

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
JANUARY 3, 2012

The Penn Township Public Safety Committee met on Monday, January 3, 2012 at 7:33 PM following the Board of Commissioners reorganization meeting. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the December 5, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

700 BLOCK OF BAER AVENUE: Chief Rhodes reported that he received a complaint regarding street parking along the 700 block of Baer Avenue. The police department completed a traffic study and the study recommends restricting additional parking on the west side of Baer Avenue. This restriction would run from York Street to Fair Avenue. The concern arose from the number of school buses that use this narrow section of Baer Avenue to access York Street. There was concern about notifying the neighbors prior to removing the parking. The Committee will table the request until the February committee meeting so the neighbors can be informed of the situation.

POLICE CRUISER: Chief Rhodes reported that Hanover Borough would not be bidding police cruisers this year but will be purchasing them from the Costars list of vendors. Chief Rhodes is also requesting to purchase one marked police cruiser from the Costars bid list. The Township has utilized Costars member Gene Latta Ford in the past. When Hanover Borough bid their vehicles we would piggyback, avoiding any advertisement costs. This method usually resulted in receiving a very fair trade-in. By using Costars the Township avoids the cost of advertising the bid. The Police Department would be replacing a 2005 Crown Victoria and giving the detectives the vehicle purchased last year. The Committee recommended that the Police Chief review purchasing the police car using all the available options.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
FEBRUARY 6, 2012

The Penn Township Public Safety Committee met on Monday, February 6, 2012 at 7:04 PM following a special meeting of the Board of Commissioners. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the January 3, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

MEMORIAL DAY: The Committee received a request dated January 16, 2012 from the Hanover Allied Veterans Council to hold the annual Memorial Day Parade on May 28, 2012 at 8:30 a.m. The Committee recommended approving the request.

POLICE CRUISER: Chief Rhodes reported that he received a quote of \$27,736.64 from New Holland Ford for a 2013 Ford sedan police interceptor all-wheel drive vehicle. The current vehicle will be traded in for about \$2000. A plastic prisoner's seat will be purchased to install in the vehicle at an extra cost. The Committee recommended purchasing the police cruiser.

ROUTE 116/216 INTERSECTION: The Committee received a request from Dennis Wherley about concerns he had regarding the signalized intersection at Route 116 and Route 216 along with some light pollution and road condition issues. Mr. Wherley feels that the intersection should be reconfigured to allow a permanent green arrow for traffic turning from Route 116 onto Route 216. The signal at Route 116 and Route 216 was purchased by Rutter's and designed by their traffic engineer prior to the construction of the Rutter's store at the intersection. The Township and PennDOT reviewed the permit that was prepared and found it acceptable. A reconfiguration on the intersection would be needed to install the signal as suggested. An additional signal head and possibly an additional lane would have to be installed. This modification would also require a traffic study approved by PennDOT. There was some discussion about the business entrances along Blooming Grove Road as one of the reasons that the intersection was installed as it's currently configured. The Committee did not recommend conducting a traffic study at this time.

BAER AVENUE PARKING: At a prior meeting the Committee considered extending the "no parking" zone along Baer Avenue on the west side of the street from York Street through the 700 block. As no citizens were present to object or comment, the Committee recommended advertising the ordinance to eliminate parking along this section of Baer Avenue.

EMERGENCY SERVICE BOARD: Chief Rhodes reported that the 2012 officers were elected at the last emergency services board meeting.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
MARCH 5, 2012

The Penn Township Public Safety Committee met on Monday, March 5, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Police Chief Rhodes, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on February 20, 2012 and announced that an executive session was held prior to the Public Safety meeting to conduct interviews for Committee openings and a meeting will be held after the Finance meeting to discuss personnel issues.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the February 6, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

MOBILE DATE COMPUTER: Chief Rhodes stated that the mobile data computer contract extension with the York County Department of Emergency Services expires on March 31, 2011. York County has sent the Township a contract to continue the service with them for the next five years. The budget does include the costs for the agreement which is slightly less than what was budgeted. The software being used by the department on the mobile date computer is Alert II. The Committee recommended approving the agreement.

REACREDITATION: Chief Rhodes stated the police department has begun the process for reaccreditation. There will now be a \$1,000 yearly expense associated with the accreditation process. This will be offset by the roughly \$1,000 insurance premium savings because of the fact that we are an accredited department.

EAGLES: Chief Rhodes reported that the Fraternal Order of Eagles would be present at the March Board of Commissioners meeting to make a financial presentation to the department.

The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
APRIL 2, 2012

The Penn Township Public Safety Committee met on Monday, April 2, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber announced an executive session was held following the Board of Commissioners meeting on March 19, 2012 and on March 27, 2012 to discuss personnel and contract negotiation issues. Commissioner Felix announced "the Penn Township Board of Commissioners recently received notification that Police Chief Russell L. Rhodes will be retiring as of May 7, 2012. Chief Rhodes has been a member of the police force for the past 37 years. His experience and dedication will be missed. Until such time as the Commissioners decide on a permanent replacement the department will continue to function efficiently and effectively under the direction of Deputy Chief James Laughlin".

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the March 5, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: Mike Baker, 1030 Friar Run, inquired of the committee about the possibility of either upgrading the police firing range or constructing a regional firing range. He was aware of the fact that the current training range could be eliminated sometime in the future if the area was needed for expansion of the wastewater treatment plant. He provided the committee with handouts and specification regarding construction of training ranges. The Committee will review his recommendations.

SWSD MINI TRIATHLON: The Committee received a request dated March 26, 2012 from South Western School District to close Bowman Road next to the South Western School District property to conduct a triathlon on May 5, 2012 from 8:00 a.m. to noon. The parking lot will be open to provide access to South Western Road. They are requesting fire police to be in the area to help direct traffic. The police department has no problems with closing the road on a Saturday. Deputy Chief Laughlin will check with the school district to find out how many participants and parents will be involved in the event. The police department will provide coverage along Bowman Road. The Committee recommended approving the request.

BALTIMORE STREET: The police department received an email from John Myers requesting the remarking of a section of Baltimore Street to create a right turning lane for the south bound lane of traffic near Bentley's Restaurant and the Auto Zone. The street is only thirty-seven feet in this area. The concern is about the bottleneck because some of the traffic does not move over to the shoulder to make the right turn. The northbound lane in this area is wider because parking on that side was removed. Deputy Chief Laughlin stated there is not much they can do about the turning lane because it is a Penn DOT road and there is not enough room on the street to change the configuration. The Committee

discussed other areas on Route 94 where there are similar problems. The Manager will respond to Mr. Myers and let him know that this would be looked at in the future but probably not anytime soon.

PRESCRIPTION DRUG TAKE BACK: Deputy Chief Laughlin reported that the take back program will be held at Giant on April 28, 2012. All medications returned will be placed in a secure container and no personal information will be requested. There will be a state trooper along with a Township officer at the site during the event.

INTERSHIPS: Deputy Chief Laughlin reported that there are two individuals the department has chosen to intern over the summer. Laughlin stated this is not just a ride-along program and everything is done through and approved by the school they are enrolled in. The department interviewed several candidates prior to making a decision and has been running the program for several years.

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
MAY 7, 2012

The Penn Township Public Safety Committee met on Monday, May 7, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, and Heilman. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber announced that an executive session was held following the Health & Sanitation meeting on May 1, 2012 to discuss a personnel issue. He also announced that an executive session would be held following the Finance Committee meeting this evening to discuss personnel issues.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the April 2, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None

ACCREDITATION FEE: Deputy Police Chief Laughlin reported that the \$1000 accreditation fee was waived for Penn Township's reaccreditation for the 2012. However, for each year forward there will be a fee imposed.

NYCRPD: Deputy Police Chief Laughlin reported that the agreement for the computer programs between the Township and the Northern York County Regional Police Department is about complete.

FIRE CODE AMENDMENT: Manager Garvick reported that the he would like the Board to adopt an amendment to the 2009 International Fire Code. The amendment would specify the circumstances by which the fire chief would be given authorization to conduct fire inspections. The Committee recommended approving the ordinance at the next Board of Commissioners meeting.

The meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
JUNE 4, 2012

The Penn Township Public Safety Committee met on Monday, June 4, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, and Heilman. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Deputy Police Chief Laughlin, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber read the announcement of the executive session held following the Board of Commissioners meeting on May 21, 2012. Commissioner Felix announced an executive session would be held following the Finance meeting this evening to discuss personnel issues.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the May 7, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: John Dowell, 1293 Grandview Road, requested the committee consider a jake brake ordinance for the area of Grandview Road between Blooming Grove Road and York Street. He also requested a reduction in the speed limit on the Grandview Road. Manager Garvick stated that the Board has received several brake retarder requests but has been reluctant to pursue them because of enforcement problems and potential liability issues. Deputy Police Chief Laughlin stated that the officers would have to witness the use of the brakes to enforce an ordinance. The Committee will take the request under advisement.

PLEASANT HILL CARNIVAL: The Committee received a request dated May 15, 2012 from the West Manheim Township Board of Supervisors for the use of the Penn Township fire police during the Pleasant Hill firemen's carnival July 23rd through July 28th, 2012. The Committee recommended approving the request

JULY 4<sup>TH</sup>: The Committee received a request dated May 29, 2012 from the Hanover Fire Department for use of the Penn Township fire police and ambulance for the Liberty Day Festivities in Hanover Borough being held on July 4<sup>th</sup>. The Township has provided coverage in the past for the events. The Committee recommended approving the request.

MDA 5K RUN/WALK: The Committee received a request dated March 21, 2012 from William Shanbarger to hold the 10<sup>th</sup> annual 5k walk/run for MDA on Saturday, October 6, 2012 at the Hillside Medical Center. Deputy Chief Laughlin stated that we do not close streets or supply manpower to facilitate the event so there is really no need for formal approval.

CROP WALK: The Committee received a request dated May 15, 2012 from the Hanover Area Council of Churches to conduct the annual Crop Walk on October 21, 2012. The route will be the same as it has been for the last several years. The event will start and end at South Western High School. The Committee recommended approving the request.

VNA RUN: Jill Lau, 150 Brookside Avenue, was present to ask permission for the VNA to conduct a memorial walk/run on September 8, 2012. The event would begin at 8:00 a.m. and would be held both in the Borough of Hanover and the Township. The route is from Moul Avenue to Wilson Avenue to Industrial Drive just short of the Gitts Run intersection where they will turn around and return on the same route. The Borough is closing the streets for the event. They are anticipating about 100 participants. The Committee recommended approving the event but would discuss with Fire Chief Cromer the use of Fire Police for the event.

NATIONAL NIGHT OUT: Deputy Chief Laughlin reported that the Penn Township Area Night Out which is sponsored by the Penn Township Police Department and York County Department of Probation will be held on Tuesday, August 7, 2012. The event will be held at the South Western School District campus from 6:00 p.m. to 8:00 p.m. The school district is taking a more active involvement in the project as the teacher's organizations will be sponsoring some of the events.

PENNDOT ROUTE 94: Manager Garvick reported that in April the Township received a copy of a letter sent to Conewago Township, Adams County from PennDot regarding a "no u-turns" at Route 94 between the Jacobs Mill Road and Wilson Avenue Intersections. PennDOT indicated that both Penn and Conewago have jurisdiction over the intersection and are responsible for the signage. The permit at this intersection is shared by Penn Township and Conewago. Manager Garvick reported that not all of the supervisors in Conewago support a "no-u turn" at this location. The Committee stated the issue is Conewago's and if they want to have it changed they should pursue the change at their cost, including any traffic studies required by the state to implement the modification.

DRUG TASK FORCE M.O.U.: Manager Garvick reported that we have received the MOU executed by both the York County District Attorney's Office and the York County Commissioners with regards to the Township's participation in the York County Drug Task Force. The MOU will be approved at the next Board of Commissioners meeting.

ACCREDITATION: Deputy Chief Laughlin reported that the reaccreditation process was held last week and the Township was accredited for the fourth time since the program was started. It was suggested that once the department receives the plaque it be presented at a Board of Commissioners meeting.

The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
JULY 2, 2012

The Penn Township Public Safety Committee met on Monday, July 2, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer, WWTP Superintendent Mahone and Highway Foreman Mahan. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber read the announcement of the executive session held following the Board of Commissioners meeting on June 18, 2012.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the June 4, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: Keenan Hall, 274 Bankert Road, expressed concerns about speeding along Bankert Road. He is concerned because of a blind spot near his driveway, which makes it difficult for anyone making turns in and out of his driveway to see oncoming traffic. He is requesting a hidden driveway sign or some other traffic sign warning about vehicles entering the roadway. His main concern is for the traffic heading south towards Black Rock Road. Chief Laughlin stated that he would like to install the new radar sign to collect data about the number and speed of vehicles that are traversing the road. Chief Laughlin stated that they would put the device out within the next couple of days and a sergeant would be contacting Mr. Hall with the results.

TRAFFIC SIGNAL AT BALTIMORE STREET/CLOVER LANE: Chief Cromer stated that he inquired several months ago about the possibility of installing yellow blinking signal lights on Baltimore Street in the vicinity of Clover Lane. He also stated that he has heard nothing regarding the long-awaited traffic signal at the intersection. The fire apparatus is having difficulty exiting from Clover Lane, especially northbound, onto Baltimore Street. Manager Garvick stated that in 2004 developer Joseph A. Myers submitted the Stonewicke preliminary subdivision plan. As a condition of plan approval Mr. Myers agreed to pay for the installation of a traffic signal at the intersection of Clover Lane and Baltimore Street. The plan is not being pursued due to current economic conditions. The Township cannot require the developer to install the signal prior to approval of the plan. The second option is that the Township has \$52,000 that was donated by an adjacent property owner toward the installation of the signal. The Township could supplement \$75,000-\$100,000 out of Highway Aid in order to design and install the signal. The only options are to wait or have the signal installed by the Township. Mr. Myers did subsequently subdivide the commercial lot from the residential lot but he has not subdivided any of the residential lots since the preliminary plan has not yet been approved. Mr. Myers did agree to install the signal as part of the approved plan but since he has not developed any of the lots on this plan that would contribute to increased traffic onto Baltimore Street, he cannot be required to contribute to the improvement. The Committee recommended negotiating with Mr. Myers, having him contribute towards the signal while the Township would install the signal prior to the construction of the development. There was some discussion about requesting a letter

of credit for the project. The Committee felt the time has come to have the signal installed. Manager Garvick stated that Mr. Myers tried to acquire the necessary rights-of-way for the installation of the signal but was not able to secure it because the property owners wanted additional improvements. The Township may need to condemn some property in order to install the signal. The Committee stated that first step would be to discuss the improvements with Mr. Myers and then proceed with the installation of the signal. There was also some discussion about the installation of the signal at Center and York Street.

FIRE POLICE REQUESTS: Chief Cromer stated that he met several weeks ago with the fire police and they are continually receiving more requests for their services. He stated that the requests have grown beyond control and it is not practical for them to assist at all of the events they are requested for. They have developed a policy that for any event that is **not** a community service event (i.e. school graduation, parades, fire calls, etc.) they will be charging an additional \$15/hour for each fire policeman assisting at the event. The money they receive is used to purchase equipment. Chief Cromer stated that letters would be sent to those organizations that request the services. Deputy Police Chief Laughlin stated that charging for the service is a good idea because the Township does not allow Joe Q public to control traffic so they request the fire police.

CITIZENS QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
AUGUST 6, 2012

The Penn Township Public Safety Committee met on Monday, August 6, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, and Heilman. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber read the announcement of the executive session held following the Board of Commissioners meeting on July 16, 2012. Commissioner Felix announced a personnel session was held on July 31 and a personnel session will be held following the Finance Committee meeting this evening.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the July 2, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

HANOVER AREA JAYCEES: The Committee received a request dated August 1, 2012 from the Hanover Area Jaycees to hold the annual Halloween Parade on Thursday, October 25, 2012 with a rain date of Monday, October 29, 2012. The formation area and parade route will be the same as in previous years. The Committee recommended approving the request.

BANKERT ROAD COMPLAINT: Deputy Chief Laughlin followed up on the complaint last month by Mr. Keenan Hall, 274 Bankert Road. Mr. Hall was concerned about speeding vehicles in the vicinity of his driveway, which is located in somewhat of a blind spot. In response, the PD set up the radar sign to check speeds along Bankert Road. The machine was operated on three different days to measure the traffic passing by Mr. Hall's property. He noted that there was an average of about 750 vehicles per day travelling Bankert Road on the three days that the machine was operating. When the machine was in stealth mode, which means traffic was not warned the device was being operated, the highest speed was thirty-eight miles per hour. When the machine was activated to warn traffic the highest speed recorded was also thirty-eight miles per hour with the average speed being twenty-five miles per hour. Deputy Chief Laughlin noted that a hidden driveway sign should be installed for the benefit of the property owner. There are over four hundred cars traveling the road in any given day in one direction with over seven hundred cars over the two day period when the warning lights were on. The Committee recommended installing a warning sign for the driveway.

HANOVER ATHLETIC BOOSTER CLUB: The Committee received a request dated July 31, 2012 from the Hanover Athletic Booster Club to hold the third annual Hawk Hustle 5k race and 1 mile run/walk on Saturday, November 10, 2012. The route is to include Penn Township roads in the Industrial Park area. The request does not include any additional police or fire police assistance for traffic control. The event will be conducted between 9:00

a.m. and 10:00 a.m.

CIVIL SERVICE: Manager Garvick noted that the Civil Service Commission is preparing a joint test with Hanover Borough to prepare a firefighters eligibility list. The Township Civil Service Commission prepares the list based upon a thirty percent oral and seventy percent written weighting of test scores. Hanover Borough grades fifty/fifty, which could result in the lists being different. The fifty/fifty weighting is considered industry standard per Fire Chief Cromer. It was suggested that the Township may want to consider changing the weighting for the list to fifty/fifty. It was noted that the police rules might need to be changed when future testing is done for patrolman/sergeants. It was also noted that there are service requirements regarding the promotion of firefighters to fire captain. It was suggested that five years be incorporated into the civil service rules and regulations for the promotion of fire captain. The Committee recommended including the weighting changes for the eligibility list for firefighters and adding requirements for promotion to fire captain.

CLOVER LANE: Manager Garvick reported that a follow up meeting has been held with the traffic engineer, J. A. Myers, and Penn Township to discuss the design of the Clover Lane Baltimore Street signal. Manager Garvick hopes that the signal will be designed by the end of the year.

CARLISLE STREET: Manager Garvick noted that the Gateway Shopping Center developers removed a speed limit sign along northbound Carlisle Street. The sign has since been replaced in conformance with the approved PennDOT plan. Conewago Township has been notified of the correction.

CITIZENS QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
SEPTEMBER 4, 2012

The Penn Township Public Safety Committee met on Tuesday, September 4, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Felix, Klunk, Goldsmith and Heilman. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer, WWTP Superintendent Mahone, Township Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber read the announcement of the executive session held following the Board of Commissioners meeting on August 20, 2012. Commissioner Prieber announced that a personnel session will be held following the Health and Sanitation meeting to discuss personnel issues and land acquisitions.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the August 6, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: John Dowell, 1293 Grandview Road, was present to follow up on his request regarding reducing speed on Grandview Road and a brake retarder ordinance. Chief Laughlin stated that brake retarder (jake brake) regulations are not easily enforceable. Mr. Dowell stated that there are other jurisdictions that have regulations regarding brake retarders. Commissioner Prieber stated that the Township is not able to enforce a jake brake ordinance and that Mr. Dowell may wish to speak with Representative Will Tallman about the situation. Chief Laughlin is working on the speeding issue.

CIVIL SERVICE FIREMAN: Manager Garvick reported that the Civil Service will be accepting applications for the position of Firefighter/EMT until September 21, 2012. The agility test has been scheduled for September 29 and the written test for October 27.

CITIZENS QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
OCTOBER 1, 2012

The Penn Township Public Safety Committee met on Monday, October 1, 2012 at 7:00 PM. Present were Vice Chairman Felix and Commissioners Klunk, Goldsmith and Heilman. Commissioner Prieber was absent with notice. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Felix read the announcement of the executive session held following the Board of Commissioners meeting on September 17, 2012. Commissioner Felix announced that an executive session was held prior to the public safety meeting to discuss land acquisitions.

APPROVAL OF MINUTES: The minutes of the September 4, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

HANOVER HOMECOMING PARADE: The Committee received a request dated September 19, 2012 from the Hanover Public School District to hold the homecoming parade on Friday, October 12, 2012. They would be marching down McAllister Street into the Hanover Football Stadium from 6:15 p.m. to about 6:30 p.m. The Committee recommended approving the request.

CAVALCADE OF BANDS: The Committee received a request dated September 5, 2012 from the South Western Band Boosters for the use of fire police and barricades for the Cavalcade of Bands on Saturday, October 27, 2012. The Committee recommended approving the request.

MAINTENANCE AGREEMENT FOR RADIOS: Chief Cromer reported that the warranty for the countywide radio system has expired. He reported that two companies have provided quotes for the continued maintenance of the radios. The maintenance contract cost for the fire company would be \$9,612 a year. Chief Cromer stated they have returned two radios for repair since the inception of the program. He stated that he had \$4,000 in the proposed 2013 budget for radio repair. Most of the problems that have occurred with the eighty fire department radios would not be covered by the maintenance agreement. Chief Laughlin stated that the police department maintenance contract would cost \$2,934. He stated that Moyer has been servicing the police department radios. The agreements are based on state contract pricing. Chief Laughlin stated he would like to extend the warranty coverage for the police department radios. Chief Cromer felt that the extended warranty for the fire department radios would not be beneficial to them because they have different issues with regards to repairs and their radios are not used as hard as those in the PD. The Committee recommended taking the extended warranty for both departments for a year and rebuilding the reserves for future purchases of radios.

MEDICAL CARDS FOR APPARATUS OPERATORS: Chief Cromer reported that his firefighters are required to have Commercial Driver's Licenses (CDL's) as a condition of their employment. He stated that some of the federal regulations for CDL drivers have been waived by the State of Pennsylvania for firefighters. The medical card requirement has not been waived and has just been brought to the attention of the Chief by the state police. All firefighters will be required to obtain medical cards in order to operate the fire trucks and this will require them to undertake a physical examination every two years. Chief Cromer stated that the firefighters' health insurance covers the physicals except for the co-pay for the doctor's visit. He felt this could be a problem with the firefighters. The Committee recommended that the Township pick up the co-pays for the physicals for the firefighters and the fire chief.

ANIMAL CONTROL AGREEMENT: Manager Garvick reported that the Township has received the 2013 Animal Control Contract with Hemler Animal Control Service, LLC. The fees are the same as they are in 2012 except for the price of gas, which has an escalator clause built into the agreement. The Committee recommended approving the agreement.

FIRE FIGHTER TEST: Chief Cromer reported that the agility test was held on September 29th for the firefighters. There were 29 applicants who passed the test and will continue on with the written test to be held on October 27th.

PUBLIC QUESTIONS FOR THE COMMITTEE: None

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
NOVEMBER 5, 2012

The Penn Township Public Safety Committee met on Monday, November 5, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Klunk, Goldsmith, Felix and Heilman. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Chairman Prieber read the announcement of the executive session held following the Board of Commissioners meeting on October 15, 2012.

APPROVAL OF MINUTES: The minutes of the October 1, 2012 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

SPCA AGREEMENT: Manager Garvick presented the 2013 York County SPCA animal housing agreement. The cost is \$7,806 and is based upon population of the Township. The Township has been using the SPCA for several years and the 2013 cost will be the same as the current year 2012. The committee recommended approving the agreement.

WILSON AVENUE AND CARLISE STREET: Chief Laughlin reminded the committee that Conewago Enterprises has offered Wilson Avenue for dedication to the Township. Prior to the adoption the police department is making sure that the new traffic signal is working properly at both Wilson and Carlisle. Chief Laughlin stated that it was not working correctly but it seems to have been corrected. An expert from Harrisburg is going to come to Hanover to make sure.

LIEUTENANT TEST: Chief Laughlin reported that the lieutenant test would be given on December 15, 2012 at the South Western High School. There will be three candidates taking the test.

FIRE FIGHTER TESTING: Chief Cromer reported that the written test results were received from McCann Testing today regarding the fire fighter position. There were twenty-eight applicants who passed the agility test and took the written test. There were twenty applicants who passed the written test and they will proceed to oral interviews next week.

MEDICAL CARDS: Chief Cromer reported that a medical card is required for the apparatus drivers. This card needs to be renewed every two years but if there is a medical issue the operator may be required to renew it every year. This is a requirement for anyone who operates a vehicle over 7,000 pounds. Chief Cromer will prepare a cost estimate for all Penn Township and Hanover Borough paid/volunteer fire fighters along with the paid employees of the emergency services board. He will approach South Hanover Express Care for a price for everyone to receive the required physical.

CLOVER LANE: Manager Garvick reported that the Clover Lane signal is progressing. He stated that the developer wants to meet with the Township and the property owners to discuss the necessary rights-of-way that need to be secured.

CENTER STREET: Manager Garvick reported that the signal at Center Street and York Street is progressing and construction should begin in the spring of 2013. PennDOT is requesting that the property owner's execute a release from liability but some of the owners are refusing. To the best of our knowledge, the failure to have the releases signed should not hold up the project.

PUBLIC QUESTIONS FOR THE COMMITTEE: None

The meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP  
PUBLIC SAFETY COMMITTEE  
DECEMBER 3, 2012

The Penn Township Public Safety Committee met on Monday, December 3, 2012 at 7:00 PM. Present were Chairman Prieber and Commissioners Klunk, Felix and Heilman. Commissioner Goldsmith was absent. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer, and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber announced an executive personnel session would be held following the Finance committee meeting.

APPROVAL OF MINUTES: The minutes of the November 5, 2012 Public Safety committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

POLICE INTERN: Chief Laughlin reported that Zach Koontz, a Bloomsburg University student, would like to do his internship at the Penn Township police department. He had previously applied for an internship with the Ocean City, MD police department but due to budget cuts he was not accepted. Chief Laughlin stated that the intern would be required to work forty hours a week for three to four weeks to get the required hours needed. He would also be required to work some of the upcoming holidays. Chief Laughlin stated that he is not anticipating having future interns over the winter break. Mr. Koontz will start on December 17, 2012. The Committee recommended approving the intern.

METROPOLITAN YORK POLICE TESTING CONSORTIUM: Chief Laughlin proposed that the committee consider joining the Metropolitan York Police Testing Consortium for the testing of police officers. The consortium will begin advertising for applications on Sunday, December 9 for their January test. The Township will be the thirteenth York County police department to join the consortium. The testing by the consortium will not bypass our Civil Service requirements because once the tests are completed the Civil Service Commission will be involved with establishing and certifying the list of eligible applicants based on the Township's regulations. The only change would be that the testing would be performed off site. Chief Laughlin reviewed the costs associated with the last Civil Service test for patrolman in 2008. He included everything but the advertisement for test in the Evening Sun. He also reviewed the costs associated with the last firefighter test that was completed in November. There is a \$1000 initiation fee to join the consortium and \$500 yearly renewal fee. Chief Laughlin indicated that initiation fee could be paid for by a private donation and not from the Township's General Fund. The consortium advertises using television and billboards. Hanover Borough and South Western Regional police departments are members of the consortium. The consortium maintains the eligibility list for two years and then retests. During the last test they had over five hundred applicants. Chief Laughlin was requesting approval now so that the Township's police patch could be included on all the advertising. The Committee recommended approving joining the Metropolitan York Police Testing Consortium.

PUBLIC QUESTIONS FOR THE COMMITTEE:     None

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary