

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
MAY 4, 2015

The Penn Township Public Safety Committee met on Monday, May 4, 2015 at 7:00 p.m. Present were Chairman Prieber and Commissioners Klunk, Felix, Goldsmith and Heilman. Also present were Police Chief Laughlin, Fire Chief Cromer, Township Manager Rodgers and Administrative Assistant Miller. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber announced an executive session was held with our Solicitor following the Board of Commissioners meeting on April 20, 2015. Commissioner Prieber also announced an executive session will be held following the Finance Committee meeting.

APPROVAL OF MINUTES: The minutes of the April 6, 2015 Public Safety Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

VNA 5K RUN/WALK: The Committee received a request dated March 31, 2015 from the VNA to conduct a 5K run/walk on September 12, 2015, following the same route as last year. The Committee will not approve run requests but will have Chief Laughlin send a letter explaining what the organizers of the event need to do.

MDA 5K RUN/WALK: The Committee received a request dated April 18, 2015 from the MDA to conduct a 5K run/walk on October 10, 2015, following the same route as last year. The Committee will not approve run requests but will have Chief Laughlin send a letter explaining what the organizers of the event need to do.

YMCA HALF-MARATHON: The Committee received a request dated April 7, 2015 from the Hanover YMCA to conduct a half-marathon on October 4, 2015. Toni Shaw and Courtney McIlvain representing the YMCA were present to discuss the proposed route, the number of expected participants and the safety of the participants while running thru highly traveled intersections. The YMCA has hired Flagger Force to assist with traffic control at these intersections. The Commissioners will not approve run requests but will have Chief Laughlin meet with Flagger Force and the organizers of the event to discuss what they need to do to provide for the safety of the participants.

NIGHT OUT: Chief Laughlin reported the annual Night Out event coordinated by Officer Carbaugh is scheduled for August 4, 2015 at the South Western High School.

POLICE INTERN: Chief Laughlin stated he would like to offer Justin Reed an internship for the summer. Mr. Reed currently attends York College.

DUI CHECKPOINT: Chief Laughlin informed the Committee about a DUI checkpoint being conducted in June. The checkpoint is run through the PA Department of Highway

Safety.

CROSSING GUARDS: Chief Laughlin informed the Committee about the requirement of state and federal clearances for each of the crossing guards effective July 1, 2015. The cost for the clearances is \$48.75 per guard. Chief Laughlin also suggested returning the crossing guards employment to the South Western School District. The Committee recommended contacting the school district to begin discussing the possibility of transferring the crossing guards.

SNOW EMERGENCY ROUTE: Chief Laughlin requested to make changes to the snow emergency route. Designating John Street to Wirt Avenue to Baltimore Street (500-600 block); West Granger Street to Westminster Street; all of York Street (Rt. 116); Baltimore Street (Rt. 94); and Frederick Street (Rt. 194) to the boundaries of Hanover Borough, West Manheim Township and Conewago Township as the established snow emergency route. The Committee recommended the changes.

CIVIL SERVICE COMMISSION: Manager Rodgers informed the Committee the Civil Service Commission will be updating the rules and regulations of both the police department and the fire department.

EMA COORDINATOR: Jeff Waltman was present to update the Committee on his progress transitioning our Emergency Operations Plan online. He has also begun to assess a location for the Township's Emergency Operations Center. Mr. Waltman thanked Manager Rodgers for her assistance with obtaining office space and supplies during his transition.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,
Melissa A. Miller
Administrative Assistant