

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
JANUARY 3, 2011

The Penn Township Public Safety Committee met on Monday, January 3, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Prieber, Heilman, Goldsmith and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on December 20, 2010. There was an executive session held before this meeting to interview candidates for the Civil Service Commission. Another executive session will be held prior to the Public Works Committee meeting to interview additional candidates for the Civil Service Commission.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the December 7, 2010 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

POLICE CRUISER BIDS: Chief Rhodes reported on the police cruiser bids that were opened at the Hanover Borough Council meeting. There were bids submitted for Penn's vehicles from New Holland Auto Group, Hertrich Fleet Services, and Gene Latta Ford. He stated that both New Holland and Hertrich noted exceptions to the bid specifications. New Holland Auto also had a miscalculation on their bid price. Gene Latta did have an exception to the bid that was the same as all the other bidders. The specification requested 18" wheels and the cars are currently only built with 17" wheels. All three bidders bid the 17" wheels. Chief Rhodes recommended that Gene Latta be awarded the bid because they bid the cars basically as specified. He suggested that the bid not be separated, which would entail more than one supplier. There were four exceptions in the New Holland bid. The bid price for all three vehicles is \$77,262. Deducting the insurance settlement of \$15,294 the net cost will be \$61,967.

The bidders also submitted prices for Dodge vehicles but they were slightly higher than the Fords. There would also be additional costs with the Dodge's because of the retrofitting that would be required for the cages and other interior equipment. Chief Rhodes reported that 2011 is the last year Ford will be producing the Crown Victoria. Ford will be producing a completely new police interceptor in 2012. The Township would have to choose between a Dodge or the new Ford vehicle next year. There is some concern about the Chevy vehicles because they are built outside the country. The Committee recommended awarding the bid to Gene Latta Ford at the next BOC meeting.

YC911 RADIO ISSUES: Chief Cromer reported on another incident of communications failure regarding a fire call in West Manheim Twp. The responders lost communication with YCC. Several different companies attempted to get a response from YCC but with no success. The companies could hear each other's transmissions but there was nothing from YCC. Finally, YCC was contacted by cell phone. Chief Cromer is frustrated because there are constant problems with the York County Radio system. He noted that the paging system was also down for six hours and nobody was sure when it went down and how long it was down. Chief Cromer indicated that the Township is fortunate in that response personnel are at the fire station twenty-four hours a day, seven days a week. He believes that the Penn Township Board of Commissioners should contact the York County Commissioners again and raise the issue of these reoccurring failures of the system. Chief Cromer reported that Firefighter Erik Brown tried to communicate with York County

regarding the most recent failure but received very little satisfaction with regards to when the system would be fixed. The Township has also received a grievance letter from the IAFF with regards to their safety. Commissioner Felix believes that the letter from the firemen should be sent to the York County Commissioners. Manager Garvick stated that the York County Commissioners have asked to be kept informed of problems. Commissioner Heilman stated state Senator Mike Waugh should be contacted since the county mandated the township to use the system. Chief Cromer cannot understand how engineers working on these problems have not been able to find and solve the problems that the firefighters are having. There is concern about not only the safety of our firefighters but the general public. Manager Garvick was instructed to contact the York County Commissioners on the problems.

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
FEBRUARY 7, 2011

The Penn Township Public Safety Committee met on Monday, February 7, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Prieber, Heilman, Goldsmith and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix announced an executive session would be held following the Finance Committee meeting to discuss police personnel issues.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the January 3, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

MEMORIAL DAY PARADE: The Committee received a request dated January 16, 2011 from the Hanover Allied Veterans Council to hold the annual Memorial Day Parade on May 30, 2011 at 8:30 a.m. The Committee recommended approving the request.

FIRE COMPANY: Chief Cromer reported that one of our volunteers, currently in the military serving in Baghdad, would be returning home shortly. The PTVES has received two loaner ambulances to use until their new ambulances come in some time in April or May. The loaners are white and have "Penn Township" on the side as required by law.

