

# PENN TOWNSHIP RESIDENTIAL INFORMATION

## RESIDENTIAL BRUSH / LIMB AND LEAF COLLECTION

The Township will collect limb and brush in the Spring and Fall of each year and collect leaves curbside in the fall. Please read the newsletter or visit our website [www.penntwp.com](http://www.penntwp.com) for details on how and when to place your material curbside.



## CAN'T WAIT FOR LEAF, LIMB OR BRUSH COLLECTION ???

Penn Township residents can dispose of this material at H&H General Excavating Co. located at 660 Old Hanover Road in Spring Grove. H&H will accept leaves, brush, limbs, tree trunks and any wood product that is unpainted, untreated and free of metal. These products can be brought to their facility 7 days a week during daylight hours free of charge.

## LAWN MAINTENANCE



The Township Code states that property owners shall not allow the grass and weeds on their property to grow taller than 10" high. This includes the grass and weeds that grow in and along the roadway, curb and sidewalk areas. The Code also prohibits grass from being deposited onto the street. Please direct the mower discharge back to the yard area or pick up the grass in the street when finished mowing.

## THINKING ABOUT A YARD SALE?

Now that Spring has arrived it will soon be time for yard sales. Keep in mind the requirements for conducting these sales:

1. Yard sale permits can be issued for any two consecutive days between 7am and sunset, Monday through Saturday. No Sunday sales are allowed. The cost of a yard sale permit is \$5.00.
2. Permits can be issued for no more than two yard sales within a six month period.
3. Signs advertising yard sales cannot be placed on any road sign, including stop signs, speed limit signs, signal poles, etc. Signs may be taped or tied (not stapled or nailed) to wooden utility poles. Signs on private property or in the public right of way may not impair vehicular sight distance.
4. Signs must provide information on the location of the sale, including street name and number as well as the date(s) of the sale. All signs must be removed immediately following the yard sale. Any sign not promptly removed or which represents a safety hazard will be removed by the Township at the expense of the permittee.

## CAN YOU SEE YOUR HOUSE NUMBER?



Highly visible house numbers are essential for emergency response personnel. House numbers need to be a durable light-reflecting material or a color that contrasts with the immediate background. Numbers need to be at least 3" high for residential buildings and at least 5 1/2" for non-residential uses. Reflective house number signs are available for a charge from the Penn Township Volunteer Emergency Services at 204 Clover Lane. You can contact them at 717-637-4949.

## STREET LIGHTS ARE FOR SAFETY

Penn Township residents who have sidewalk/walkway lights installed on their property are required to have these lights lit from dusk to dawn. There are no exceptions. If your light is inoperable and in need of replacement, please contact the Township office for information of approved lighting poles and fixtures.

## IMPORTANT CONTACTS

Township Office - 717-632-7366      Township Police Dept. - 717-637-8751      Fire Dept. - 717-637-4949  
 Trash and Recycling - 717-637-1561      Public Works - 717-633-6373      Tax Collector - 717-632-7366 x165

**FOR EMERGENCIES DIAL 911**

**Township Web Site: [www.penntwp.com](http://www.penntwp.com)**

## NOTICE

The Township publishes a Newsletter in the Spring and Fall of each year. They are delivered along with the MERCHANDISER to every house and business in the Township. Please read the newsletter for the latest information concerning the Township. You can also read the newsletter anytime by looking it up on the Township website at [www.penntwp.com](http://www.penntwp.com)

Due to the requirements of Act 101 of 1988 Penn Township established a recycling program that now includes curbside collection of commingled recyclables and a Recycling Drop-off Center for the collection of newspaper, cardboard and magazines. To promote recycling the Township implemented a Pay-As-You-Throw program for trash collection. The trash collection program is very simple, you purchase only the number of trash bags that you need.

## CURBSIDE RECYCLING

### Aluminum and Steel Cans

Empty Food, Beverage, Aerosol and Paint Cans **Only.**

### Plastic Bottles, Containers and Jugs

Containers Numbered 1, 2 & 5 with a capacity of five gallon or less **Only.**

### Glass Food and Beverage Containers

Clear, Brown and Green Bottles and Jars **Only.**

**All Lids Should Be Removed and Disposed of in the Trash**

**Please do not over fill your bin, use a second container marked "Recycling" for overflow, recyclables must be loose in the container, do not place them in plastic bags.**

**For additional information please call 717-637-1561.**

**Free recycling stickers are available at the Township office and drop-off center.**



The Township provides each new home with a recycling bin which is the property of the Township and should remain at that location if you move. Additional or replacement bins can be purchased at the Township office located at 20 Wayne Avenue. If you choose, you can provide your own plastic recycling container, however it must be clearly marked with Township recycling stickers on each side. The stickers are free and can be picked up at the Township office or the Recycling Drop-off Center.

## CURBSIDE BULK ITEM PICK-UP

The Township's bulk item pickup program was established to give residents a convenient method to dispose of **LARGE** bulk items. A good rule of thumb to identify what is **NOT** a bulk item is, **IF IT FITS IN A BAG, IT GOES IN A BAG.** Items that are small enough to be placed in a trash bag should not be bundled and placed curbside as a bulk item.

**Bulk items that can be placed curbside on your normal collection day include:**

**Mattress & Box Springs**      **Tables** - over 4 feet cut in 1/2      **Dry Wall** - broken down and bundled      **Insulation** - bundled  
**Ceiling Tile** - bundled      **Wooden Doors** - cut in 1/2      **Windows** - less than 4 feet by 4 feet - tape glass.  
**Wood** - pieces that won't fit in a trash bag should be bundled, maximum length 4 feet, maximum weight 50lbs.  
**Furniture** - ALL types - large entertainment centers must be broken down plus tied or taped.  
**Carpet** - max. width 4 feet, must be rolled & tied or taped, max. weight 50lbs. **1 roll per week**

### EXAMPLES OF NON-ACCEPTABLE ITEMS:

Household Hazardous Waste, Styrofoam, Clothing or Fibers, Dirt, Gravel, Blacktop, Brick or Concrete, Yard Waste, Televisions, Shingles, Tires, Containers with Oil, Gasoline or Antifreeze

**Limit of one item per week. Items cannot be placed curbside prior to 24 hours before your collection day.**

## METAL ITEMS

**Metal bulk items must be scheduled by 2:00pm Wednesday for collection on Thursday. Please call 717-637-1561**

### EXAMPLES OF ACCEPTABLE ITEMS:

**Hot Water Heater**      **Air Conditioner**      **Refrigerator**      **Freezer**      **Washing Machine**      **Dryer**  
**Dishwashers**      **Dehumidifier**      **Exercise equipment**      **Grill**      **Bed Frame**  
**Lawnmower** - must be drained of oil and gas      **Scrap Metal** - bundled, maximum length 4 feet, maximum weight 50lbs.

### EXAMPLES OF NON-ACCEPTABLE ITEMS:

Paint Cans, Small Appliances, Pots and Pans, Batteries, Automobile Parts, Microwaves  
**Limit of one item per week. Items cannot be placed curbside prior to 24 hours before Thursday.**

**PENN TOWNSHIP RECYCLING DROP OFF CENTER**

Located at 1020 Wilson Avenue

**HOURS: Monday - Friday: 8:00 am to 4:15 pm Saturday: 8:00 am to 3:00 pm**

**Closed Sundays and Holidays**

**NEWSPRINT, JUNK MAIL, INSERTS: NO PLASTIC BAGS WITH THIS MATERIAL**

Deposit into boxes located in the newspaper trailer. **Do not leave any newsprint on the floor of the trailer. Must be loose or in brown paper bags or tied. See below for plastic bags.**

**MAGAZINES:** Place your magazines loose into the boxes located in the magazine trailer. Please, **no newsprint co-mingled with the magazines.**

**TELEPHONE BOOKS:** Place your phone book loose into the box marked **“PHONE BOOKS”** located in the newspaper trailer.

**EYEGLASSES, HEARING AIDS:** Located in the building. Deposit in appropriately marked containers. Only complete eyeglasses and hearing aids.

**PLASTIC SHOPPING BAGS:** Located in the building, deposit in barrel clearly marked **“PLASTIC BAGS”**. **Please, no other type of plastic material!**

**CORRUGATED AND CARDBOARD: Must be broken down** and placed in boxes, brown paper bags or tied. Place in cardboard trailer. The Township accepts both corrugated and cardboard. What’s the difference? Below are some examples of each:

**CORRUGATED:** appliance boxes, moving boxes

**CARDBOARD:** shoe boxes, gift boxes, soda cases, cereal boxes, pizza boxes, dry food goods

**NO WAXED INSERTS, NO SOILED PIZZA BOXES, AND NO STYROFOAM**

**CLOTHING AND TEXTILES:** Place bagged material in the Community Aid collection bin.

**AMERICAN FLAGS:** The flags will be disposed of in a dignified manner.

**SCRAP METAL:** Place in the “Metals” dumpster. Mowers and motors must have the gasoline and oil drained. We can not accept anything that contains Freon.

**ELECTRONICS:** TV’s, Computers, Stereos, Microwaves, Remote Controls, Cell Phones, Vacuums, etc., just about anything with an electric cord. **YORK COUNTY RESIDENTS ONLY**

**INK CARTRIDGES AND ALKALINE BATTERIES:** Located in the building. Deposit in appropriately marked container.

**For additional information please call 717-637-1561.**

**NO DISPOSING OF MATERIAL EXCEPT DURING POSTED HOURS OF OPERATION**

**LOCAL RETAILERS WHO SELL TOWNSHIP REFUSE BAGS -- \$4.00 PER BAG**

Giant, 801 Baltimore Street	Giant, 455 Eisenhower Drive	Penn Township, 20 Wayne Avenue
Rutter’s, 1400 Baltimore Street	Rutter’s, 1009 York Street	Walmart, 495 Eisenhower Drive
Walmart, 1881 Baltimore Street	Weis Market, 1424 Baltimore Street	Weis Market, 860 Carlisle Street

**TRASH FACTS**

- Only “Township” trash bags will be collected by the hauler.
- Remember to keep your trash bag in a covered leak-free container.
- Bags must be tied shut when set curbside for collection and can’t weigh more than 40 lbs.
- Trash should be set curbside **no later than 6:00 am** the day of collection and no sooner than the evening prior to your collection day.
- Bulk **metal** items must be scheduled for collection, call 717-637-1561.
- Other bulk items can be set out on your normal trash collection day, limit 1 per week.
- A bulk item is an item that will not fit into a trash bag.
- Automobile Tires can be disposed of with your normal trash. Tires must be off the rim and cannot exceed 32” in diameter or a tread width of 12”. Two tires per bag. The tires can be in a Penn Township bag or the bag can be tied or taped to the tires.
- Please don’t fill the recycle bin over the edge on windy days. The overflow of material is blown out of the bin and into the neighborhood. Use an additional bin or tub marked “Recycling”

**PRODUCTS AND PLACES TO RECYCLE**

**USED ANTIFREEZE (No Contamination)**

Hanover Lube and Brake - 717-637-3011  
Mike’s KARS, Gettysburg - 717-334-6882

**USED MOTOR OIL (No Contamination)**

Advanced Auto - 717-633-3636  
Auto Zone - 717-637-3656  
Cooper Motors - 717-632-4225  
Hemping Service Center - 717-632-1138  
Martin’s Repair Service - 717-632-7852  
South Hanover Wal-Mart - 717-630-8211 ext. 143

**CONTAMINATED OIL, GASOLINE AND KEROSENE**

Miller’s Garage , York - 717-792-1000

**RECHARGEABLE BATTERIES ONLY**

Battery Warehouse - 717-633-5149  
Lowes of Hanover - 717-630-8700

**AUTO, MOTORCYCLE and LAWN MOWER BATTERIES ONLY**

Auto Zone - 717-637-3656

**ALL PROPANE GAS CYLINDERS UP TO 20LBS**

Aero Energy, New Oxford - 717-624-4311

**COMPACT FLUORESCENT LIGHT BULBS (NO TUBES)**

Home Depot - 717-646-0140  
Lowes of Hanover - 717-630-8700

**APPLIANCES CONTAINING FREON**

B & K Appliances, New Oxford - 717-624-2412

9:30 am to 6:00 pm Monday - Friday; 9:00 am to 2:00 pm Saturday

**GRASS CLIPPINGS & LEAVES**

Yellow Hill Farm, Biglerville - 717-677-8188 or online yellowhillfarm.com

**CONCRETE - BRICK - BLOCK**

Gettex LLC, Irishtown - 717-321-3155

**BUBBLE WRAP, AIR POUCHES AND POLYSTYRENE PEANUTS**

Parcel Plus– 717-632-5896  
Gifty Baskets & Flowers - 717-632-6150  
UPS Store - 717-646-1118  
Black Rose Antiques and Collectibles - 717-632-0589 (Bubble Wrap Only)

**MERCURY THERMOSTATS**

R.F. Fager - 717-632-0560

**CLOTHING AND TEXTILES RECYCLING**



The Penn Township Commissioners have an agreement with the Community Aid Thrift Store located in the South Hanover Shopping Center alongside Giant Foods. When you recycle clothing and textiles by depositing them into a Community Aid bin located in the Township, including the Township’s recycling drop off center, you are not only helping your neighbors in need, but also supporting the Township’s recycling program. You are encouraged to drop your clothing and textiles into one of their light brown clothing collection bins.

**FREE RESIDENTIAL DOCUMENT SHREDDING**

If you have sensitive or private documents that need to be destroyed, we offer shredding events in the Spring and Fall. The Township hires a company to shred confidential records for residents only at no charge. The shredded material is then recycled. See the Township Newsletter or visit the Township web site for details on the next shredding event.

If you can’t attend the Township event, OX Paper Tube and Core Inc. located at 331 Maple Avenue, Hanover will accept your material and shred it for free. Call 717-630-0230 for details.



**WASTEWATER AND WATER SERVICE**

New homeowners are required to establish a sewer billing account at the Township office located at 20 Wayne Avenue. Sewer usage is billed quarterly in January, April, July and October, at a minimum rate of \$55.00 for 7,000 gallons and \$6.00 for each additional 1,000 gallons of usage. Water service for the Township is provided and billed by the Borough of Hanover, please contact them at 717-637-3877 to establish water service.

**LIKE US ON FACEBOOK**

The Penn Township Police Department uses Facebook as an informal way to reach out to the community. Citizens are informed of any changes to existing laws, upcoming Department sponsored events, current crime trends, safety tips, snow emergencies and any other important information the community should be aware of. Find us at: Penn Township Police, Hanover PA