

MINUTES
PUBLIC SAFETY COMMITTEE
JULY 2, 2018

The Penn Township Public Safety Committee convened on Monday, July 2, 2018 at 7:00 p.m. Present were Chairman Brown and Commissioners Felix, Heiland, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Brown read the announcement of executive session that was held following the Board of Commissioners public meeting on June 18, 2018. He also announced an executive session to discuss personnel would be held following the Public Works Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the June 4, 2018 Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

FIREWORKS: Acting Police Chief Hettinger shared information on the new fireworks law. Everything being sold from the fireworks tents and in retail stores are consumer grade, which is legal. Display grade fireworks are the ones set off by professionals and those can be regulated by individual municipalities. Manager Rodgers said there have been several noise complaints due to fireworks.

CHANGES TO POLICE CIVIL SERVICE REGULATIONS: Acting Police Chief Hettinger reported on changes to the civil service regulations. For the hiring of a police officer a polygraph is now required and the definition of a polygraph includes a traditional polygraph test as well as voice stress analysis. The procedure for promoting to the position of Detective needed to be included in the regulations. Additionally, the Civil Service Commission has to appoint an examination administrator for the written, oral, physical agility, medical, and psychological tests. Manager Rodgers asked if the fire civil service regulations have been updated. Fire Chief Clouser has not updated those yet but will work on it. The Committee recommended approving the updated police civil service regulations. Changes to the fire Civil Service Commission rules and regulations will be forwarded to the Civil Service Commission for their September meeting.

YORK COUNTY RADIO AGREEMENT: Acting Police Chief Hettinger reported on an agreement with York County for the new radio system. The agreement is the same as the previous one and states that we're leasing the equipment for \$1 per year, which will not be collected. Some of the equipment is being leased for one year and some of it for two years. Once the lease is expired the Township will own the equipment and be responsible for any repairs or maintenance. Manager Rodgers asked for a list of what equipment is being leased for one year and what equipment is being leased for two

years; Acting Chief Hettinger said he will get that. The Committee recommended approving the agreement.

FIREARMS DESTRUCTION UPDATE: Acting Police Chief Hettinger reported on the destruction of firearms. Phoenix Distributors destroyed eighty one firearms in addition to two that were department owned and no longer working. We have a credit with Phoenix for \$2,200. The credit will be used for the purchase of two rifles for the patrol units. There are a few more department owned firearms that need to be dismantled and destroyed, which will increase the credit balance.

NATIONAL NIGHT OUT UPDATE: Acting Police Chief Hettinger reported on the National Night Out being held August 7, 2018. He said arrangements are going well. The Elks Lodge is making a donation to cover the cost of the bicycles for the bicycle give-away. They also received a \$700 donation from the Hanover Little Theatre and will use the funds to purchase helmets, car seats and incidentals.

CROP WALK: The Committee received a letter dated June 26, 2018 from the Hanover Area Council of Churches notifying the Township of their annual CROP walk being held October 21, 2018 from noon until 4:00 p.m. Acting Chief Hettinger will send them a letter.

REQUEST FOR FIRE POLICE: The Committee received a letter dated June 19, 2018 from Pleasant Hill Volunteer Fire Company requesting to use Penn Township Fire Police for their annual fire-fighter's carnival being held July 23 thru July 28, 2018. The Committee recommended approving the request.

FOURTH OF JULY EVENTS: Commissioner Brown asked if the fire department is prepared for the 4th of July events being held in Hanover. Fire Chief Clouser said a duty car will lead the race in the morning, but they will not be required for the second race. The second race will be led by a bicycle on the Rail Trail. The new fire truck will be on display from 2-4 p.m. and there will be trucks out in the evening for the fireworks launch. Acting Police Chief Hettinger asked if the Rail Trail gates will need to be opened and Fire Chief Clouser was unaware.

EMERGENCY MANAGEMENT MERGER: Fire Chief Clouser reported on the proposed merger of the Hanover Borough and Penn Township Emergency Management Agencies (EMA). He said the Fire Commission has accepted taking over the merged EMA. Hanover Borough Council already voted on an agreement, but did not adopt an ordinance. Commissioner Brown asked who prepared the agreement. Chief Clouser said it was prepared by York County. Commissioner Brown said he's in favor of moving forward but wants to make sure there is adequate communication between both municipalities and that the correct process is being followed.

Manager Rodgers said the agreement signed by Hanover Borough is for ten years. Chief Clouser suggested a six year agreement be considered, so it would coincide with the Fire Commission agreement renewal. Manager Rodgers said there may be a different document required to have the merged EMA governed by the Fire

Commission. The merged entity can exist even if the Fire Commission does not. The Committee instructed Manager Rodgers to have the agreement reviewed by the Township Solicitor. She will let the Solicitor know that we're interested in merging EMAs with the eventuality of being governed by the Fire Commission.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS: None.

The meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary