

MINUTES  
PUBLIC WORKS COMMITTEE  
OCTOBER 7, 2014

The Penn Township Public Works Committee convened on Tuesday, October 7, 2014 at 7:00 p.m. Present were Chairman Goldsmith and Commissioners Heilman, Klunk, Prieber and Felix. Also present were Manager Garvick, Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Assistant Manager Rodgers and Administrative Assistant Miller. The following items were discussed:

ANNOUNCEMENTS: Commissioner Goldsmith announced there was an executive session regarding personnel matters following the Finance Committee meeting on October 6, 2014.

APPROVAL OF MINUTES: The minutes of the September 2, 2014 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: Engineer Bortner, Matthew Swanner, and Kristina Rodgers attended a scoping meeting at Penn Dot pertaining to the Amish Markets and the proposed land development of CD Investors. Penn Township has addressed this intersection of Broadway and Moulstown Road land use in our Comprehensive Plan concerning the current transportation impact. Future development of this area will need to address additional streets and street changes. Penn Dot is requesting a plan from CD Investors in conjunction with Amish Markets for their development.

HICKORY FALLS ENTERTAINMENT CENTER: The Committee received a request dated September 15, 2014 from Jack M. Powell requesting a waiver of a land development plan for Hickory Falls Entertainment Center. A question was asked when the last plan was submitted. It was confirmed they had previously submitted a land development plan on February 20, 2013. The Committee recommended approving the request.

STREET & SANITARY SEWER ADOPTION: Manager Garvick provided ordinances to adopt streets and sanitary sewers for portions of Alexander, Kaitlyn and Tyler Drives. These are for the High Pointe at Rojen Farms, North Section subdivision and land development plan. The developer has not installed the required street lights or the wiring for the lights. The subdivision and land development ordinance does not allow streets to be accepted after October 31<sup>st</sup>. Since the lights are not to the approved plan, the Committee will wait until spring before considering adopting the streets and sewers.

STREET VACATION: Manager Garvick provided an ordinance to vacate a small section of Grandview Road. The developer will be dedicating land on the opposite side of the road to straighten the curve near High Pointe at Rojen Farms. The Committee recommended adopting the ordinance and advertising the public meeting.

RFP FOR COMMUNITY PARK/YOUNGS WOODS: Assistant Manager Rodgers has completed the RFP for the development of the community park. A request to add Youngs Woods was discussed. The Committee recommended proceeding with the RFP with the addition of Youngs Woods. Manager Garvick reported that the Township can not utilize developer recreation fees for additional expenses and that there is no time limit on there use.

PLANNING COMMISSION VACANCY: Commissioner Felix suggested contacting the current applicant on file for the planning commission vacancy and have him attend the last two sessions of the year to see if he would still be interested in being appointed to the commission.

HANOVER HALLOWEEN PARADE: Commissioner Felix announced Manager Garvick is this year's Grand Marshall of the Hanover Halloween Parade. In addition, he and Commissioner Klunk will be riding in the parade representing the Township.

ZONING REQUESTS: Commissioner Felix requested a list of zoning cases brought before Judge Miner and his decision on the cases. The committee also requested a report listing zoning enforcement completed after normal work hours.

ZONING VEHICLE ENFORCEMENT: Manager Garvick and Zoning Officer Swanner met with Police Chief Laughlin to discuss a plan for zoning vehicle enforcement similar to what the police department uses. A carbon copy ticket will be created. Once issued, the original ticket will be placed on the vehicle and a notice sent to the violator. The carbon copy will be on file with the zoning office. After 10 days of inaction the information will be turned over to the Police Department.

2015 BUDGETS: Engineer Bortner went through the expenses he is requesting in the public works 2015 budget. There was some discussion on the purchase of new equipment. The Committee agreed to purchase two snow plows with the proceeds from the 2014 borrowing. There was some discussion about the leaf collector because there is only a presumption that we will be able to secure a grant for it. The Moore Drive and Little Bridge repairs have been included in the 2015 budget. The Flickinger Road repairs were part of the five year capital improvement plan. The recreation and highway aid budgets were also reviewed.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,  
Melissa A. Miller  
Administrative Assistant