

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 2, 2015

The Penn Township Public Works Committee convened on Tuesday, June 2, 2015 at 7:00 p.m. Present were Chairman Goldsmith and Commissioners Heilman, Klunk, Prieber and Felix. Also present were Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Township Manager Rodgers and Administrative Assistant Miller. The following items were discussed:

ANNOUNCEMENTS: Commissioner Goldsmith announced there was an executive session held following the Finance Committee meeting on June 1, 2015 to discuss personnel matters.

APPROVAL OF MINUTES: The minutes of the May 5, 2015 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: John Bittinger, 900 Cooper Road, was present to request the Committee to consider not widening Cooper Road for the proposed homes in the South Heights subdivision. Mr. Bittinger is concerned about driveways opening onto Cooper Road. He mentioned Cooper Road is small and charming, has been paved and is in good condition. He feels widening would create confusion due to the varying road widths and encourage more traffic with a risk of accidents. The Committee thanked Mr. Bittinger for his time and would take his comments under consideration.

SALDO/Joint Zoning Ordinance – Engineer Bortner updated the Committee about the status of the grant for the Joint Zoning Ordinance with Hanover Borough. If the Township continues with Hanover Borough it will be until 2016 before the plan is reviewed. It will take almost a year to pick a consultant. Engineer Bortner and Manager Rodgers met with the York County Planning Commission. The Commission indicated they would be willing to offer assistance to the Township if we started the review process on our own. A suggestion was made to begin reviewing and revising the Township's ordinances. Then if a joint venture becomes available we would be able to incorporate the revisions. The Committee recommended forming an in-house committee to begin updating the current Township Zoning Ordinance.

Moore Drive – Engineer Bortner reported he noticed the second invoice from GHD for the Moore Drive culvert replacement had increased over the original bid because of an increase in the scope of the project. GHD provided a letter to explain the changes. The increased costs created a need for a bid change order. The Committee recommended processing the change order.

Breezewood Drive – Engineer Bortner reported on a PA DEP G11 permit available for expanding the current culvert 12 feet on either side which would save costs associated for the improvement. Engineer Bortner reviewed plans for the culvert based on this permit with the Committee. A discussion was held pertaining to the water line in the ROW and at this time it was felt the water line did not need to be moved. The Committee recommended applying for the permit to proceed with the widening.

Anita Miller – The Committee received a request dated May 20, 2015 from GHI requesting a waiver of the curb, gutters and sidewalks requirement for Ms. Miller's property on Beck Mill Road. The Penn Township Planning Commission will make a recommendation at their next meeting.

Brookside Avenue – Engineer Bortner reviewed the sketch plan for the townhouses on Brookside Avenue with the Committee. He and Manager Rodgers have met with the developer about the size of the right of way (ROW) including a neighboring property that narrows the corner of the ROW. A discussion was held concerning options for the street. The Committee recommended changing the street to one-way with parking only on one side and having the developer submit a plan as proposed by the sketch plan.

Martin's Ridge – Engineer Bortner noted a wearing course has been put on the streets in Martin's Ridge. Final paving is not yet complete. He is working with Hanover Land Services to begin getting the streets ready for dedication within the next few months. There is a concern of possible mechanics liens against the development for non-payment to contractors. The Township has not received the sewer right of way dedications.

High Pointe North – Engineer Bortner updated the Committee on the status of the streetlights being installed in High Pointe North. The streetlights along Tyler and Kaitlyn have been installed on private property. The developer is correcting the installation and will be running the lines in the ROW and not the residents' properties.

EISENHOWER DRIVE EXTENSION: Manager Rodgers and Engineer Bortner recently met with consultants Thompson & Johnson, PennDot, and Hanover Borough regarding extending Eisenhower Drive to ease traffic congestion. PennDot was informed about the recommendations in the Comp Plan. Engineer Bortner is concerned about Carlisle Street and one of the new lights if Eisenhower is extended. The Committee discussed additional possible outlets for the extension. Further meetings and planning will need to be conducted.

DISPOSITION OF PROPERTY: Manager Rodgers reported the Township has a chipper available to sell on municibid. The Committee recommended preparing a resolution to authorize the sale.

CODE ENFORCEMENT OFFICER: Commissioner Heilman suggested looking into hiring an additional Code Enforcement Officer for weekend patrols.

OTHER MATTERS: Commissioner Felix recommended the recent Planning Commission applicant be contacted and interviewed in early fall.

The meeting was adjourned at 8:07 p.m.

Respectfully Submitted,
Melissa A. Miller
Administrative Assistant