YORK COUNTY RADIO: Chief Cromer reported that the problem with the York County Radio system is a software code problem. A press release has been issued from the 911 center and once the code is fixed it will be released to York County to implement.

OFFICER ZUMBRUM: Commissioner Felix referenced a letter received by Police Chief Rhodes recognizing the efforts of Officer Eric Zumbrum regarding the investigation of a home invasion.

The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
MARCH 7, 2011

The Penn Township Public Safety Committee met on Monday, March 7, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Prieber, Goldsmith and Rewa. Commissioner Heilman was absent with notice. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the February 7, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

POLICE CRUISERS: Chief Rhodes reported that patrol unit #14 lost its transmission and is being repaired by Gene Latta Ford. Patrol unit #16 also lost a fuel pump. The police cruiser bid has been awarded and the original bid called for trading in patrol unit #16 and unmarked unit #17 but not patrol unit #14. Chief Rhodes would like to amend this and trade in #14 and keep #17, as it has fewer miles on it. He spoke to Bob Reider who informed him that since the Township replaced the transmission, the trade-in value of #14 would be about \$7500, which would reduce the cost of the police cruisers being purchased. The unmarked car is used by the detectives and is not on the street during every shift like the patrol cars. The new Ford Expedition would be unmarked until the next bidding cycle when new vehicles are purchased. The lighting on the Expedition will be similar to the Dodge Charger. The only thing under warranty on #14 is the transmission. Chief Rhodes will proceed in trading in #14 rather than #17. Chief Rhodes reported that the three vehicles will arrive by the end of March.

BUILDERS SHOW: The police department will have Officer Carbaugh, along with members of his mentoring program, at a booth at the Home Builders Show. Chief Cromer reported that the fireman will also be at the homebuilders show.

PRESCRIPTION TURNBACK: Chief Rhodes reported that Giant Foods would once again cosponsor a drug turn back program on April 30. There will be a police presence this time for the transporting of the prescriptions.

POLICE AWARDS: Chief Rhodes stated he would like to present the police awards at the April meeting of the Board of Commissioners.

COUNTY RADIO SYSTEMS: Chief Cromer reported that he received communications from Eric Bistline about the correction to the radio patching problem that has been occurring with the new radio systems. They will be testing the patch to make sure it works with multiple agencies prior to implementation.

FIRE CHIEF VEHICLE: Manager Garvick reported that Chief Cromer's vehicle has been ordered and will arrive in ten to twelve weeks.

The meeting was adjourned at 7:12 p.m.
Respectfully submitted,
Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
APRIL 4, 2011

The Penn Township Public Safety Committee met on Monday, April 4, 2011 at 7:06 PM following a special meeting of the Board of Commissioners. Present were Chairman Felix and Commissioners Prieber, Goldsmith, Heilman and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the March 7, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: Jennifer Tillman, 20 Heights Avenue, expressed concern about the tractor trailer being parked along Heights Avenue. The vehicle prohibits her from leaving her driveway safely to enter Heights Avenue. Ms. Tillman stated the Township's Zoning Ordinance does prohibit the parking of commercial vehicles in a residential zone and wanted to know why it was not being enforced. The Commissioners looked at this same situation in 2008 when the truck and trailer were being parked at the access to the recycling drop-off center. Although the rig was legally parked there was sufficient concern about the lack of sight presenting a safety concern that the Manager parked a township vehicle in the area to prohibit the vehicle from parking in front of the recycling center. If the Township enforces the Zoning Ordinance in this case it would need to be enforced Township-wide and just not in selected residential area. The Commissioners will be reviewing the situation again and will provide a response at the next Public Safety meeting.

FIRE CHIEF RESPONSIBILITIES: Chief Cromer reported that he has been in the Borough reviewing information and taking tours of different facilities. Chief Cromer also noted that Fire Commissioner Roth's brother passed away last evening and Commissioner Roth notified the fire employees of the Borough that they could call Fire Chief Cromer if they needed anything. Manager Krebs was also notified of the situation.

PRESCRIPTION TURNACK: Chief Rhodes reported that Giant Foods will once again co-sponsor a drug turn-back program on April 30, 2011 from 10 am to 2 pm at both Giant facilities in Hanover. A flyer was distributed to the Committee.

POLICE VEHICLES: Two of the new police vehicles have arrived with the other expected to arrive by the end of the week.

The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
MAY 2, 2011

The Penn Township Public Safety Committee met on Monday, May 2, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Heilman and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on April 18, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the April 4, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

CONSIDER DONATION TO YORK COUNTY CHILD ADVOCACY CENTER: Chief Rhodes reported that he received a donation request from the York County Children's Advocacy Center. The Police department uses the services of the center in cases of reported child abuse for children under the age of 13. The Committee recommended that \$500 be donated to the group from the Child Abuse Prevention Account.

POLICE CRUISERS: Chief Rhodes reported that the three new police vehicles are on the street. There may be several modifications required to the Ford Expedition because it was purchased for the detectives and does not have a police package. Since the vehicle was ordered other patrol vehicles have broken down and this vehicle will be used to replace them. Chief Rhodes again thanked the fire department for their help getting the vehicles ready for use.

FREEDOM VALLEY SOUTH HANOVER CHURCH: Chief Rhodes reported that he received notice from the Freedom Valley South Hanover Church that they will be conducting a community event at the Hanover Family Practice on Clover Lane. They will be showing a family oriented movie at dusk. The property is located next to the fire station. They do not need special permission for the event but they wanted the department to be aware of the event.

POLICE INTERN: Steven Kimmey, II approached the police department about doing an internship this summer. The department has filled the normal internship position with another candidate. Chief Rhodes stated that since the first intern was beginning earlier than normal there would be enough time to add a second intern. If approved, Mr. Kimmey would start in mid-July. The Committee recommended approving the intern at the next meeting.

NATIONAL NIGHT OUT: Chief Rhodes reported that the department is planning on holding a National Night Out event in August. The school district would be approached about having the event at their facility.

HANOVER SYMPONY ORCHESTRA: Chief Cromer reported that the Hanover Symphony Orchestra will be performing a concert on Sunday, May 15, 2011 at the South Western School District dedicated to individuals serving in Fire/Police/EMS in honor of the tenth anniversary of September 11, 2001.

MAKE-A-WISH CONVOY: Chief Cromer reported that the PTVES had its fire truck in the Make-A-Wish convoy on May 1 and it happened to be located almost directly behind four trucks involved in a serious accident. The Penn Township Volunteers equipment was used by other firefighters involved in the convoy to help the victims of the accident.

FIRE CHIEF CROMER: Chief Cromer reported that Fire Commissioner Roth retired on Friday and he has begun his official splitting of time between the Borough and the Township. He will return his calls and messages as he is available.

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
June 6, 2011

The Penn Township Public Safety Committee met on Monday, June 6, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Prieber, Goldsmith, Heilman and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on May 16, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the May 2, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

PLEASANT HILL CARNIVAL: The Committee received a request dated May 9, 2011 from the West Manheim Township Board of Supervisors requesting the use of the Penn Township Fire Police during the Pleasant Hill Firemen's Carnival July 25th through July 30th, 2011. The Committee recommended approving the request.

JULY 4TH FESTIVITIES: Chief Cromer presented a request for use of the Penn Township fire police and ambulance for the Liberty Day Festivities in Hanover Borough being held on July 4th. The Township has provided coverage in the past for the events. The Committee recommended approving the request.

MDA WALK: The Committee received a request dated April 11, 2011 from William Shanbarger to hold the 9th annual 5k walk/run for MDA on Saturday, September 17, 2011 at the Hillside Medical Center. Chief Rhodes stated that we do not close streets or supply manpower to facilitate the event so there is really no need for formal approval. But he would notify Mr. Shanbarger that police would be in the area if needed.

FIRE ESCROW INSURANCE FUND: Manager Garvick reported that he is working on a Fire Escrow Insurance Fund Ordinance. This is to ensure that properties that have experienced fire damage are demolished, repaired or rebuilt in a timely manner.

The meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
July 5, 2011

The Penn Township Public Safety Committee met on Tuesday, July 5, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Prieber, Heilman and Rewa. Commissioner Goldsmith was absent with notice. Also present were Police Chief Rhodes, Fire Chief Cromer, WWTP Superintendent Mahone, Township Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on June 20, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the June 6, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

NATIONAL NIGHT OUT: Chief Rhodes reported that the Penn Township Area Night Out which is sponsored by the Penn Township Police Department and York County Department of Probation will be held on Tuesday, August 2, 2011. The event will be held at the South Western School District campus from 6:00 p.m. to 8:00 p.m. After the event, everyone is encouraged to return home and turn on their porch lights to show support in opposing crime in the community.

CROP WALK: The Committee received a request dated May 17, 2011 from the Hanover Area Council of Churches to conduct the annual Crop Walk on October 16, 2011. The route will be the same as it has been for the last several years. The event will start and end at South Western High School. The Committee recommended approving the request.

TRIATHOLON: Chief Rhodes reported that the proposed triathlon has been postponed until next year.

INTERN: Chief Rhodes reported that intern Steve Kimmey started last week and will be here through the end of summer. The first intern, Andrew Zimmerman, has completed his internship and did a good job.

The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
August 1, 2011

The Penn Township Public Safety Committee met on Monday, August 1, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Rewa. Commissioners Goldsmith, Prieber, and Heilman were absent with notice. Also present were Manager Garvick, Police Chief Rhodes and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on July 18, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the July 5, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

SOUTH WESTERN BAND BOOSTERS: The Committee received a request dated July 24, 2011 from the South Western Band Boosters for the use of fire police and barricades for their annual Cavalcade of Bands Competition on Saturday, October 29, 2011. This is an annual request. The Committee recommended approving the request.

HANOVER ATHLETIC BOOSTER CLUB: The Committee received a request dated July 5, 2011 from the Hanover Athletic Booster Club to hold the second annual Hawk Hustle 5k race and 1 mile run/walk on Saturday, November 12, 2011. The route is to include Penn Township roads in the Industrial Park area and they are not requesting any additional police or fire police assistance for traffic control.

PENN TOWNSHIP NIGHT OUT: The annual Penn Township night out is going to be held on August 2, 2011 at South Western School District from 6 pm to 8 pm.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
SEPTEMBER 6, 2011

The Penn Township Public Safety Committee met on Tuesday, September 6, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Rewa, Goldsmith, Prieber, and Heilman. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers, Township Engineer Bortner, WWTP Superintendent Mahone and Highway Foreman Mahan. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on August 15, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the August 1, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

HANOVER AREA JAYCEES: The Committee received a request dated August 1, 2011 from the Hanover Area Jaycees to hold the annual Halloween Parade on Thursday, October 27, 2011 with a rain date of Monday, October 31, 2011. The formation area and parade route is to be the same as in previous years. Commissioners Rewa and Goldsmith will represent the Commissioners in the parade. The Committee recommended approving the request.

TRICK OR TREAT: The Committee recommended setting Trick or Treat for October 25, 2011 from 6:00 p.m. to 8:00 p.m.

HEALING FIELD: The Committee received a request from the Hanover Exchange Club for the use of the aerial ladder truck to participate in the Healing Field activities September 11, 2011. Hanover Borough's aerial truck will be participating on Saturday. Chief Cromer indicated that he arranged for a ladder truck from SAVES and New Oxford to participate as well. The Exchange Club knows that if the truck is needed for an emergency it will have to leave. The Committee recommended approving the request.

PRESCRIPTION TURNBACK: Chief Rhodes reported that Giant Foods will once again co-sponsor a drug turn-back program on Saturday, October 29, 2011 from 10 am to 2 pm at both Giant facilities in Hanover.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
OCTOBER 3, 2011

The Penn Township Public Safety Committee met on Monday, October 3, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Rewa, Goldsmith, Prieber, and Heilman. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Penn Township Board of Commissioners meeting on September 19, 2011.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the September 6, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

HEMLER ANIMAL CONTROL AGREEMENT: Manager Garvick reviewed the Hemler Animal Control Agreement for 2012. There is a proposed increase in the hourly rate for responses on weekends and holidays but everything else remained the same. The Committee recommended approving the Agreement at the next Board of Commissioners meeting.

YORK COUNTY SPCA AGREEMENT: Manager Garvick reviewed the SPCA Agreement for 2012. It was noted that the per capita rate of \$0.50 per person per municipality has remained unchanged. The Township's rate increased due to an increase in population as a result of the 2010 census. The Committee recommended approving the Agreement at the next Board of Commissioners meeting.

FLASHING WARNING LIGHTS: Chief Cromer is requesting the installation of flashing warning lights on Baltimore Street north and south of Clover Lane that can be controlled by the fire department when responding to a fire call. The fire apparatus drivers are experiencing problems when attempting to access Baltimore Street from Clover Lane. They are anticipating an accident at any time. The lights would be solar operated similar to the ones currently utilized by Pleasant Hill VFD on the Baltimore Pike in West Manheim Township. The Committee suggested that Fire Chief Cromer get the costs associated with the installation, as well as any information on available grant funds to pay for the installation.

2012 FIRE BUDGET: Chief Cromer presented the proposed fire budget for 2012 by reviewing each line. Manager Garvick reviewed the proposed emergency management budget.

2012 POLICE BUDGET: Chief Rhodes presented the proposed police budget for 2012 by reviewing each line item.

BOUNDARY AVENUE: The Committee discussed a complaint from a resident about traffic concerns on Boundary Avenue. Chief Rhodes has been in contact with the resident who made the complaint. The request is to place more STOP signs at the various intersections between Beck Mill Road and Westminster Ave. Chief Rhodes stated that the department devotes the same amount of time on Boundary Ave. for traffic enforcement as they do in other parts of the Township but they cannot be there every day. There have been very few accidents on the street and none related to speed. The road dissects Penn Township and Hanover Borough. There is nothing additional the police can do at this time.

PARKING ON STREET: The Committee received a request from a resident to consider an ordinance to prevent trailers, motor homes, house trailers, and boats from parking on the street. The Committee will review the request at a future meeting after discussing with the solicitor.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
NOVEMBER 7, 2011

The Penn Township Public Safety Committee met on Monday, November 7, 2011 at 7:00 PM. Present were Chairman Felix and Commissioners Rewa, Prieber, and Heilman. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix announced a personnel session would be held following the finance meeting this evening for the purpose of discussing police contract negotiations.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the October 3, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

EMERGENCY SERVICES BOARD: Commissioner Felix noted that a request was received from the Emergency Services Board for a \$1400 donation in 2012, which is included in the 2012 proposed budget.

POLICE CRUISER BIDS: Chief Rhodes requested permission to bid police cruisers with Hanover Borough as in years past. The Committee approved that one vehicle be bid at this time with the other being purchased later in the year when it is needed. It was noted that one requested unmarked vehicle might be removed from the 2012 budget.

PARKING ON STREETS: The Committee received a request from Henry Senatore, 9 Mimosa Drive, to create an ordinance prohibiting parking trailers, motor homes, house trailers, and boats on Township streets. The Township currently has regulations in place for some of these items and the committee does not feel that additional regulations should be implemented at this time. The Manager will respond to Mr. Senatore.

METRO VISUAL ALERT VERSION II: Chief Rhodes reported that a dedicated high-speed Internet connection needs to be obtained for the police department to accommodate the new Alert II program. Manager Garvick noted that our building has one broadband Internet line, which is used by both the police and administration departments. If a dedicated line is installed for the police it should increase broadband speed for both sides. The highest speed line would cost about \$105 a month. The Committee recommended having the high speed internet line installed for the police but to check with Comcast about what restrictions they place on the speed.

EMERGENCY OPERATIONS PLAN: The Township's Emergency Management Coordinator, Jeremy Sparks, presented the updated Emergency Operation Plan. He stated that he updated the plan by adding new streets, equipment and resources, a section on pandemic flu, and the FEMA NIMS procedures. The plan provides procedures and

protocols for most man-made and natural disasters. If there are disasters where the Township does not have the required resources the plan provides information on how to proceed and where to get the resources. The plan needs to be updated every two years but if it is changed substantially it needs to be readopted by the municipality. Manager Garvick stated that the plan is ready for adoption and a resolution will be prepared for consideration at the next Board of Commissioners meeting. Following the adoption of the resolution EMA Coordinator Sparks will provide electronic copies to those that desire it.

BOUNDARY AVENUE: Harold Shuler spoke with Manager Garvick again about installing additional traffic control devices on Boundary Avenue to address what Mr. Shuler sees as situations involving excessive speed. Manager Garvick informed Mr. Shuler that he would need to attend a meeting to express his concerns to the Public Safety Committee but at this time the Township does not have a traffic study to warrant additional traffic control devices on Boundary Avenue. Chief Rhodes reported that he has conducted speed enforcements in this area. In some instances the traffic enforcement has resulted in apprehending violators, but other times there were no violators found, which compares to most municipal streets.

FIRE INSPECTIONS: Manager Garvick reported that he is working on a fee schedule for both residential and commercial fire inspections to present at the next Public Safety meeting.

CDL DRIVERS: Chief Cromer reported that all the career fire fighters and the fire chief are now in possession of a commercial driver license.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
DECEMBER 5, 2011

The Penn Township Public Safety Committee met on Monday, December 5, 2011 at 6:30 PM. Present were Chairman Felix and Commissioners Rewa, Prieber, Goldsmith and Heilman. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers and Commissioner-Elect Klunk. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the November 21, 2011 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the November 7, 2011 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

MCALLISTER STREET: Chief Rhodes reported that a traffic study has been completed for increasing the no parking zone on Wirt Avenue. The study recommended increasing the no parking on Wirt Avenue beyond the existing 56 feet west of McAllister Street to 83 feet west on the north side. The study also recommended eliminating parking on the north side of Wirt Avenue between McAllister Street and Baltimore Street. The Committee recommended adopting the additional 25 feet of no parking and will revisit eliminating additional parking if this does not alleviate the sight problems.

BAER AVENUE: A request was received to increase the no parking zone in the 700 block of Baer Avenue. Chief Rhodes suggested that a traffic study be performed. The Committee recommended approving a traffic study for this area. The findings will be provided at a future Public Safety meeting.

FIRE PREVENTION ACCOUNT: Manager Garvick asked that the Township be allowed to establish a Fire Prevention Account for donations for fire prevention activities. Chief Cromer reported that the volunteers previously conducted fire prevention activities but the township staff is now doing them. These activities include fire extinguisher training at many of the facilities within the Township, along with presentations at the school districts and retirement communities. Some of these trainings are mandated by the state depending on the type of facility. Instead of charging the businesses or organizations for these services Chief Cromer has been requesting donations. He would like the Township to start picking up the cost of fire prevention using the donated funds similar to the existing Bear Buddy account being used by the police department. The General Fund appropriates several hundred dollars for fire prevention but the volunteers were spending several thousand dollars on fire prevention activities and materials. A new bank account would require a resolution by the Board. If the account is established Chief Cromer would prepare a form letter to send to businesses and organizations which request fire safety and prevention activities asking for donations to the fire prevention fund. There was some concern that this might conflict with the annual solicitation that the volunteers perform. The fire

department conducts many fire trainings throughout the year for private businesses within the Township. It was suggested that if a business or other organization requests the service they should charged. Chief Cromer would like to try this for one year. The Committee recommended establishing a Fire Prevention Fund by resolution.

The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Kristina J. Rodgers, Township Secretary