

MINUTES
PUBLIC WORKS COMMITTEE
JANUARY 6, 2009

The Penn Township Public Works Committee met in public session on Tuesday, January 6, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Heilman, Rewa, and Prieber. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: Commissioner Prieber announced an executive session for the purpose of discussing personnel matters was held following the Finance Meeting on January 5, 2009. There was also an executive session held prior to the Public Works Committee meeting to discuss personnel matters.

APPROVAL OF MINUTES: The minutes of the December 2, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None.

ICING PROBLEMS: Engineer Bortner presented the proposed Park Hills Manor land development plan for review. He stated that there is an icing problem at the intersection of Manor and Hammond. This plan will help correct the problem at the intersection but not on Hammond Avenue. The plan will have two four-unit townhouses on the site. Engineer Bortner explained the existing conditions that create the icing problems, which include homeowners pumping water into the street from their basements. Manager Garvick noted that there are other areas of the Township where similar problems occur. Some of the problems have been corrected by connecting pipes directly into the storm drains. The concern is to get the water off the street to prevent any liability. They also reviewed problems on Grandview Road, Timber Lane, S. Blettner Avenue and Hartman Avenue. The problems along Grandview, Northview and Timber Lane could be solved with a cooperative property owner. Engineer Bortner stated that most of Timber Lane has settled. Hartman and Blettner Avenues do not have storm sewer near them. There was some discussion about clearing the creeks near the streets but that would require permitting from the state. Manager Garvick stated that they would need to review the Township ordinances for regulating the directing of water from private property into the street.

CRACK SEALER: The Township received notice that it has been approved for funding in the amount of \$10,000 toward the purchase of a crack sealer. The Township included \$35,000 in the 2009 budget for the purchase of a new crack sealer. Engineer Bortner stated this would make it easier for scheduling the work on slower days than trying to rent the equipment when it is available.

ANITA MILLER LAND DEVELOPMENT PLAN: The Committee received a request dated December 18, 2008 from Anita Miller requesting a waiver of the requirement for a feasibility report on sewer and water facilities and environmental impact studies for a Final Minor Subdivision Plan. Engineer Bortner stated the previous subdivision plan had issues with the ownership of Lark Avenue. This plan is a subdivision that would create one lot with the house on it and another with the remaining property to be used for future development. The ownership of the road will not be an issue until development is proposed on the property. The Penn Township Planning Commission will review the request.

TROY LEIPOLD: The Committee received a request dated December 23, 2008 from Troy Leipold requesting a waiver of the residential sidewalk and street lighting requirements for 32 Hill Street. The Planning Commission will review the sidewalk waiver request. Manager Garvick suggested that they deny a waiver of the residential lighting requirements. There was some discussion about requiring sidewalk along with the other property owners who do not have sidewalk on Hill Street. The property owner pays for the installation of the sidewalk. The Committee recommended a temporary waiver of the sidewalk requirements pending recommendation by the Planning Commission. The Committee recommended not waiving the lighting requirements.

RECREATION MATTERS:

YORK COUNTY RAIL TRAIL AUTHORITY: Manager Garvick reported that the York County Rail Trail Authority was looking for a representative from the Township to serve on a Trail Operations Committee to assist in the operations of the Hanover Trolley Trail. The Committee meets quarterly and Manager Garvick has submitted his name for consideration. They are looking to have eight members but currently only have six and are looking for representation from Hanover Borough and Spring Grove Borough. Manager Garvick stated that they are hoping to have one meeting on a Friday morning each quarter.

TREE TRIMMING FOR YOUNG'S WOODS: Manager Garvick reported that one estimate was received for the removal and trimming of some trees at Youngs Woods. The estimate was for \$4,300. He reported that they would get a few more estimates. They have received some complaints about the trees.

HEALTHY YORK COUNTY COALITION: Manager Garvick reported that he received correspondence from the Healthy York County Coalition requesting to expand their program to the Community Park. Last year they placed a letterbox at Youngs Woods, which was utilized by many of their participants for their summer program. They now would like to set up something at the Community Park that would require each visitor to make an etching of the marker. They refer to them as creativity stations. The members would collect a certain number of these etchings. There would be no maintenance but Manager Garvick would like to find a different spot other than what is proposed by the coalition.

UK SOCCER CAMP: The Committee received a request from the UK Soccer Camp asking for the use of the Community Park soccer field to hold soccer camps for children. The organization is a for-profit business and charges a fee to participants and is willing to pay for the use of the field. The Hanover Soccer Club does currently use the soccer field heavily. The Committee suggested exploring further the organization and its services.

The meeting adjourned at 7:37 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 3, 2009

The Penn Township Public Works Committee met in public session on Tuesday, February 3, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Heilman, Rewa, and Prieber and Felix. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

APPROVAL OF MINUTES: The minutes of the January 6, 2009 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: Mr. Edward Jenkins, 316 Azalea Drive, stated he was here to complain about a dog problem he has; trash being scattered in Young's Woods that blows into his yard; sewer and refuse bills that he feels are too high; the proposed chicken bar-b-que event by Boy Scout Troop 103; and the ball field that he feels is being constructed at Young's Woods. The committee listened to and thanked him for his comments.

2009 STREET PAVING/OVERLAY SCHEDULE: Engineer Bortner presented the proposed paving schedule for 2009. The schedule includes approximately 28,800 square yards of double seal coat and 30,700 square yards of bituminous hot-mix paving. There was discussion on the current cost of blacktop, which has not dropped exponentially in conjunction with other oil prices. Engineer Bortner indicated that we should be able to complete this schedule with the budgeted allotment of funds.

WINTER SNOW/ICE REMOVAL UPDATE: Engineer Bortner informed the committee that highway snow and ice removal so far has been a series of small events and he is still fine-tuning the automatic spreaders to come up with the right mix of anti-skid being spread. The new truck scales at the public works building has been a big help since the trucks can now be weighed before and after application of the material. The equipment is in good shape with the exception of one truck that has a cracked hydraulic pump. rent the equipment when it is available.

MIKE HARMAN LAND DEVELOPMENT PLAN: The Committee received a request dated January 6, 2009 from GHI Inc. requesting a waiver of the requirement for intersection sight distance and landscaping/bufferyards for a proposed used car lot at the corner of Frederick Street and Blettner Avenue. The applicant indicates that there would be little or no room to display vehicles if the strict sight distance requirement is imposed. Applying the required streetscape bufferyard would also impair the display of vehicles. The committee recommends that the township planners look very closely at the intersection, since it is a busy intersection with current less than desirable sight conditions. The Penn Township Planning Commission will review the request at its next meeting.

ESAB WELDING: The Committee received a request dated January 20, 2009 from ESAB Welding & Cutting Products requesting a waiver of the land development requirement for an 11'X11' concrete pad. The committee discussed the fact that a waiver was also given to ESAB in October 2008 for a 22'X15' concrete pad. A land development plan from ESAB was approved in March 2008 for the construction of another pad and small building extension. The Penn Township Planning Commission will review the request at its next meeting.

RETURN TO OWNER FEES: The Township's Animal Control Officer has informed us that the Pennsylvania Dog Law has been amended to allow an increase in the RTO fees from \$25 to \$50. The committee recommends that we adopt the new increase.

RECREATION MATTERS:

REQUEST FROM BOY SCOUT TROOP 103: The Township received a request from Boy Scout Troop 103 to allow the use of Young's Woods for a Chicken Bar-B-Que fundraiser. Mr. Richard Slusser, Troop Leader, was present to answer questions from the committee. The committee noted that there has never been a request for such an event other than the two bar-b-que's put on by the Lion's Club every year. The committee was okay with the request as long as the Lion's Club was contacted, since the pits and racks actually belong to them. Lion's Club members Joe Klunk and Truman Geiman were in the audience and indicated that they would work out any details with St. Joseph's so there should be no problem. It was also suggested that the Troop provide the township with a Certificate of Insurance, since there could be some liability on the part of the township for approving the fund raising event. The troop is looking at a May 2009 event.

UK SOCCER CAMP: The committee again reviewed a request from the UK Soccer Camp asking for the use of the Community Park soccer field to hold a one-week soccer camp for children. The organization is a for-profit business and charges a fee to participants and is willing to pay the township for the use of the field. The committee is not anxious to set a precedent by allowing a profit making business to use the public facility, especially since it only benefits a very small portion of the local population. Administrative Assistant Rodgers surveyed other municipalities who had experience in dealing with the Club and she shared those comments with the committee. The committee recommended denying the request, indicating that the Hanover YMCA would be better suited to accommodate the group.

EASTER EGG HUNT: The committee discussed the pro's and con's of conducting another Easter Egg Hunt at the Community Park. The event is somewhat labor intensive given the fact that we no longer have a recreation board to assist. It was also suggested that there are a number of other egg hunts already within the community. It was ultimately the consensus of the committee that we sponsor an egg hunt and also try to get some business and corporate assistance. The date for the hunt will be April 11, 2009.

BALL FIELD RESERVATION REPORT: Ms. Rodgers informed the committee that we have received the requests for field rental from South Hanover Little League and West Manheim Rec. Association. There appears to be no conflicts and a final schedule will now be prepared.

The meeting adjourned at 7:50 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 3, 2009

The Penn Township Public Works Committee met in public session on Tuesday, March 3, 2009 at 7:00 PM. Present were Vice-Chairman Rewa and Commissioners Heilman, Prieber and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: Commissioner Rewa announced that an executive session was held following the Finance meeting to discuss a fire department personnel issue. A personnel session will also be held following the Health & Sanitation meeting this evening to discuss a personnel issue.

APPROVAL OF MINUTES: The minutes of the February 3, 2009 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None

CENTER STREET: Township Engineer Bortner stated that the township received a Supplemental Reimbursement Agreement for the Center Street improvement project. Manager Garvick provided a copy of the costs that will be the Township's portion which have increased since 2004 when the original agreement was signed. There is no agreement with CSX for a widening of the railroad crossing. If CSX will not sign the crossing may be improved but not widened. The improvement plan goes from Newberry Street to the Hanover Borough line. The road will be widened and the dips and swells will be removed. These improvements would include curbing and sidewalk. The Township's cost will be twenty percent of the total project cost of \$3,312,955 for engineering and \$627,391 for construction. The approval of the agreement may be on the agenda for the Board of Commissioners meeting.

411 PARK HEIGHTS BLVD: Engineer Bortner stated that Manager Garvick received a follow up call from John Hazlett about the sight problems on Park Heights Boulevard in the area of his house and driveway. There was another close call with a speeding car as his wife tried to exit onto Park Heights. To alleviate the situation would require more removal of trees than what is within the Township's right-of-way. Engineer Bortner stated that a mirror could help the situation but if it would be vandalized and not quickly replaced there may be liability issues. We would also more than likely see a request for the same consideration on other streets within the township. The Committee will continue to evaluate the situation.

WIDE FORMAT COPIER: Engineer Bortner reported that there is five-year lease on the wide format copier, which will expire in June. The equipment is returned to the owner at the end of the lease. Engineer Bortner stated it would be cheaper to purchase a new one rather than lease it. There would be about a \$2,000 costs saving if the Township purchased the equipment rather than leases it. The quote Engineer Bortner received for

the equipment was without an extended warranty. The current copier has not had any problems and Engineer Bortner has purchased three toners since he has had it. With the purchase of the equipment, paper and toner would have to be purchased separately. Engineer Bortner provided the interest rates if the equipment is leased. There was discussion about the wisdom of purchasing equipment as long as the technology keeps advancing for these types of units. There was concern registered by the Manager regarding the language in the lease contract. The Committee will review the replacement of the machine at the next meeting.

STIMULUS PACKAGE CONSTRUCTION PROJECTS: Engineer Bortner provided a wish list of projects that he would like to have considered if stimulus money becomes available to the Township as a result of the Economic Recovery Act. Commissioner Heilman suggested that a walking trail be installed at the Tri Township Park or on other open spaces on the South Western School district property. Manager Garvick stated that the projects that are currently on the twelve-year York County road plan will be bumped up because of the stimulus package and that new projects will need to be added to the plan. Manager Garvick stated that there are no guidelines for the stimulus project but those that create jobs will be given priority.

WOLVERINE HOLDING SUBDIVISION: The Committee received a request from Sharrah Design Group requesting a waiver of the phasing requirements to build on lots eighteen and nineteen of the Wolverine Subdivision plan. Lot 18 is located along a road that has all of its improvement but lot 19 has only forty percent of the improvements completed. The Township has never in the past waived or altered the phasing requirements as specified in the SD/LD Ordinance. Engineer Bortner stated that constructing in phases was popular in the late 1980's but presented problems with matching elevations and other land improvement issues. Lots 18 & 19 are far less than twenty-five percent of the total contained in the approved plan. The Committee was not in favor of granting the request but will wait for a recommendation from the Planning Commission.

EAGLES PARK: The Committee received a request for waiver of land development requirements for Eagle Park. They would like to construct an open 30' x 40' roofless patio. It was noted that the Eagles was recently granted an expansion of their building without requiring a land development plan. It was suggested that this be the last waiver granted before a formal plan would be required. Engineer Bortner noted that he is having his assistant incorporate the waiver requests on his files so that when questions arise about a particular waiver request, an answer will be readily available on when the last waiver was granted. The Planning Commission will make a recommendation on the request.

TRAFFIC CALMING DEVICES: Commissioner Felix reported he received a request from a resident to have a speed bump/hump placed on his street. Engineer Bortner stated that before such a device can be placed, the entire area has to be studied. The township would have to retain the services of a traffic consultant, who would conduct the study. The Township would be bound by the study results until a new one was taken to replace it. There was no further discussion on the matter.

4-WAY STOP AT BECK MILL ROAD AND CLOVER LANE: There was discussion about placing a 4-way STOP intersection at Beck Mill Road and Clover Lane. York County

Planning would need to conduct the study. The Committee recommended that a study be conducted at the intersection.

INVITATION TO BUILDERS SHOW: The Commissioners received an invitation to the Home Builders Show ribbon cutting ceremony on March 11, 2009. They will let the Manager know if they will be attending.

SOUTH WESTERN RECREATION COMMISSION MEETING: Commissioner Rewa reported that the South Western School District would start Camp Learn-a-Lot at the end of June. The Commission will meet again on March 30 for the budget meeting. The next regular meeting will be in September. Administrative Assistant Rodgers recommended that the Committee start discussions with the School District about revisiting the recreation program at the Community Park, with the housing development beginning to expand around the park.

TOWNSHIP EASTER EGG HUNT: Administrative Assistant Rodgers reported on the progress of the Easter Egg Hunt. We are still looking for an Easter Bunny.

The meeting adjourned at 7:55 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 7, 2009

The Penn Township Public Works Committee met in public session on Tuesday, April 7, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Rewa, Heilman, Prieber and Felix. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: Commissioner Goldsmith announced that an executive session was held following the Finance meeting on April 6, 2009 to discuss fire and police department personnel issues.

APPROVAL OF MINUTES: The minutes of the March 3, 2009 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None

CENTER STREET CONSTRUCTION AGREEMENT: Engineer Bortner reported that PADOT issued a revised agreement for the Center Street improvement project with PADOT doing the inspections and letting the project.

411 PARK HEIGHTS BLVD.: Engineer Bortner reported that he is still investigating the site distance problem at 411 Park Heights Blvd. The adjoining neighbor at 391 indicated he has no site problems. Engineer Bortner reported that he staked out the right-of-way, which does have some trees in it. These trees are near and within the overhead utility lines, which would require the Township to contract out the work. The cost is estimated to be about \$1,000 for the removal. If the Township installs a mirror opposite the driveway as was previously suggested, it will become responsible for the mirror and its maintenance/replacement. It could also increase the number of residents requesting a similar mirror to ease their actual or perceived site problems. The Committee will continue to monitor the situation.

WIDE FORMAT COPIER: Engineer Bortner reported on his review of proposals to purchase a wide format copier. Manager Garvick stated the funds could be borrowed internally and paid back through the budget process. Engineer Bortner likes the proposal presented by Engel Business Systems. The current copier lease ends in May.

BLACK ROCK ROAD PAVING: Engineer Bortner reported that the state is getting closer to resurfacing Black Rock Road. Letters have been sent to the municipalities requesting that they get their utilities repaired/replaced prior to the work. Penn Township will have its utilities ready to go.

RICHARD HEISTAND PAVING: Engineer Bortner provided the committee with pictures of the Eagle Scout project completed by Richard Heistand. Using donated materials he installed a flagpole at the Wilson Avenue Public Works Facility. The Township road crew just finished the final paving around the project. The Committee suggested that he be invited to the Board of Commissioners meeting for official recognition.

MARKS AUTO BODY: The Committee received a request dated March 12, 2009 from KPI Technology for a waiver of the landscape and bufferyard requirements as listed in Section 605 of the Subdivision and Land Development Ordinance for the Marks Auto Body plan. There was a waiver of the requirements granted to Flat Works Concrete around 1998 on the original land development plan. The Planning Commission will review the request and make a recommendation at their next meeting.

DAN MATTHIAS: The Committee received a request from Dan Matthias for a waiver of the land development requirements to construct a retail garden center at 923 York Street. The Planning Commission will review the request and make a recommendation at their next meeting.

EISENHOWER PARKWAY COMMITMENT LETTER: Engineer Bortner reported that he and Manager Garvick attended a meeting on March 13th regarding the proposed Eisenhower Parkway. The Parkway Committee is requesting a commitment letter from all the municipalities. None of the project is proposed for Penn Township but it will help alleviate some of the traffic on Route 94. The road would be beneficial for both Conewago Township and McSherrystown Borough. The biggest concern for Adams County is how to pay for the improvements. The Committee recommended forwarding a letter of support to Senator Richard Alloway

THORNBURY HUNT: Robert Sharrah, representing Wolverine Holdings, addressed the Committee with another request for a waiver of the phasing requirements for Thornbury Hunt. He provided a copy of the preliminary plan for lots 18 and 19 of the Thornbury Hunt Subdivision plan. Martin's Ridge is the adjoining property and Tony Forbes, owner of Martin's Ridge, is a twenty five percent owner of Wolverine Holdings, so there should not be any problems with cooperation on the development. The Committee recommended denying the request again unless the two lots are tied into the existing final Martin's Ridge Plan. It was undecided if this would constitute legal problems with deeds and covenants. Engineer Bortner stated that he has some concern about the cul-de-sac on lot eighteen to allow for the dedication of the street and maintenance by the Township. If the request is approved those issues could be addressed. Mr. Sharrah will share the committee's opinions with the property owner.

ST. JOSEPH'S BOY SCOUT TROOP 103: Manager Garvick reported that St. Joseph's Boy Scout Troop 103 had requested the use of Youngs Woods to have a chicken barbeque. The Lions Club will not allow the troop to use their equipment and the Scouts are prepared to contract with an individual with a mobile pit and who will cook the birds for them. They are still requesting to use the Woods. The Committee suggested that they speak with St. Joseph's about the church property on Grandview Road rather than Young's Woods.

TOWNSHIP EASTER EGG HUNT: Administrative Assistant Rodgers reported that the Township egg hunt will be held on Saturday, April 11th and that help would be appreciated at about 10:00 or 10:30 AM.

COMMUNITY PARK REST ROOM FACILITY FUNDING REQUEST: Manager Garvick

reported that he has prepared a letter that he wants to send to Representative Tallman about obtaining funds for improvements to the pavilion at the Community Park. The plans call for restroom facilities along with a community center and offices. It was suggested that the letter be sent to Senator Waugh also.

LETTER FROM VERIZON: There were some questions about the additional uses for the Verizon towers that are being proposed for on Beck Mill Road and Industrial Drive. The two properties are under consideration for variances by the Zoning Hearing Board. It was suggested that maybe some of the current reception problems being experienced by the emergency services department could be solved by installing additional hardware on these towers. York County would have to be contacted about what steps need to be taken to allow for the use of the towers.

EAGLE SCOUT PROJECT: Commissioner Rewa thanked Highway Forman Mahan for the use of the Township's road cones for his son's Eagle Scout project.

The meeting adjourned at 7:47.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MAY 5, 2009

The Penn Township Public Works Committee met in public session on Tuesday, May 5, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Rewa, Heilman, Prieber and Felix. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the April 7, 2009 Public Works Committee meeting were approved as submitted.

ROAD CONSTRUCTION SCHEDULE: Township Engineer Bortner reported that there is \$457,000 in the 2009 budget for road construction projects. He provided a three-year street overlay plan for consideration. He is also requesting input from the Committee about which projects it might want to prioritize. There are several roads in need of repair but they are all part of approved subdivision/land development plans that will be reconstructed by developers. The Township's Act 537 Sewage Facilities Plan also requires the Township to provide sewer to the Pigeon Hills within the next seven years. Waterfront Drive repairs have also been put off several times for this reason. According to Eng. Bortner, Beaver Creek road is not up to standard. Engineer Bortner would like to partner with Manheim Township for the projects. The Committee recommended approving the attached list for 2009.

VERIZON WIRELESS: The Committee received a request dated April 17, 2009 from Verizon Wireless for a waiver of a land development plan for 550 Beck Mill Road to place communications antennas and equipment on an existing silo. The Penn Township Planning Commission will review the request at their next meeting.

ESAB WELDING: The Committee received a request dated April 9, 2009 from C.S. Davidson for a waiver the curb and sidewalk requirements for the ESAB Welding concrete pad addition. Similar requests from ESAB have been approved in the past because of the large amount of land that is owned by ESAB. The Committee recommended approving the request but the Planning Commission will make a recommendation at their next meeting.

A 2 Z MOTORS: The Committee received a request dated April 13, 2009 from A 2 Z Motors for a waiver of the land development requirements to add a 26 x 32 pole building. The previous owner made a similar request that was denied. The Planning Commission will be reviewing the request at their next meeting.

SIGNAL MAINTENANCE AGREEMENTS: Manager Garvick reported on the signal maintenance agreements between the Township and the Borough of Hanover and the Township of Conewago for the Gateway Shopping Center on Carlisle Street. The signal at the intersection of Wilson Avenue and Carlisle Street is located primarily within Conewago Township but Conewago does not want to maintain or be responsible for any costs associated with the signal. Gateway has agreed to pay for the signal and installation and

Penn Township has agreed to pay for the cost of maintenance. Hanover Borough will actually perform the maintenance on the equipment for Penn. Conewago is now bulking at carrying the insurance for the signal. Penn may not be allowed to carry it under their policy. In that event, Conewago will want Penn to pay for the cost of the insurance premium. The Committee expressed its displeasure with that proposal. The agreement also references that the Township has approved the land development plan, so the agreement needs to be worked out before the land development plan is approved by Penn Township.

CRACK SEALER: Manager Garvick reported that the Township has received the approved contract from the state for the crack sealer and will proceed with the purchase of the equipment.

EASTER EGG HUNT: Administrative Assistant Rodgers provided a report to the Committee about the egg hunt that was held on April 11, 2009.

PARKS: Commissioner Felix stated he has received complaints about pets at the recreation parks. The rules and regulations posted at the parks state that pets are not allowed. The Committee recommended posting the parks with "no dogs allowed" signs that are visible by all patrons.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

None.

The meeting adjourned at 7:20 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

Public Works Department Paving Projects

| Street # | Street Name | Description | Length | Width | S.Y. | Material | Labor | Rental of Equipment | TOTAL: |
|----------|----------------------------|--|--------|-------|------|-------------------|----------|---------------------|-----------|
| 0428 | Peter Street | York Street - Charles Avenue | 900 | 20 | 2000 | \$ 18,000 | \$ 1,500 | \$ | \$ 19,500 |
| 0381 | Nancy Street | Black Rock Road - Sonny Street | 580 | 22 | 1418 | \$ 12,760 | \$ 1,063 | \$ | \$ 13,823 |
| 0096 | Sonny Street | Grandview Road - Dead End | 370 | 22 | 904 | \$ 8,140 | \$ 678 | \$ | \$ 8,818 |
| 0601 | Waterfront Drive | Black Rock Road - Cut-de-sac | 580 | 34 | 2191 | \$ 19,720 | \$ 3,443 | \$ 2,413 | \$ 25,576 |
| 0070 | Cooper Road | Westminster Avenue - Beck Mill Road | 3590 | 16 | 6382 | \$ 57,440 | \$ 4,787 | \$ | \$ 62,227 |
| 0425 | Pearl Drive | Clover Lane - Dead End | 950 | 26 | 2744 | \$ 24,700 | \$ 2,058 | \$ | \$ 26,758 |
| 0342 | Maple Lane | Clover Lane - Cul-de-sac | 580 | 20 | 1289 | \$ 11,600 | \$ 967 | \$ | \$ 12,567 |
| 0345 | Martha Street | S. Franklin Street - Alley | 450 | 13 | 650 | \$ 5,850 | \$ 488 | \$ | \$ 6,338 |
| 0301 | Lafayette Street | S. Franklin Street - Centennial Avenue | 370 | 22 | 904 | \$ 8,140 | \$ 678 | \$ | \$ 8,818 |
| 0063 | Centennial Avenue | Lafayette Street - W. Granger Street | 370 | 32 | 1316 | \$ 11,840 | \$ 987 | \$ | \$ 12,827 |
| 0026 | Beaver Creek Road | Broadway - Township Line | 2165 | 22 | 5292 | \$ 47,630 | \$ 3,969 | \$ | \$ 51,599 |
| 0429 | Pigeon Hill Park Road Road | Beaver Creek Road - Dead End | 2110 | 17 | 3986 | \$ 35,870 | \$ 2,989 | \$ | \$ 38,859 |
| 0108 | Old Grandview Road East | Grandview Road - Grandview Road | 850 | 16 | 1511 | \$ 13,600 | \$ 1,133 | \$ | \$ 14,733 |
| 0102 | Deagen Road | York Street - Township Line | 525 | 24 | 1400 | \$ 12,600 | \$ 1,050 | \$ | \$ 13,650 |
| 0541 | Timber Lane | Grandview Road - Rosewood Circle | 2110 | 34 | 7971 | \$ 71,740 | \$ 5,978 | \$ 3,321 | \$ 81,040 |
| | | | | | | <u>\$ 359,630</u> | | | |

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 2, 2009

The Penn Township Public Works Committee met in public session on Tuesday, June 2, 2009 at 7:56 PM following the Health and Sanitation meeting. Present were Chairman Goldsmith and Commissioners Rewa, Heilman, and Felix. Commissioner Prieber was absent with notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the May 5, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

SOUTH HANOVER WAIVER REQUEST: Michael Kostlew, representing the South Hanover Partners, is requesting a variance to the sign ordinance for the stores located at the South Hanover Shopping Center. Mr. Kostlew gave a general overview of what is going on at the site. He provided plans showing what the proposed signs for all the stores would look like. He then reviewed the proposed signs for the Giant Foods store, which is requesting 260 square feet of signage. This is a thirty percent increase in signage above what they had before, which was 200 square feet. They are increasing the store size with the expansion. There is 152 square feet of proposed signage with the Giant brand name or logo, including the pylon sign. The only sign in place at the current time is the pylon and the existing Giant store signage. All the signs will be illuminated with LED lights. The old Giant building will contain Planet Fitness and two other stores. Mr. Kostlew provided a façade plan showing how the signage would look for the new tenants. Planet Fitness is requesting three signs, which includes the pylon sign. They are requesting 183 square feet of signage for the facility. The other two signs will be located one on the front of the building and the other on the side of the building, facing the cemetery where the entrance will be located. The other signs on the building include maximum requests of 332 square feet and 182 square feet. Each of these stores will have one sign on the building and one on the pylon. He noted that the former Kings store had 900 square feet of signage.

The general retail building is for other tenants. They are entitled to thirty square feet per tenant. They are looking for relief because of the pylon signs. Some tenants are taking a reduction in their current signage. They are proposing 1745 square feet of total signage. According to Mr. Kostlew, there was 1766 square feet of signage prior to the redevelopment. There are several internal directional signs proposed to direct traffic to certain stores in the facility or for exiting the center. They are requesting relief for this square footage under the new sign ordinance. The ordinance allows directional signs to be exempt. The directional signs per the ordinance can also include the name of the tenant. There was some discussion about the directional signs and what impact they have on the traffic movement within the facility. It was the consensus of the committee that the directional signs should not be allowed. There will be additional waiver requests for the out parcels, which are a proposed restaurant and bank. There was some discussion about making the sign package more in line with the current Grandview Plaza Shopping Center. However, Giant's signage seems to meet the Township's ordinance. The Planet Fitness and the other two stores are over the requirements of the ordinance. McNeese Wallace and

Nurick will review the comments they received tonight and prepare a new sign package for consideration. Giant is preparing to open their facility in August or September. Giant will proceed with applying for permits for their signs and a new sign package request will be submitted for the other stores within the complex for the Township to review.

VERIZON WIRELESS: The Committee received a request dated June 1, 2009 from Jonathan Andrews, McNees Wallace & Nurick, requesting a waiver of the land development requirements for the installation of a Verizon cell tower on an existing silo at the Walter Danner farm. In lieu of the LD they would like to submit an recordable plan that would ensure that the Township's concerns are addressed through the issuance of a building permit. Verizon assures that the access roads will be macadamed and they would provide a stormwater management plan to satisfy the Engineer. The other problem is that the property line between Philip Danner and Walter Danner's properties runs through the project. A land development plan would require that all affected property owners sign off on the plan. Another wrinkle is that Walter's son, David Danner, operates a business on his father's property on which the cell tower project is proposed. The Township will discuss with the solicitor about the legality of approving a plan to attach with the building permit in lieu of requiring a land development plan.

SIGNAL MAINTENANCE AGREEMENT: The Committee has been reviewing agreements with Hanover Borough, Conewago Township and Conewago Enterprises regarding a proposed traffic signal at the intersection of Wilson Avenue and Carlisle Street at the Gateway Shopping Center. A portion of the intersection lies in Conewago Township, Adams County. They have refused to maintain or insure the portion of the traffic signal that is in their Township. The Township has confirmed with its Broker of Record that the Penn does have an insurable interest for the signal if some kind of damage should occur. The committee agreed that Penn Township would insure the signal and invoice Conewago Enterprises each year for the amount of the premium on that portion of the signal within Conewago Township. The agreements will be amended and adopted at a future meeting.

GRACE U.M.C.: The Committee received a request dated May 14, 2009 from Grace United Methodist Church to distribute flyers at the Penn Township Community Park advertising their Vacation Bible School. The Committee recommended denying the request because the Park Rules and Regulations do not allow solicitation of any kind within any of the parks.

KIDS KINGDOM: Commissioner Goldsmith received a request from a parent about making Kids Kingdom Creative Playground handicapped accessible by installing a ramp to the left of the facility. The Committee suggested reviewing the regulations on handicapped accessibility prior to making any changes because it may result in other changes that are unforeseen.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting adjourned at 9:04 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JULY 7, 2009

The Penn Township Public Works Committee met in public session on Tuesday, July 7, 2009 at 7:33 following the Health and Sanitation meeting. Present were Chairman Goldsmith and Commissioners Prieber, Rewa, Heilman, and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the June 2, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Township Engineer Bortner was not present but Manager Garvick reported that he did have his plans available for review. Manager Garvick reported that Westminster Avenue, Grandview Road and Fairview Drive would be closed due to construction. Frederick Street is also being overlaid at this time.

ANITA MILLER LAND DEVELOPMENT PLAN: Manager Garvick reported that Dawood Associates submitted a request dated June 18, 2008 for a waiver of the feasibility studies and the environmental impact studies for the Anita Miller plan. Manager Garvick reported that the property owner couldn't show they have street ROW on Lark Avenue and as a result, the lots will not be in accordance with the Township's Zoning and SD/LD Ordinance. The plan cannot be approved as submitted until the lots front a public street. The request will be put on hold until they have addressed these and other issues with the plan.

MIKE HARMON AUTO SALES: Manager Garvick discussed the approved land development plan for the Mike Harmon Auto Sales on Frederick Street. The plan will provide sidewalk and curb improvements but there is an adjoining parcel of land that is not owned by the Harmon's that will not have improvements. This small parcel, containing a billboard, fronts Frederick Street and South Blettner Avenue. The parcel will have no sidewalk from the termination of sidewalk on Mr. Harmon's property on Frederick St. down S. Blettner Ave. to the parcel on S. Blettner owned by the Miller's. Mr. Harmon has indicated his interest in acquiring this adjoining parcel. It was suggested that the improvements be extended to the Miller property.

411 PARK HEIGHTS BLVD.: Manager Garvick reported that Public Works has taken down some shrubs, growth and a tree stump at 391 Park Heights Boulevard that may help alleviate the sight distance problem at 411 Park Heights. Embarq was contacted about possibly removing the tree, since it is located under their overhead wires. They stated that the tree is not a problem for them.

SALT STORAGE FACILITY: Manager Garvick reported on the proposed salt storage facility at the public works facility. The intent was to utilize the precast walls of the soon-to-be-abandoned nitrification towers at the WWTP. After reviewing the architect's report, it would certainly seem that a new building would be less expensive than relocating the tower

walls. Manager Garvick provided the committee with a picture of a similar facility. The facility is basically a pole building without doors. There was some discussion about the effects of corrosion. The facility at Spring Garden Street was used for over twenty years and was in good condition when the facility was sold. South Western School District has a facility similar to the one we would be interested in. Conduit has already been run for the electricity. Funds for the facility would be taken from a building reserve account. The project will need to be publicly bid.

CENTER STREET UPGRADE: Manager Garvick reviewed the Center Street Supplemental Reimbursement Agreement with PennDOT, which has increased the local share an additional \$310,000 over the amount in the original agreement. If the Township withdraws from the agreement then we would be responsible for the engineering services on the project. The project is on a stand still until an agreement is reached. The Township would need about \$663,000 for the project.

PRICE OF BITUMINOUS: Manager Garvick reported that black top is within the estimates of the budget and is lower than last year.

BUDGET PREPARATION: In preparation from the 2010 budget, the Committee discussed changing the type of heating and air conditioning within the Township buildings to help conserve money and energy. They are looking at some type of geo-thermal system. There may be grant money available for this type of upgrade. Staff will investigate.

GRASS BLOWING: Commissioner Felix would like something put in the newsletter about the mowing and blowing of grass into Township streets. Residents have expressed several concerns to him about safety and the blocking of stormwater drains. It was also suggested that an article reminding folks not to blow snow into the street be included in the winter newsletter.

COMMUNITY PARK: Administrative Assistant Rodgers requested that a child sand play box be installed at the Community Park, preferably near one of the pavilions. The Committee recommended submitting a proposal for their review.

HANDICAPPED ACCESS FOR KINGDOM: Commissioner Goldsmith inquired if anything has been decided about the installation of a handicapped ramp at the Kingdom. Manager Garvick stated that the Public Works Department is reviewing the situation.

RECYCLING BINS: Commissioner Goldsmith reported that the large recycling containers are no longer at the Community Park. WWTP Mahone will look into where they have been moved.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting adjourned at 8:07 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 4, 2009

The Penn Township Public Works Committee met in public session on Tuesday, August 4, 2009 at 7:00 p.m. Present were Chairman Goldsmith and Commissioners Prieber, Rewa, Heilman, and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: Commissioner Felix announced an executive session was held last evening following the Finance meeting.

APPROVAL OF MINUTES: The minutes of the July 7, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Township Engineer Bortner reported that his department will start installing black top tomorrow on this year's overlay projects. The streets getting overlaid first are Sonny, Nancy, Waterfront and Timber Lane. We will be paying fifty dollars a ton for black top this year as opposed to \$56 last year. Black Rock Road (state project) has the scratch coat down and the sewer manholes have been lifted. The wearing surface will be placed tomorrow. He would like to have the blacktop laid by early September.

SOUTH WESTERN WAIVER REQUEST: The Committee received a request dated July 8, 2009 for a waiver of a land development plan to install a 14' x 24' concrete pad beside an existing storage barn. The District has since decided it will be using porous concrete for the project. There was some discussion about former waiver requests for the District, which have been granted for this property. The Planning Commission will review this request at their next meeting.

CLOVER LANE/BALTIMORE STREET SIGNAL: Manager Garvick stated that a meeting has now been scheduled with PennDOT concerning the signalized intersection at Clover Lane and Baltimore Street for next week. There may be small portions of property that the Township may have to acquire to allow the installation of the intersection.

FLOOD PLAIN MANAGEMENT ORDINANCE: Manager Garvick reported York County Planning Commission is reviewing the Flood Plain Management Ordinance tonight. The ordinance and the accompanying ordinance of definitions will be considered for adoption at the next Board of Commissioners meeting.

BREEZEWOOD DRIVE: Manager Garvick reported that residents are disposing of tree trimmings and shrubs in the area of Breezewood Drive where the new portion of the road will be extended. Karen Ward of the York County Conservation District has been notified. If, in the Engineer's opinion the tree and shrub waste constitutes a liability as far as the

new road is concerned, the Committee agreed to withhold or deny any approval for the new Breezewood until such time as it is assured that the material has been removed.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

RECREATION: There were no recreation matters considered.

The meeting adjourned at 7:16 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 1, 2009

The Penn Township Public Works Committee met in public session on Tuesday, September 1, 2009 at 7:36 PM following the Finance meeting. Present were Vice Chairman Rewa and Commissioners Prieber, Heilman, and Felix. Commissioner Goldsmith was absent. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner, Waste Water Superintendent Mahone, Police Chief Rhodes, and Fire Chief Cromer.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the August 4, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Engineer Bortner reported that the leveling course has been installed on several streets and the wearing course needs to be installed on four streets. He is trying to get all the work done that requires the rental equipment so it can be returned as soon as possible. He also reported that street line-painting vendor has not yet scheduled our work, although he has been trying to contact them since Memorial Day to get the work done. Manager Garvick reported that they York consortium is having the same problem with their vendor.

HIGH POINTE LLC: The Committee received a request dated August 18, 2009 from High Pointe LLC requesting exoneration for a double frontage lot and the relocation of double driveways for the High Pointe at Rojen Farms North Plan. This would be a revision of an approved plan. The Planning Commission will review the request. The improvements to Grandview Road appear to have been delayed because of contentions between J.A. Myers, Roger Holland and Marty Hill. The Planning Commission should discuss with the developer's representative when Grandview Road will be open and the work completed.

GIANT SIGNAL: There was some concern about the signals at the South Hanover Shopping Center and Baltimore Street. It is the feeling that the signal may not have been repaired when construction occurred on the property.

RECREATION

TRI-TOWNSHIP PARK: The Committee received a request from the South Western School District to help pay for new playground equipment at the Tri Township Park. They are requesting \$3,138 from the Township (in addition to installation costs) for the proposed equipment. This number is based on the population of the Township within the School District. Commissioner Heilman stated that the park was installed with a grant in conjunction with the South Western School District, West Manheim, Manheim,

and Penn Township. The agreement stated that the School District will maintain the park but all four participants must agree upon any improvements. The Committee stated that this budget year is not a good time to discuss additional expenses with the current economic situation, as the Township has its own park issues to deal with.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

None.

The meeting was adjourned at 7:53 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 6, 2009

The Penn Township Public Works Committee met in public session on Tuesday, October 6, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner, Waste Water Plant Superintendent Mahone, and Highway Foreman Mahan.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the September 1, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: Engineer Bortner reported that he has plans available for review should the committee wish to view them.

AMERICAN SIGN CO.: The committee received a request dated September 29, 2009 from American Sign Company for 29 pole banners at the South Hanover Shopping center. The banners, measuring 23" X 72", are not allowed by the Township's Sign Ordinance. It was suggested that the twenty-nine banners be reduced in number but they would like to have all of them installed. The committee recommended denying the request.

AMERICAN SIGN CO.: The Committee received another request dated September 29, 2009 from American Sign Company for a waiver to place a temporary banner on the former Giant Food building advertising it for lease or rent. Because the building is located 562' from Baltimore Street they are requesting a temporary sign of 128 square feet, which is 112 square feet more than allowed. There currently is not a sign on the building. The Committee would recommend approving the waiver with the stipulation that the sign be up no more than six months without additional approvals.

MT. OLIVET CEMETERY: The Committee received a request dated September 3, 2009 from Mt. Olivet Cemetery for a waiver of the land development requirements to install a columbarium without a land development plan. The Penn Township Planning Commission made a favorable recommendation at their last meeting on the request. It was suggested that Zoning Officer Menges give a report at the next Board of Commissioners meeting on the impact of the structure.

SOUTH HANOVER PARTNERS: The Committee received a request dated October 2, 2009 from South Hanover Partners for a land development plan modification for the approved South Hanover Shopping Center plan. They are looking to change the radius of some of the lanes to impede speeding vehicles while making it easier for pedestrians to get to the site. They are requesting to submit the revision as an as built to the approved plan.

The Committee recommended approving the request.

2010 BUDGET DISCUSSION: The Committee reviewed the 2010 Public Works budget. Engineer Bornter reported that he is not asking for any new equipment but some of the equipment is getting some age. The department did not experience a lot of equipment repair and upkeep costs so far this year. The Committee recommended reviewing the items in the entire budget to see which are of the highest priority. There was some discussion about looking at other options for salt storage. The Committee reviewed the Highway Aid budget. The state estimate has not been received. The Committee then reviewed the Engineering Department budget.

RECREATION None

CLOVER LANE SIGNAL: Manager Garvick stated he has received a revised intersection design for the Clover Lane signal, which is being reviewed by Hanover Borough, as they are the owners of the access that will be used for placement of the signal equipment.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:32 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 3, 2009

The Penn Township Public Works Committee met in public session on Tuesday, November 3, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner, Waste Water Plant Superintendent Mahone, and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Goldsmith announced that an executive session was held after Finance meeting to discuss sewer personnel issues.

APPROVAL OF MINUTES: The minutes of the October 6, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

STREET LINE PAINTING: Engineer Bortner reported that line painting began today and will continue tomorrow. They will not, however, be finished tomorrow because they have to lay the material when the temperature is at least 50 degrees and it has been difficult to get to that level this late in the fall. The line painters have never done work for Penn before and the quality of painting we are getting is somewhat lower than we are accustomed to. PSX was the low bidder at the Joint Materials Bid Meeting.

BRUSH & LIMB: Brush and limb collection for the fall was completed last Wednesday.

LEAF COLLECTION: Leaf collection began last Thursday. The crew's have already completed one trip through the Township and will continue through the month. Engineer Bortner reported that the leaves are cooperating by coming down quicker as compared to the last few years.

GRANDVIEW ROAD PROGRESS UPDATE: Engineer Bortner reported that base coat paving is scheduled tomorrow on Grandview Road. It is ironic that the contractor performing the roadwork, Kinsley Construction, told the utility companies they would not be able to do any work while they were paving and sent the utility workers away after everyone has been complaining that the utilities have been the holdup on the project. Manager Garvick reported that he has spoken with developer Martin Hill about the progress of the project and he has been assured that it will proceed faster and the road will be opened by Thanksgiving.

ENGINEER'S REPORT: Engineer Bortner reported that he has the Gary Martin Subdivision on Blooming Grove Road plan available for review should the committee wish to view it.

2010 BUDGET DISCUSSION: Manager Garvick reviewed the proposed public works

budget. As proposed, the salt storage facility expense will be offset by a transfer from a reserve account. Manager Garvick stated that he would like to reduce the proposed paving projects in the general fund budget by \$100,000. The \$200,000 in the GF combined with the \$200,000 in the Highway Aid budget gives the Township a total of \$400,000 to be used on paving projects in 2010. The Committee suggested that large capital expenditures should be excluded from the budget and paid for directly through whatever reserve account can handle the payment.

HANOVER TROLLEY TRAIL PROPOSAL: Manager Garvick discussed a proposal submitted by the York County Rail Trail Authority about extending the Hanover Trolley Trail from its terminus in the Borough of Hanover through the Cherry Tree Medical Center to Wilson Avenue. According to Gwen Loose, the response so far has been favorable from the property owners on Cherry Tree Court. The Authority is asking for comments from the Commissioners regarding the proposed alignment. It would appear that there are no obstructions in the proposed path that cannot be relocated. The Authority does not have any funding for the project at this point in time.

KID'S KINGDOM CREATIVITY STATION: Healthy York County Coalition sent a follow up letter to the Township to let them know what the participation level was for the Get Outdoors and Be Creative initiative. They reported 8800 sketchbooks were distributed to children with a small percentage being returned. They thanked the Township for the use of the Community Park.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:16 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 1, 2009

The Penn Township Public Works Committee met in public session on Tuesday, December 1, 2009 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the Executive Session held following the Board of Commissioners meeting on November 16, 2009.

APPROVAL OF MINUTES: The minutes of the November 3, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

LEAF/LIMB COLLECTION REPORT: Engineer Bortner reported that leaf collection is going well and that the weather has been cooperating. To date, 460 tons of leaves have been collected. He also reported that there were 120 tons of brush/limbs collected.

GRANDVIEW ROAD: Engineer Bortner reported that Grandview Road was opened for traffic on November 25TH. The utility poles have been removed from the roadway. The final wearing surface of blacktop might not be put down for a few years, depending upon the schedule of housing starts.

SD/LD PLANS: Engineer Bortner reported that there were no subdivision or land development plans filed in the last two months.

GATEWAY TRAFFIC SIGNAL PLANS: Manager Garvick reported that the Township has completed reviewing the signal plans for the gateway shopping center and he would like to have approval to execute the mylar plans at the next meeting. This will allow Gateway to submit them to PennDOT to receive permit approval.

COMMUNITY PARK: In order to reduce costs, Administrative Assistant Rodgers requested that Mathena's Septic Service remove *all* the port-a-johns from the Community Park over the winter months. Mathena's then came back and agreed to waive the cost of the handicapped portable toilet for December, January, and February. The Committee recommended sending a letter of thanks.

LED STREETLIGHTS: Manager Garvick reported that three new LED intersection streetlights have been installed to replace existing HP Sodium's. They are located at the intersection of Arwco Drive and Northview Drive and are serviced by Adams Electric Company. The light is much crisper and better directed. It is anticipated that we will eventually replace the remaining 11 intersection lights under the Adams Electric system. The majority of the Township's street lights are serviced by Met-Ed and they will not allow the use of LED fixtures.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:10 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager