

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 3, 2015

The Penn Township Public Works Committee convened on Tuesday, November 3, 2015 at 7:00 P.M. Present were Chairman Goldsmith and Commissioners Heilman, Klunk, Prieber and Felix. Also present were Township Manager Rodgers, Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Zoning Officer Swanner, and Administrative Assistant Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Goldsmith announced there was an executive session held following the Finance Committee meeting on November 2, 2015 to discuss personnel matters.

APPROVAL OF MINUTES: The minutes of the October 6, 2015 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

CENTER STREET UPDATES: Engineer Bortner reported that Penn DOT regulations require any wearing course to be installed by October 31. The wearing surface was being put on Center Street on Saturday. There is still work to be done, but the wearing course was completed in time. It may be a matter of weeks until the project is complete.

FLOODPLAIN ORDINANCE UPDATE: Manger Rodgers reported that approval was received from PA DCED on the floodplain ordinance. The ordinance has to be adopted by December 16, 2015 and will need to be adopted at the November 16, 2015 Board of Commissioners meeting to meet this deadline.

STORM SEWER REHABILITATION PROJECT UPDATES: Engineer Bortner reported that Wednesday's storms brought up several storm sewer issues. The Breezewood Drive Culvert widening is still in the thirty day Tribal Review period. Flickinger Road was submitted to DEP and we have not yet received any comments. Little Bridge Road is complete and needs reviewed prior to being submitted. There is a steal plate on Little Bridge that is due to collapse. Hershey Heights Road design is complete but we are waiting to hear from adjoining property owners before submitting the permit. Manager Rodgers confirmed that she has received no response from letters that were sent. Engineer Bortner reported that Bowman Road faired pretty well through Wednesday's storms. Breezewood Drive at Hufnagle had a gabion basket fall into the creek. A request was sent to DEP to get emergency approval to fix this; however, DEP has never approved an emergency permit for Penn Township. Little Knoll culvert going into the pond at South Vail is in very bad shape. The retention pond also has a collapsed outlet pipe, which will need to be addressed this week. Engineer Bortner reported that the majority of the permits have been submitted and will be ready for the construction season next year.

MS4 UPDATE: Manager Rodgers reported that the Township will receive their MS4 permit in 2017. The draft copy has been viewed but it is still going through the approval process at the State level. York County has started to discuss having a storm water authority county wide to help implement the permits. The specifics have not been given out in detail but there is a presentation that York County Planning is willing to present to elected officials. Conewago, Hanover Borough and McSherrystown have begun to meet to form an authority in this area. Engineer Bortner attended this meeting on the Township's behalf. There will be an advertised public meeting on November 12, 2015. Whether or not

to attend the Hanover Area meeting, to invite the York County Planning to make a presentation and how to proceed going forward were discussed. Engineer Bortner shared that the Hanover Area group would like to have a stormwater fee and they would like all area municipalities to have a similar fee in place. Engineer Bortner does not see the need to participate in meetings or talks until the permit has been issued. Commissioner Felix sees value in joining with the County on something that will involve forty-three other municipalities and recommended inviting York County Planning to give a presentation before the Board. Manger Rodgers will extend an invitation to them.

JOINT ZONING ORDINANCE: Manger Rodgers reported that she met with Ms. Ford from Hanover Borough on October 12, 2015 to discuss an agreement for the joint zoning ordinance. No agreement has been sent. We are moving forward in house at this time, but have not excluded the possibility of doing a joint ordinance.

EXTENSION REQUESTS: Manger Rodgers reported that there are three extension requests for this month. Mustang Point P03-30, High Point South P01-28 and Hanover Wesleyan Church P15-13. A revised plan has been submitted for High Point South.

D&R BEAN REQUEST FOR LAND DEVELOPMENT WAIVERS: Engineer Bortner read a request dated October 8, 2015 from D&R Bean asking for three waivers. The first is to waive the four foot chain link fence required around retention ponds. The second waiver is for a three year extension on the bufferyard requirements. The third waiver is for a five year extension on the parking lot paving. Mr. Warren Debnam with D&R Bean was present and shared that the company is relocating from 26 Industrial Dr. to 25 Industrial Dr. Significant improvements are required at the new address and this is leading to significant cost, which is the reason for these requests. Due to the cost of purchasing the property, some of the improvements that D&R Bean would like to make need to be phased in over time. In phase two of their construction plans a second driveway will be installed off of Industrial Dr. Installing the required bufferyard and paving the driveway will need to be undone once phase two begins. Commissioner Klunk asked if the chain link fence surrounding the retention pond is a State requirement. Engineer Bortner answered that there is not a federal requirement for this, just a model ordinance. This will be presented at the Planning Commission meeting on November 5, 2015. Manager Rodgers questioned whether the Board can act on the parking lot request or if it should go before the Zoning Board. Zoning Office Swanner is going to get an answer prior to Thursday evening's Planning Commission meeting.

WREATHS ACROSS AMERICA WAIVER: Manger Rodgers read a request dated October 19, 2015 from Wreaths Across America asking to place a 3' by 10' sign advertising their event on December 12, 2015. The allowable sign size was discussed. The Committee recommended denying the request for a waiver.

OTHER MATTERS: None

The meeting was adjourned at 7:40 P.M.

Respectfully Submitted,

Angela Hallett
Administrative Assistant