recreational funds for repairing Kind's Kingdom and using 2014 construction funds for working on park development. Manger Rodgers will confirm that the recreation funds can be used for Kid's Kingdom. Commissioner Felix pointed out that we cannot apply for grant money to develop the park until we have a plan in place. Further discussion will take place next month.

The meeting was adjourned at 8:47 P.M.

Respectfully submitted,

Angela M. Hallett  
Township Secretary

