

MINUTES  
PUBLIC WORKS COMMITTEE  
JULY 7, 2015

The Penn Township Public Works Committee convened on Tuesday, July 7, 2015 at 7:00 p.m. Present were Chairman Goldsmith and Commissioners Heilman, Klunk, Prieber and Felix. Also present were Township Engineer Bortner, WWTP Superintendent Mahone, Zoning Officer Swanner, Township Manager Rodgers and Administrative Assistant Miller. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on June 15, 2015.

APPROVAL OF MINUTES: The minutes of the June 2, 2015 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Sharon Narushoff, 11 Willow Court, was present to discuss recycling requirements and open trash burning in her neighborhood. Superintendent Mahone reviewed the Township's mandatory recycling program. The Committee reiterated the Township does not allow open trash burning and recommended the Fire Department be contacted the next time open burning is suspected.

ENGINEER REPORT: SALDO/Joint Zoning Ordinance – Engineer Bortner updated the Committee on the status of the Township Zoning Ordinance. He has begun reviewing and creating a proposed list of changes to the current ordinance. He suggested the municipal staff begin to meet twice a month in order to move the process ahead. Administrative Assistant Miller is reviewing and combining the Ordinance of Definition.

Center Street – Engineer Bortner reported the box culvert set was delayed due to the recent weather polluting the ground with water. He anticipates this being completed within the next few weeks.

Brookside Heights – Ted Decker of GHI and Scott Barnhart of Burkentine & Sons were present to discuss the revision request of the infiltration beds for the water runoff in Brookside Heights Phase I. They are requesting permission for a change to their Phase I plan to remove the water tanks and install piping for the runoff to be more consistent with DEP requirements. The Committee recommend holding the U&O for Lot 7 of the plan until approval from DEP is received. Mr. Barnhart also asked for permission to proceed with a preliminary engineering study on proposed cells for a future bridge installation.

Martins Ridge – Engineer Bortner reported the first submittal for the partial dedication of the streets was reviewed and needed revisions. The remainder of the dedication for the sanitary sewer still needs to be completed. There was a discussion pertaining to who is responsible for the partial unclaimed sewer connection.

High Pointe North – The developer has corrected the streetlight installations and the lights are ready to be dedicated. A resolution for the lights has been prepared. The

sewer and streets for Phase I should be ready for dedication in August. Engineer Bortner received notification from the developer's bank that the improvement bond due to expire on August 1, 2015 is not being renewed. The developer is willing to submit a performance bond for the correct amount. The Committee recommended adopting the streetlights and reducing the performance bond.

PLAN EXTENSIONS: Stonewicke P04-26 – Hanover Land Services requested an extension because they are “waiting on approval of the new zoning before continuing with engineering”. The Committee was not clear on the meaning of the request and asked Zoning Officer Swanner to contact Hanover Land Services and let them know there is no zoning change proposed for the property. If a thorough reason cannot be given, the Committee recommended denying the extension.

Brookside Heights-Phase II P14-08 – GHI requested an extension because they need “to allow time to secure bonding of improvements. Additional time needed to complete the improvements we intend to install instead of bonding them”. The developer may be waiting to sell more lots in Phase I to generate revenue in order to pay the taxes on Phase II. Zoning Officer Swanner noted this is the second extension request.

Brookside Avenue Townhouses P06-23 – Tim Mummert requested an extension because “Hanover Land is working on the revisions to the plans that were discussed at the Public Works meeting as per Eric Bortner”. Engineer Bortner reported he has not yet seen any plans with the changes suggested at the June 2015 Public Works meeting.

Park Hills Manor P08-20 – Clark Craumer requested an extension “to satisfy outstanding comments from the Township Engineer review and complete soil testing for YCCD for the E&S Plan. The soils testing should be complete within the next week and plans resubmitted to the Township Engineer within two weeks. Also we are waiting on DEP planning module approval from Hanover Boro”. The Committee noted the timeframe requested by Mr. Craumer had already expired based on the dates listed on the current extension request form. Zoning Officer Swanner noted previous extension requests were very similar. The Committee asked Zoning Officer Swanner to send a letter to Mr. Craumer informing him no further extensions would be approved. The testing needs to be completed.

South Heights P04-25 – Hanover Land Services requested an extension “addressing Engineer's comments and Cooper Road design”.

Sterling Brown P07-27 – Sterling Brown requested an extension while “waiting for a return email from Matt Swanner (request email to MS on 3 June '15 concerning a question and request for advice as how to move forward)”. Zoning Officer Swanner confirmed copies of his correspondence from the Solicitor were forwarded to the Committee. He explained the June 3<sup>rd</sup> email was not received and was located in his junk email folder. He responded to Mr. Brown on June 22, 2015 and has not yet heard back from him. The Township has an original approved plan from 1998 saying the land cannot be subdivided. The Committee recommended denying the extension.

COMMUNITY AID WAIVER: Manager Rodgers received a request dated June 16, 2015

from Community Aid for an exception to the sign ordinance. Community Aid has not been obtaining permits and has continued to leave their sign posted longer than permissible under the ordinance. The Committee is denying the request and will honor the previous agreement.

OTHER MATTERS: Commissioner Klunk proposed to no longer approve a year-long permit for realtors' temporary signs. The Committee recommended the change.

Commissioner Klunk reviewed notes from the recent Economic Development meeting he attended.

The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,  
Melissa A. Miller  
Administrative Assistant