

MINUTES
PUBLIC WORKS COMMITTEE
JANUARY 7, 2008

The Penn Township Public Works Committee met in public session on Monday, January 7, 2008 at 7:42 following the Finance Committee meeting. Present were Chairman Goldsmith and Commissioners Johnson, Heilman, Prieber, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan, Police Chief Gilbert, Fire Chief Cromer, and Waste Water Treatment Plant Superintendent William Mahone.

ANNOUNCEMENTS: Commissioner Johnson announced that a personnel session would be held following the meeting.

CITIZEN'S COMMENTS: None.

BRUSH AND LIMB: Engineer Bortner reported that the department started brush and limb collection on January 2, 2008 and will pick up one more time throughout the Township. He expects to be done in about four or five days.

HOSTETTER SUBDIVISION: The Committee received a request dated December 10, 2007 from Group Hanover, Inc. for a waiver from the installation of sidewalk for the Hostetter Subdivision. Commissioner Johnson stated that the Planning Commission did not have a problem with a temporary waiver as long as the sidewalks were installed when the property was developed. Manager Garvick stated that he had some concern about the language that needs to be on the plan because once the property is subdivided it may be difficult to require the sidewalk construction on Lot #2. It was noted that the Commissioners do have the right to require any property owner to install sidewalk at any time. Manager Garvick will review the situation with the Solicitor.

130 SHERMAN STREET: The Committee received a request from Bon Ton Builders to stop construction of the sidewalk at 130 Sherman Street seven feet short of the property line at 110 Sherman Street due to the fact the owners of 110 Sherman have a tree that protrudes into the right of way. The property at 110 Sherman actually has three trees in the right of way. If the sidewalk is constructed trying to work around the tree, the sidewalk will become ruined over time by the tree roots. Mr. Forbes stated there is still an elevation problem if the tree is removed. The grading at 130 Sherman is lower than 110 and the sidewalk will, even if completed, extend below the ground level of the adjoining property. The Committee recommended notifying the property owner at 110 Sherman that they would also need to install sidewalk.

SKF USA, INC.: The Committee received a request dated December 6, 2007 from SKF for a waiver of the requirements for preliminary plan, the scale size of the plan, the environmental impact study, the feasibility on the sewer and water, and the street curbing. They are looking at installing a specialized furnace. Manager Garvick stated he would contact YCEDC about any available grants for businesses that may help offset expenses. The Planning

Commission made a favorable recommendation for all the waivers except the curbing. Engineer Bortner stated that 21 Industrial Drive and LT Timber and the adjacent property owners would all have curbing once their plans are complete.

RENAMING BREEZEWOOD DRIVE: Manager Garvick stated that a name would have to be chosen for the old portion of Breezewood Drive since the state wants to finish the project. This would be the portion of Breezewood Drive from Grandview Road to the relocated Breezewood Drive. The Committee suggested that it be named after one of the residents.

RECREATION: Administrative Assistant Rodgers provided a copy of the proposed ball field reservation list for practices as well as tournaments for Saturdays and Sundays. The Committee recommended that the requests from the Southern Softball Association of America be denied to accommodate those teams that had previously used the fields. There was some concern that the fields be available for residents to use on weekends. The Committee recommended that one of the fields could be reserved from 8-12 with the rest of the day being open for residents while the other field could be reserved from 7-11, 11-3, and 3-7. Accommodations will be made for West Manheim and Intensity. The request from PA Blaze will be reviewed and they will be accommodated after the others. Engineer Bortner stated that PA Blaze does drag the field, for the benefit of the Township, because they have the equipment.

The meeting adjourned at 8:05 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 5, 2008

The Penn Township Public Works Committee met in public session on Tuesday, February 5, 2008 at 7:03 following a special meeting of the Board of Commissioners. Present were Chairman Goldsmith and Commissioners Johnson, Heilman, Prieber, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan, and Waste Water Treatment Plant Superintendent Mahone.

ANNOUNCEMENTS: None.

CITIZEN'S COMMENTS: Denise Koons and Donald Small, 661 Baer Avenue, requested that something be done to repair the storm water inlet located in the alley behind their house. There is a hole in the alley next to the inlet and it appears that the inlet wall is collapsing. Engineer Bortner stated that he already meet with Mr. Small and Eric is concerned because the alley is not a dedicated street or R-O-W. Mr. Small stated that the Township installed the grate that is over top where the junction box is deteriorating. Mr. Small stated that he came into the Township sometime in the late 1980's or early 1990's and asked that it be repaired and it was. There was some discussion about if the alley needs to be maintained by the Township. Manager Garvick stated that the Township has had the First Class Township Code interrupted by three different Solicitor's about what action the Township can take in alleys. They have determined that the Township cannot perform work in roadways in which they do not have R-O-W's or have not been dedicated to the Township. Ms. Koons stated she talked to PennDOT's Michael O'Keefe about the First Class Township Code and it was Mr. O'Keefe's opinion that the Township should maintain the alley. Commissioner Goldsmith stated that they would have the current Township Solicitor revisit the interpretation of the First Class Township Code. Mr. Goldsmith stated that the Commissioners could not give Ms. Koons an answer immediately but would continue to discuss and review the situation. Ms. Koons stated that she would be requesting the Township provide her any information about the alley and the work done in it. Ron Leese, the owner of the garage adjacent to the Baer Avenue, stated that the alley was tarred and chipped by the Township and the brick around the grate was fixed by the Township sometime in the seventy's or eighties.

WILLIAMS ROCKIES PIPELINE PROJECT: Engineer Bortner reported that he has received correspondence from Williams about a proposed natural gas pipeline corridor that may run through the township in the vicinity of the Pigeon Hills. Engineer Bortner will examine the request to see if there is any information that would be useful to them.

GROUP HANOVER: The Committee received a request dated January 11, 2008 from Group Hanover, Inc. for a waiver of a land development plan for Hanover Foods Inc. to install a two-story addition on an existing flagstone patio. Engineer Bortner stated that he is not aware of any Hanover Foods Corp. land development plan being submitted since he has been with the Township but the property drains to the swale on the north side of the property into the drainage system on Wilson Avenue. The Planning Commission will review the request at their next meeting.

C.S. DAVIDSON: The Committee received a request dated January 31, 2008 from C.S. Davidson for a waiver of the curbs and sidewalks for the ESAB Welding and Cutting Products land development plan. There is curbing on Wilson Avenue that ESAB installed in

conjunction with the Wilson Avenue project but there is no curb or sidewalk along Karen Lane. Typically in the Industrial Zone sidewalk is not required but curbing is. Karen Lane is composed of some industrial sites and several farms. The expansion will be for a sawdust collector. The Planning Commission will review the request at their next meeting.

GEORGE NEIDERER POOLS: The Committee received a request dated January 28, 2008 from George Neiderer Pools Inc. requesting a waiver of a land development plan to install a 35' x 40' parking lot for trucks and equipment and stone bins at 1016 York Street. The area is currently stoned. The Planning Commission will review the request at their next meeting.

BREEZEWOOD DRIVE RENAMING: Manager Garvick stated that he has prepared letters notifying those residents along the portion of Breezewood Drive from Grandview to the dead end that the name will be changed to Barrett Street. In addition he will be including moving guides from the post office. Manager Garvick stated that he would like to adopt the Resolution at the next Board of Commissioners meeting so that signs can be prepared.

SPRING GARDEN STREET: Engineer Bortner reported that a Resolution has been prepared for the sale of the Spring Garden Street property with a proposed bid opening date of March 4, 2008. A resolution will need to be adopted at the next Board of Commissioners meeting. Manager Garvick reported that a bid package has been prepared and letters have been sent to local real estate agents notifying them that it will be out for bid.

BREEZEWOOD DRIVE: Commissioner Johnson questioned if the Chief Gilbert contacted the public works department about old Breezewood Drive. It was noted that reflectors have been installed and Highway Foreman Mahan has contacted Kinsley about removing the yellow lines when they can. There is a curve sign installed. The Committee suggested installing a temporary barricade.

CONCESSION STAND AT COMMUNITY PARK: The Committee received a request from an individual to operate a concession stand at the Community Park. The Committee received an opinion from the Township Solicitor on how to handle this type of venture for fees and licenses. The Committee recommended that any type of concession should be self-contained and be able to be driven from the site. It was decided that Manager Garvick would set up an appointment and talk with the vendor.

EASTER EGG HUNT: Manager Garvick discussed the Easter egg hunt and the problems we had at the last event. It was noted that it does take a considerable amount of time to prepare for the event and we did solicit help from South Western Service Club to stuff the eggs. The committee would like to see the egg hunt again this year.

The meeting adjourned at 7:52 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 4, 2008

The Penn Township Public Works Committee met in public session on Tuesday, March 4, 2008 at 7:04 PM following a special meeting of the Board of Commissioners. Present were Chairman Goldsmith and Commissioners Johnson, Heilman, Prieber, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan, Waste Water Treatment Plant Superintendent Mahone, and Environmental Director Hejmanowski.

ANNOUNCEMENTS: None.

CITIZEN'S COMMENTS: The Committee received a request from Sandi Coppersmith requesting permission to set up a concession at the Penn Township Community Park to sell snowballs, ice cream, popcorn, nachos and cheese, pretzels, chips, hot pretzels, hot dogs candies, and a variety of cold drinks. She currently operates Miss Sandi's Tasty Treats Express, which sells ice cream and snowballs from a mobile truck. She stated that many people in the community have requested her to set up a concession stand in the Community Park. She provided a drawing showing where she proposes to install a 12' x 16' cottage type shed with vinyl trim. There would be a three-foot opening in the rear of the building for her to get her equipment in and out. She is showing a server window on the top half of the side doors. She stated she is Health Board approved for food safety and is the manager of the Hanover Burger King. She previously operated a business similar to this in Maryland. Commissioner Goldsmith stated that the Commissioners have agreed they would like to have concessions at the Community Park but at this time they want something portable and self-sustaining with its own electric. She stated that her truck is not big enough for anything more than ice cream. Commissioner Johnson stated they are looking to have two or three concession stands in the park. Commissioner Johnson stated that even if the Commissioners agreed to this they would have to get permission from the state because there is no sewer yet available to the property. According to the Township Solicitor, the concession stand spaces would have to be bid and the current use of Ms. Coppersmith's business in the Community Park would have to be discontinued until the proper requirements are meant. The Committee informed Ms. Coppersmith that they would continue to investigate the procedure for opening concession stands with the Township Solicitor.

APPROVAL OF MINUTES: The minutes of the February 5, 2008 Public Works Committee were approved as submitted.

GRANDVIEW ROAD IMPROVEMENT: Engineer Bortner reported that Kinsley Construction has reopened Grandview Road from the Community Park to Beck Mill Road. He is not sure when they will be closing the section from Grandview Road to Windsor Court. During this phase of the project, the sewer line will be installed for the Penn Township Community Park. They are going to hold off on the additional work until they are sure they can sell building lots. Engineer Bortner reported that Grandview Road would remain at 16 ½ feet at 4639 Grandview Road because the developer was not able to get the additional right-of-way to widen the road.

BREEZEWOOD DRIVE PETITION: The Committee received a petition from the residents of Morelock Hills and the surrounding area requesting improvements to Breezewood Drive from York Street to the intersection with Hall Drive. Peg Clissa, 21 Breezewood Drive, circulated the petition and was present to address the Committee. Manager Garvick stated that this is the oldest section of Breezewood Drive and the other sections of road have been improved with the construction of developments over the years. The road has not been improved pending the existing submitted subdivision plans along Breezewood Drive. One of the requirements of the

plans is to improve Breezewood Drive but the problem is that there is no final design for the construction of the road and the developer may have to remove any work completed prior to that during the construction of his projects. The holdup has been the absence of progress on the new sanitary sewer interceptor required by PADEP. The group that is going to do work on the southern portion of the sewer interceptor has been reorganized but has not yet contacted the Township with either a plan or a timetable. Ms. Clissa stated that she has lived on Breezewood Drive for twelve years and was told when she purchased her home that the road was going to be repaired. This is the only access into the Morelock Hills development. Engineer Bortner provided a cost estimate to overlay the existing road. He suggested that if the Township does some work they should repair their portion of the S curves. After some discussion about when the proposed development could be constructed and what the Township could do to help improve the situation, the Committee suggested that the Township Engineer and Township Manager look at reallocating this year's budget to provide an overlay to the existing road.

1989 PELICAN STREET SWEEPER: Manager Garvick stated that the Township has purchased a new street sweeper, which replaces the 1989 Elgin street sweeper. The old sweeper needs about \$12,000 worth of repair work for it to be useable. Manager Garvick reported that since it is about twenty years old there is no secondary market for it but we have received an offer from West Manheim Township of \$1,500, which is more than the scrap value. PA Public Works would not take it for trade-in and offered the Township the scrap value for it. The West Manheim Supervisors have already taken action to express their interest in purchasing the sweeper. The Committee recommended selling it to West Manheim Township.

SPRING GARDEN STREET PROPERTY BIDS: Manager Garvick reported that bids were opened on March 4, 2008 for the Spring Garden Street property. There were two bids submitted: one from David Jaray of Boyds, MD for \$225,720 and one from Bruce Jones Builders, Hanover, PA. for \$230,000. Mr. Jones is interested in taking possession as soon as possible. The Committee recommended awarding the bid at the next Board of Commissioners meeting.

BECK MILL AND CLOVER LANE: Commissioner Johnson noted that Fire Chief Cromer mentioned that the intersection of Beck Mill Road and Clover Lane does not have adequate sight distance. Manager Garvick stated they are working on improving the intersection. The Committee also suggested that once the fire company is opened that a traffic study be conducted again to make the intersection a four way stop.

EASTER EGG HUNT: Administrative Assistant Rodgers reported that she has started receiving donations for the egg hunt. In addition, the Police Department, Fire Department and South Western Service Club will be helping with the event.

HEALTHY YORK COUNTY COALITION: The Committee received a request from the Healthy York County Coalition for permission to install a letterbox at Youngs Woods Park during the summer months for a youth program. It was suggested that the Township pick the location for the installation of the box.

The meeting adjourned at 7:55 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 1, 2008

The Penn Township Public Works Committee met in public session on Tuesday, April 1, 2008 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Johnson, Heilman, Prieber, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan, Waste Water Treatment Plant Superintendent Mahone, and Environmental Director Hejmanowski.

ANNOUNCEMENTS: Chairman Goldsmith read the announcement of the executive session held following the Board of Commissioners meeting on March 17, 2008.

APPROVAL OF MINUTES: The minutes of the March 4, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: Michael Swartz, 5167 Grandview Road, expressed concern about the length of time Grandview and Beck Mill Roads were closed due to construct of improvements. Engineer Bortner stated that the streets were closed for the safety of the workers because of the installation of the sewer lines in the center of the street. This location is desirable because it does not conflict with the placement of other utilities normally found in the road shoulder. These include water, storm water, natural gas, electric, etc. Unfortunately, the placement of sanitary sewer in the center necessitates the closure of both lanes.

Paul Pisula, 4 Graybill Court, requested clarification regarding the development of the Parkville Fire Company property behind the existing fire hall and the "alley" that crosses the property. Bill and Ken Gouker are interested in purchasing the fire hall to store their products and vans relative to their cleaning business. The Goukers have a verbal agreement from the Fire Company to purchase the property. They would keep the social hall in its current condition and rent it out for similar social events. They would have no use for the additional land behind the fire hall, which Mr. Pisula would like to purchase and develop residentially. The ownership of the "alley" is a question mark. The Township's SD/LD Ordinance requires that every home constructed have access to a public street. Once the alley is acquired then the street would need to be brought up to Township specification if homes are constructed along it otherwise a variance or waiver would need to be requested. There would have to be some resolution on the ownership of the alley, in addition to a plan of some type being provided and consultation with the Township Zoning Officer about the proposed use before the Board would review any variances or exceptions to the Township's ordinances. The Gouker's would have no interest in the property if they could not sell or develop the land. The property is zoned R-15 and Mr. Pisula would like to create four building lots. There was some concern about the development of the land because of the current rationing of sewer connections. It was suggested a sketch be provided and a reviewed by the Penn Township Planning Commission.

BREEZEWOOD DRIVE OVERLAY: Engineer Bortner stated that he has reviewed the budgetary funding requirements in order to overlay Breezewood Drive this year. He felt the work should be done as soon as possible because of the increasing cost of black top. The Township just awarded bids for black top and it was \$2.30 more than last year's price. In addition, Mr. Bortner, felt that some of the funds for the project could be diverted from the account used to construct handicapped ramps because if the public works employees are working on Breezewood they would not have time to complete the ramp projects anyway. There would be about \$40,000 available from this area of the budget. There will have to be other areas of the

budget that would have to be cut or changed. Manager Garvick stated that he would work on having the budget amended or corrected so that it is compliance with the liquid fuels fund provisions for expenses. The Commissioners will be reviewing the first quarter revenues and expenses at the May finance meeting and will further address the issues of which projects to change. Engineer Bortner also stated that some of the work would be done with the help of Hanover Borough.

BECK MILL ROAD OVERLAY: Engineer Bortner stated that the current budget provides for a final overlay of Beck Mill Road. The developers would provide construction and base coat during the construction of their development projects. The Township would be providing the final overlay to complete the roads. He expects that the developers will not be completed with their work this year so those funds could be used to offset the costs of the Breezewood Drive overlay.

THORNBURY HUNT: The Committee received a request dated February 26, 2008, from Sharrah Design Group, Inc., for a waiver of Sections 505.d and 509.a of the Township's Subdivision Land Development Ordinance. They are requesting that Bent Lane, Boulder Road and Brian Lane be installed as temporary dead end streets. This is because the streets are shown as connector streets in other plans being considered by the Township for approval. The plan does show Bottom Road with a temporary cul de sac as well as showing a temporary cul de sac on the South Heights Subdivision plan. The cul de sacs will be connected when both developments are completed. The second request is regarding lot depths. They are requesting a waiver of the restriction that lot depths be not less than one or more than two and one half times the average width. They state in their request that due to the unique and unusual shape and topographic features of this site, literal compliance with this standard is impossible. The request states that the lots that are not in literal compliance with Section 509.a are primarily those lots that are encumbered by drainage or other easements. This request was recommended approval by the Penn Township Planning Commission at their last meeting. Township Engineer Bortner stated he does not have a problem with the request.

SOUTH WESTERN SCHOOL DISTRICT: The Committee received a request dated March 7, 2008 from Group Hanover Engineers for a waiver of a land development plan for South Western School District to increase the size of the garage and office on the previously approved District Bus Terminal Land Development plan. The buildings will be built on an existing impervious surface. The request will need to be presented to the Penn Township Planning Commission but the Committee recommended denying the request.

CENTENNIAL AVENUE: The Committee received a request dated March 12, 2008 from Bon Ton Builders for a waiver of public sidewalks for Lot 145A, Lot 145B, and Lot 146 on Centennial Avenue. These three lots were formerly owned by the Parkville Fire Company. The street has curb but no sidewalk. The Committee recommended a temporary waiver of the curbing.

868 BALTIMORE STREET: The Committee received a request dated March 13, 2008 from Andy Angel requesting a waiver of a land development plan for 868 Baltimore Street to operate a retail sales business. The request is for additional parking. The Committee did not make a recommendation to this request.

GOLD'S GYM: The Committee received a request dated March 13, 2008 from Hanover Land Services for a waiver of Section 505.k curbs for the Gold's Gym located along Broadway. They previously approved a waiver request for the sidewalks but not the curbs. The problem is obtaining a PennDOT Highway Occupancy Permit due to the requirement for curb construction. PennDOT will issue the permit but will require the Township to be responsible for all storm water

management in the state ROW. If the curbing were not required then there would be no storm water management issues as far as the state is concerned. The Township SD/LD Ordinance requires the installation of the curb and sidewalk. There is no a problem with the installation of curb and sidewalk along Hickory Lane because it is a Township street. The consensus is to still require the installation of the curbing. In the meantime the state elected officials should be notified about PennDOT's stance on Highway Occupancy Permits. This is not the only project the Township is having problems with PennDOT regarding HOP's and storm water management.

918 YORK STREET: The Committee received a request dated March 27, 2008 from T.L. Wetzel and Sons, Inc. for a waiver of the land development requirements for a small addition at 918 York Street. He is intending to move his existing heating, air conditioning, and plumbing business to this address.

EASTER EGG HUNT: Administrative Assistant Rodgers provided a final report on the Easter egg hunt that was held on March 22, 2008. Despite the low temperatures there were 132 children participating in the event.

The meeting adjourned at 8:05 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MAY 6, 2008

The Penn Township Public Works Committee met in public session on Tuesday, May 6, 2008 at 7:00 PM. Present were Acting Chairman Rewa and Commissioners Johnson, Heilman & Prieber. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Highway Foreman Mahan and Waste Water Treatment Plant Superintendent Mahone.

ANNOUNCEMENTS: Chairman Rewa announced that an executive session was held following the Finance Committee meeting last evening regarding a police personnel issue.

APPROVAL OF MINUTES: The minutes of the April 1, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: Edward Jenkins, 316 Azalea Drive, addressed the committee regarding the planned improvements to "Young's Town Park" (Young's Woods) – specifically the future construction of a ball field and parking lot. Mr. Jenkins said he represents a group of people who are opposed to the field. He said that he and his neighbors prefer the quiet of a wooded natural area and a ball field would only drive down the value of his property. The Manager explained the events that occurred in 1999 that led to the purchase of the parcel adjacent to the Woods. The commissioners recognized the need for more athletic fields so the land was purchased. The intent was to construct a playing field that would not negatively impact the serenity and quiet of the original Young's Woods Park. Everything pertaining to the purchase and future purpose of the land was discussed and approved at advertised public meetings.

Mr. Jenkins accused the commissioners of "railroading" the ball field through without benefit of a hearing. He also objected to the Township having any more scheduled events within the Park other than the Lions Club chicken bar-b-que. He is against any 4th of July activities at the Park. He was informed that there has been no formal plan prepared and the field is not scheduled for construction anytime in 2008 because it has not been budgeted for. Mr. Jenkins feels that the Township should do more tree trimming as well as have the planning commission shoot the squirrels and rabbits. He also said that, in addition to not trimming the trees, the Township has not planted any new trees and does not pick up debris. He was told to keep in touch with the Manager so he could inform his neighbors of any impending action in 2009 or 2010.

Stephen & Dorothy Kozlak, 34 Laurel Drive, addressed the committee regarding a problem they have with the approximately 3" settlement of the road in front of their driveway. This has also resulted in the settling of the rolled concrete curbing. According to Mr. Kozlak, vehicles scrape when coming off the driveway apron. Engineer Bortner indicated he spoke to Mr. Kozlak and told him that the Township would not be responsible for the curbing but could repair the roadway. The committee indicated they want to visit the site before offering a recommendation at the next meeting.

CENTER STREET RECONSTRUCTION: The committee was informed that the project is still in preliminary design. We are meeting with both York Rail and CSX on 5-7 to discuss any concerns regarding the reconstruction of the two railroad crossings. The environmental clearances are 95% complete. The R-O-W acquisitions will not begin until there is at least a preliminary design plan. The project is on the York County TIP (Transportation Improvement Plan) for construction in F.Y. 2009.

STREET OVERLAYS: The Highway foreman is working with Manheim Township in preparation of commencing the Breezewood Drive and Beck Mill Road projects. Mr. Mahan reported that PennDOT is getting ready to finish the Baltimore Street overlay. Starting on May 11th in the evening, the leveling course will be applied. On May 12th the Township forces will be adjusting manhole elevations in anticipation of the final wearing surface. The wearing surface will be applied once all the adjustment are made.

On May 12-14th the final wearing surface will be applied to the Black Rock/Grandview intersection. The signal lights will then be activated on May 15th to flashing mode for a period of 5-7 days

F.O.E. #1406: The committee discussed a request for exoneration of land development from the Hanover Eagles for an expansion of their clubhouse on Park Street. The extension is 48' X 10'. The Planning Commission reviewed the request on 5-1-08 and recommended approval.

SPRING GARDEN STREET SETTLEMENT: The transfer of ownership of the former public works facility at 30 Spring Garden St. will be on May 15th. At that time Bruce Jones will purchase the site. Settlement will be at Stock & Leader in York. The property was sold for \$230,000.

The meeting adjourned at 7:35 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 3, 2008

The Penn Township Public Works Committee met in public session on Tuesday, June 3, 2008 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Johnson, Heilman, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Engineer Bortner, Waste Water Treatment Plant Superintendent Mahone and Environmental Director Hejmanowski.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the May 6, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: John Hayslette, 411 Park Heights Boulevard, addressed the committee regarding his difficulty in accessing Park Heights Blvd. from his driveway. He provided photos to indicate the lack of sight due to tree growth and other impediments on his neighbor's property. Engineer Bortner reported that about fifteen feet of additional right-of-way would need to be acquired to alleviate the sight distance situation. This would allow the township to eliminate the hill and reconstruct the road. Engineer Bortner provided an overview of the area and the particular sections that would have to be corrected. The Township currently does not have available resources budgeted to undertake the project this year. The Committee suggested looking into temporary relief of the situation such as cutting down some of the trees and moving the mailbox. The Township will contact the neighbors and work with the Hayslettes to alleviate the situation.

Steve and Patricia Burns, 1190 Baer Avenue, Maxine Glass, 152 Brookside, and Jason Dempsey, 1200 Baer Avenue, expressed concern about flooding on their property from the stream to the rear of Baer Avenue. Mr. Burns stated that the area did not flood in 1992 when he purchased his home. He feels that the sediments, "garbage" and excessive water runoff from the streets has cause the stream to not be able to handle the flow of water. Mrs. Burns stated they watch the water rush from the upper part of the alley to their property through the stormwater pipe. Mrs. Burns stated that the water at times comes up to her knees in her back yard. Both Mr. Burns and Ms. Glass provided pictures of the flooding. They stated that their basements, garages and sheds flood. Mr. Dempsey stated that after several days he is still unable to mow his grass because his mower gets stuck. They expressed concern about the mosquitoes and the snakes. Mrs. Burns stated that the previous owner of the adjoining parcel on which the stream lies had tried to address some of the problems but they were not corrected and since then a developer has purchased the property. The Committee stated that they would contact York County agencies to help with the problem.

Edward Jenkins, 316 Azalea Drive, expressed concern about the proposed plans for ball fields in Young's Woods; the animals "out of control" in the park; the tree growing in a storm drain; the trash collection system used by the Township; and the failure of the Township to trim its trees. The Commissioners politely listened to Mr. Jenkins and explained to him that the Township does not plan to pursue any improvements to Youngs Woods in 2008 but would revisit the development of the park with the discussion of the 2009 budget.

OVERLAY PROJECTS UPDATE: Engineer Bortner stated that the department is planning to begin the Beck Mill Road overlay project this week. He had prepared the budget based on an assumption of \$500 a liquid ton for asphalt but the price has already reached \$517 a liquid ton with the expectation that it will go higher before it goes lower.

GATEWAY HANOVER UPDATE: It was noted that Hanover Borough has decided they will not agree to change the name of the Wilson Avenue extension. The Borough has stated that the street connection between the two Wilson Avenues will be made at some future date to make Wilson a through street with a slight offset. They have already issued building permits for new properties along the street.

GOLD'S GYM UPDATE: The Committee reviewed a request dated May 30, 2008 from Hanover Land Services requesting a waiver of the curbs at Gold's Gym from the southern most curb return of the site entrance to the southern property line. PennDOT would support the curb as is being proposed. This would allow the runoff to drain into the stormwater management facility on the Gold's Gym property. This would also eliminate Penn Township from being responsible for any new drainage structure within the road right-of-way. R & R Development will be installing curb along Broadway from the intersection with Hickory Lane to the southern curb return of the proposed new entrance of Gold's Gym site as well as widening the pavement along the entire property frontage. Engineer Bortner stated that this would be an acceptable solution to the current problem.

CENTER STREET RECONSTRUCTION UPDATE: Engineer Bortner and Manager Garvick reported that there was a meeting set up about three weeks ago with PennDOT, the PUC, and both the railroad companies with regards to the improvements to Center Street. The railroad representatives failed to show up. They were contacted to set up a meeting that suited their schedule and again failed to attend. Manager Garvick stated that he received an email with regards to the meeting and a bill for \$8000, which has been turned over to PennDOT.

GREENLINE INDUSTRIES: The Committee received a request dated May 30, 2008 from First Capital Engineering requesting waiver of a land development plan and a modification of the stormwater requirements to install an additional 29 parking spaces at Greenline Industries. Manager Garvick noted that there is a recorded sewer right-of-way on the property, which has not been indicated on the plan. There was some concern about the modifications and variances that were given when the plan was approved. Engineer Bortner stated that when the initial land development plans are submitted for commercial properties the stormwater ponds are sized to handle the maximum impervious area for the property. This was not the case for Greenline Industries and he has not previously recommended a storm water waiver for ponds that did not meet the maximum requirements.

RECREATION: Ms. Coppersmith has contacted Commissioner Rewa about using her truck at the Community Park. It was noted that she would need to send a revised letter to the Township on what she would like to do at the park. Township Engineer Bortner stated he has not been able to maintain the parks as in the past due to manpower shortages. It was also noted that there have been problems again at the Timber Lane/Arbor Lane recreation park. The police are currently monitoring the situation and at some future date a light may need to be installed.

The meeting adjourned at 7:35 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JULY 1, 2008

The Penn Township Public Works Committee met in public session on Tuesday, July 1, 2008 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Johnson, Prieber, Heilman, and Rewa. Also present were Manager Garvick, Administrative Assistant Rodgers, Waste Water Treatment Plant Superintendent Mahone, Public Works Foreman Mahan and Environmental Director Hejmanowski.

ANNOUNCEMENTS: Manager Garvick announced the executive session held following the Board of Commissioners meeting on June 16, 2008.

APPROVAL OF MINUTES: The minutes of the June 3, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: Edward Jenkins, 316 Azalea Drive, expressed concern about the "trash" (road fill) being dumped in Youngs Woods, the proposed plans for ball field in Young's Woods; the animals "out of control" in the park; the tree growing in a storm drain; and the failure of the Township to trim its trees. The Commissioners politely listened to Mr. Jenkins and explained to him that the Township does not plan to pursue any improvements to Youngs Woods in 2008 but would revisit the development of the park with the discussion of the 2009 budget. They will, however, check out the tree in the storm drain.

Kevin Roman, 308 Azalea Drive, just wanted further explanation of where the ballpark will be located at Young's Woods. Manager Garvick explained to him that the Township has purchased land adjacent to the woods to construct the ballpark at some future date.

BECK MILL ROAD PROJECT: Manager Garvick reported that the Beck Mill Road overlay would begin on July 10, 2008. Manager Garvick also reported that asphalt has increased in price to \$595 a liquid ton as of Friday. The Township had budgeted \$500 a liquid ton and the previous high was \$412 a liquid ton. Highway Foreman Mahan stated that they have been working on storm sewer and inlets on Beck Mill Road in preparation for the paving. Manager Garvick stated that Engineer Bortner is still reviewing the project in the Pigeon Hills.

NUTEC DESIGN: The Committee received a request dated June 26, 2008 from Nutec Design for a SD/LD waiver of Section 402 Submission of preliminary plans prior to final submission and Section 505(K) installation of sidewalks. In addition they would like a modification of Section 605 landscaping. This is for the Arby's and Tom's convenience store being proposed for the intersection of Grandview Road and Baltimore Street. The Committee suggested that the Planning Commission consider requiring sidewalk because there is sidewalk at two of the other corners.

27 ALLEN DRIVE: The Committee received a request dated June 26, 2008 from Benjamin Seidman for a waiver of the sidewalk requirements at 27 Allen Drive. This is the last undeveloped lot in Colonial Hills. It was suggested that the Planners may not want to require sidewalk for just one lot.

BAUMER SAWMILL: The Committee received a request dated June 12, 2008 from Baummer Sawmill for a waiver of a land development plan to install a stamped concrete area of 14' x 30' that is already formed up and covered with plastic. It was noted that they have had several projects that have been waived from a land development plan.

SOUTH HANOVER SHOPPING CENTER: The Committee received a request dated June 11, 2008 from J. Michael Brill & Associates, Inc for a waiver of the following: Article IX –14 existing impervious surfaces of the Stormwater Management Ordinance; Article IV-402 Preliminary plan procedure; Article IV-403 Feasibility report on sewer and water facilities; Article IV-404 Environmental Impact studies; and Article IV-405 Final Plan requirements of the subdivision and land development ordinance. Brill Associates is planning on rebuilding the existing South Hanover Shopping Center with less impervious area. Most of these items may not have been required when the facility was originally constructed and there will be no increased impact when the project is completed. Manager Garvick also stated that they are working on edu's and the need for a planning module.

SOUTH FRANKLIN STREET: The Committee received a request dated June 9, 2008 from Paul Pisula requesting a private street behind the current Parkville Fire Station that would be owned by a homeowners association. Another developer is looking at purchasing the lots and installing a public street.

DELINQUENT SEWER: The Committee reviewed a letter from Sean Matther regarding his failure to set up his sewer account and the impending charge he received for failure to pay the bill and having his water shut off. The account has been put in his name and the sewer bill has been paid.

MICHELLE FIDDLER: The Committee received a request to use the field next to the recycling center for an organized Community family event. The Committee suggests that picnics and other social events be held where there are facilities for such gatherings, including Young's Woods and the Penn Township Community Park. The Township will not endorse any activity on Township property where there is not proper accommodation.

The meeting adjourned at 7:25 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 5, 2008

The Penn Township Public Works Committee met in public session on Tuesday, August 5, 2008 at 7:00 PM. Present were Vice Chairman Rewa and Commissioners Johnson, Prieber, and Heilman. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Waste Water Treatment Plant Superintendent Mahone, Public Works Foreman Mahan and Environmental Director Hejmanowski.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the July 1, 2008 Public Works Committee were approved as corrected.

CITIZEN'S COMMENTS: Edward Jenkins, 316 Azalea Drive, expressed concern about the "trash" (road fill) being dumped in Youngs Woods, the proposed plans for ball field in Young's Woods; and why the Township removed a tree. The Commissioners politely listened to Mr. Jenkins and explained to him that the Township does not plan to pursue any improvements to Youngs Woods in 2008 but would revisit the development of the park with the discussion of the 2009 budget. They also explained that the road fill would be placed there until the Township has a need for it.

BREEZEWOOD & OAKHILLS PROJECTS: Engineer Bortner stated that there has been another increase in the price of asphalt and it is now about \$834 a ton. In March it was \$364 a ton. The cost estimates he has provided the Committee for the work to be done on Breezewood Drive made an assumption of \$800 a ton. The increase would add \$3,000 to the project. The 2008 budget was prepared assuming \$500 a ton. Manager Garvick stated that they are going to try to proceed with a double seal coat on Breezewood Drive and single seal coat on Oak Hills Drive and Circle. He stated that they are working with Manheim Township on the projects. This is a temporary fix for the roads and will not last long term.

YORK RAILROAD CROSSING REPAIR: Manager Garvick reported he would be meeting with representatives from the York Railroad Company on Monday to discuss the railroad crossing at Popular and Pine streets, which lies on the Township line with the Hanover Borough. The Borough is proposing that if the railroad lifts the tracks the Borough will pave it with the railroad resetting the tracks once the work is complete. The railroad will not let anybody maintain the crossing and any other repair work has been conducted by the railroad. Manager Garvick will provide the Committee a report following the meeting.

GREENLINE INDUSTRIES: Manager Garvick reported that Greenline Industries made a request for a waiver of the land development requirements for additional paving. The Planning Commission made a favorable recommendation on this request with several stipulations including that storm water calculations were supplied to the Township Engineer and that a recorded right of way was included on the drawings supplied. None of the recommendations have been completed and therefore the request has not yet been forwarded for the Commissioners approval.

2009 STREET CONSTRUCTION SCHEDULE: Manager Garvick stated that he has contacted the department heads about preparing the 2009 budget and would like some direction from the Committee on which road construction projects they would like to pursue. The budget will be prepared in the next month or two. Engineer Bortner stated he did not see a correlation between the cost of diesel fuel and the cost of asphalt. They are projecting the cost of asphalt to continue to rise.

GRANDVIEW ROAD: Engineer Bortner reported that the developers of High Pointe are suggesting that they would like to close Grandview Road again to do additional work for the development. The committee is not enamored by the idea of completely closing off Grandview but made no recommendation as to an alternative.

RECREATION: Manager Garvick reported that Public Works has continued to take care of the township's recreation facilities and usage has been up at the Community Park and Young's Woods. He stated that eventually they would like to build additional pavilions at the Community Park. It was suggested that some local organizations might want to sponsor a new pavilion. Manager Garvick stated that once the sanitary sewer is available it would greatly improve the Community Park.

COMMUNITY MAP: It was noted that an electronic map is being forwarded to the Community Map people and that they have been contacted about proceeding. It is anticipated that solicitation of sponsors will commence in early October.

2009 RECREATION: Engineer Bortner was concerned about what projects the Committee may have for the 2009 budget year with regards to recreation. Manager Garvick stated that Brenda Black contacted the Township about improvements to the park and that he could contact her about some landscaping improvements. It was noted a light at the Arbor Lane recreation area might help alleviate some of the criminal activity that has been occurring there.

The meeting adjourned at 7:25 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 2, 2008

The Penn Township Public Works Committee met in public session on Tuesday, September 2, 2008 at 7:55 PM. Present were Chairman Goldsmith and Commissioners Johnson, Rewa, Prieber, and Heilman. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Wastewater Superintendent Mahone, Environmental Director Hejmanowski, Acting Police Chief Rhodes, and Fire Chief Cromer.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the August 5, 2008 Public Works Committee were approved as corrected.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: Engineer Bortner reported that he provided the Committee with a breakdown of the costs associated with paving projects since 2002. In 2008 it costs \$9.21 a square yard for overlay material. He also provided a list of projects to be completed this year and the ones he is proposing for 2009 and 2010. He stated there was a previous policy of no tar and chip but he will have to begin tar and chipping some of the roads. The remaining pages of the packet included all the roads within the Township and the dates they were last paved. He also provided a list of the current township equipment. He stated that it requires about 40,000 square yards of blacktop a year to stay on a thirty-year black topping schedule. He stated that to date he has only done about a quarter of that. Engineer Bortner stated that he budgeted \$50 a square yard for paving but that the current rate is \$56.50 a square yard for paving. Engineer Bortner stated that he has had a problem with the blacktop in 1998 and 1999 that came from McDermitt, who was the lowest bidder for black top those years. The road surface on these projects is failing. Mr. Bortner is suggesting a micro surfacing of these roads in 2009 to help them last longer. Mr. Bortner explained that PennDOT does provide an inspector for black top at manufacturing plants but does not believe the black top from McDermitt was inspected because they are a small company that does very little government work. Hanover Borough rejected their bid in 2000. The Township will take steps to document the inadequate black top provided by McDermitt in case they bid on any future projects. Engineer Bortner noted that there were other paving jobs during 1998 and 1999 that had materials supplied from vendors other than McDermitt. Those roads are not failing and are in decent shape.

MISSIONARY BIBLE BAPTIST CHURCH: The Committee received a request dated August 5, 2008 from Missionary Bible Baptist Church requesting a waiver of the land development requirements to pave a 30' x 30' parking pad for their church buses. This would create about 41% lot coverage. Engineer Bortner stated that he has spoken with Reverend Rohnke about other work they are proposing to do which will require a land development plan. The Planning Commission will be reviewing this at their next meeting.

SOUTH HANOVER AUTOMOTIVE: The Committee received a request dated August 7, 2008, from South Hanover Automotive requesting a waiver from a land development plan to remove a 1200 square foot building and replace it with a 1200 square foot addition to the

existing building: He would also like to install some additional black top on the site. He is proposing French drains under flowerbeds on the property to reduce runoff. The Planning Commission will be reviewing this request.

GATEWAY HANOVER: Conewago Contractors, Inc. submitted a request for a waiver of the sign ordinance to install three freestanding signs that do not meet the requirements of the sign ordinance at the Gateway Hanover Shopping Center. All three of the signs exceed the 100 square foot area requirement and one exceeds the 20 foot height limit. The Committee noted that the shopping center has received several waivers for signage already. The Planning Commission will review the request at their next meeting.

WATERSHED ALLIANCE OF YORK: The Committee received a letter dated August 27, 2008 from the Watershed Alliance of York, requesting the Township execute a Memorandum of Understanding supporting watershed conservation and protection. The Memorandum states the benefits and services that the Alliance could provide to the Township. Engineer Bortner noted that if the Township was rated as an MS4 municipality then they could provide some services the Township would need to comply with. It was suggested that the alliance might be able to file for grants and funds if they can prove that local municipalities are using their services. Manager Garvick will find out additional information about the Alliance.

TRUCK SCALES: Superintendent Mahone reported that the truck scales are in use and so far there have not been any problems.

RECREATION: The Committee suggested they start preparing recommendations for improvements at the Community Park now that the Township has purchased and received additional land. The construction of sanitary sewer to that part of Grandview Road will be completed shortly.

GIRL SCOUTS: The Township received a letter stating that one of the local girl scouts recently received the highest achievement award. Commissioner Johnson would like a certificate prepared and acknowledge the Scout's achievement, at a public meeting if possible.

BOY SCOUTS: The Committee received an invitation about the 90th anniversary of the Boy Scouts at St. Joseph's Church. Commissioner Rewa will attend on behalf of the Township.

LIBRARY VOLUNTEER RECOGNITION: The Township was invited to a volunteer recognition for those who help the Hanover Public Library. Commissioner Johnson will represent the Township.

The meeting adjourned at 8:23 PM.

Respectfully Submitted
Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 7, 2008

The Penn Township Public Works Committee met in public session on Tuesday, October 7, 2008 at 7:01 PM following a special meeting of the Board of Commissioners. Present were Chairman Goldsmith and Commissioners Johnson, Rewa, Prieber, and Heilman. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Wastewater Superintendent Mahone, Environmental Director Hejmanowski, and Highway Foreman Mahan.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the September 2, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: Dale Gerber, 611 Beck Mill Road, requested assistance from the Township to repair his property that was disturbed during the installation of the Whispering Run sanitary sewer interceptor. Mr. Gerber has an agreement for a right of way through his property for the line but feels the contractor did not hold up to his end of the agreement to restore the property to its original condition. Mr. Gerber stated that the project created a lot of rocks being brought to the surface and had talked to Group Hanover about repairing his property. Mr. Gerber stated that they did remove some of the rocks but not all of them. He provided a diagram of the property and an estimate to repair the property. Mr. Gerber stated that he has resided at the property for 46 years. The Committee stated that they would review Mr. Gerber's concerns.

ENGINEER'S REPORT: Engineer Bortner stated that brush and limb collection would begin on October 13, 2008. There was some discussion on when residents could start putting out material. It was noted that the ordinance that was passed would allow the residents two weekends prior to the start of collection to place materials curbside.

GATEWAY HANOVER: The Committee received a request dated September 17, 2008 from Conewago Contractors, Inc. for a waiver of the Township's sign ordinance to allow a twenty-five foot pylon sign at the Gateway Hanover Shopping Center. The Township's ordinance allows for a twenty-foot sign. In September the Board of Commission denied a similar request for a thirty-foot sign. Gary LeFevre, Conewago Contractors, represented the request. The developers have already been allowed two thirty-foot pylon signs within the Borough of Hanover. Ray Winger, Strickler Signs, noted that the individual signs do not exceed the maximum square footage allowed by the Ordinance. He also provided information from the American Planning Association with regards to signage. It was noted that most of the pylon signs within the Township are about twenty-five or twenty-six feet high. The Committee recommended approving the request.

BOOK A MILLION CLUB: The Committee received a request dated September 15, 2008 from Deforest Signs and Lighting requesting a variance of the sign ordinance for a Books A Million store. They are requesting an additional 42.08 square feet of signage above what the Ordinance currently allows. Manager Garvick noted that if they go with the 42" letters over the 48" letters they are proposing they would be closer to the signage allowed by the

ordinance. Gregory Shughart from Deforest Signs represented the request. The Committee suggested that they go with the 42" letters that are more compliant with the Township's ordinance.

ESAB: The Committee received a request dated September 8, 2008 from ESAB Welding and Cutting Products requesting a waiver of a land development plan to install a 22' x 15' concrete pad for a dust collector. Their initial request was for a 10'x 10' pad. They just installed another pad with a land development plan that was denied a waiver request. The Planning Commission made a favorable recommendation for this request. The Committee made a favorable recommendation on this request.

SOUTH HANOVER AUTOMOTIVE: The Committee received a request dated August 7, 2008 from Michael Cooper, South Hanover Automotive, for a waiver of land development requirements to improve his property at 848 Baltimore Street. The Planning Commission made an unfavorable recommendation to the Board on this plan. Engineer Bortner noted that the owner recognized some problems with run off from this property and has tried to correct them. He has additional improvements he would like to make to further help the storm water issues. Engineer Bortner stated there could be problems with the solutions he proposes and a land development plan would help ensure that the proposals are accurately designed. The Committee recommended denying the request.

HARVEST TIME TEMPLE: The Committee received a request dated September 26, 2008 from Harvest Time Temple requesting a waiver of the land development requirements to install a 24' x 32' x 10' pole building at their church at 700 Black Rock Road. The building would be used to house mowing equipment. The Planning Commission has not yet reviewed the request.

RAIL TRAIL MEETING: Manager Garvick noted that the Committee received an invitation from the Borough of Hanover to attend the York County Rail Trail Authority meeting on October 20, 2008. This invitation was extended to recognize the work being done by the Borough and the Township on the Hanover Trolley Trail, which extends the York County rail trail into Penn Township and Hanover Borough. The Committee stated that, since this is the regular meeting of the Township Board of Commissioners, the Township would respond with a letter to the Authority.

The meeting adjourned at 7:42 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 3, 2008

The Penn Township Public Works Committee met in public session on Monday, November 3, 2008 at 7:38 PM following the Finance Committee meeting. Present were Chairman Goldsmith and Commissioners Johnson, Rewa, and Prieber. Commissioner Heilman was absent with notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Wastewater Superintendent Mahone, Environmental Director Hejmanowski, Highway Foreman Mahan, Acting Police Chief Rhodes, and Fire Chief Jan Cromer.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the October 7, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: Engineer Bortner stated that brush and limb collection is now finished for the fall and they have begun leaf collection.

SOUTH HANOVE LITTLE LEAGUE: The Committee received a request dated October 31, 2008 from the South Hanover Little League requesting a waiver of the land development requirements and permit fees to replace an existing concession stand building. The Penn Township Planning Commission will review and make a recommendation on the request at its next meeting. Manager Garvick stated that the Township does incur costs in inspecting the facilities. There was some discussion about what would happen to the existing building.

FIRE COMPANY PROPERTIES: The Committee received a request dated October 10, 2008 from Remax requesting a variance to the Outdoor Sign Ordinance to advertise the properties owned by the Penn Township Volunteer Emergency Services on Baltimore and Frederick Streets. The signs that are up are larger than those allowed by the township's sign ordinance. The request may be withdrawn since we have been informed that new signs are being ordered that will comply with the ordinance. If the signs are not replaced by the Board of Commissioners meeting then action will need to be taken on the request.

PTVES: The Committee received a request dated November 3, 2008 from the Penn Township Volunteer Emergency Services Inc. requesting a waiver of the land development requirements and building permit fees associated with installing a utility building. The Planning Commission will review and recommend on this request.

HARVEST TIME TEMPLE: The Committee received a request dated September 26, 2008 from Harvest Time Temple requesting a waiver of the land development requirements to install a 24 x 32 x 10 pole building to be used for storing of maintenance equipment. The church owns two separately deeded lots. The Planning Commission will make a recommendation on this at their next meeting.

EAGLE SCOUT PROJECT: Engineer Bortner stated that the flagpole is in the process of being installed and should be completed shortly.

SALT STORAGE FACILITY: Township Engineer Bortner stated that the township's road salt is being stored at the new building on the ground covered by a tarp. There is concern about exposing the material to the elements (some of the salt will dissolve from contact with moisture and the ground) and creating an environmental issue with Oil Creek. Manager Garvick stated that bins were not included in the original construction of the building in order to keep costs down but it was included on the land development plan. The Township is looking at a storage structure that is easily expandable. Manager Garvick stated the public works department can do some of the work but the roof and materials would have to be bid. The construction would be done so that the facility would be able to be used for the 2009-2010 winter. General Fund revenues will not be used for the project.

RECREATION MATTERS: None.

The meeting adjourned at 7:42 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 2, 2008

The Penn Township Public Works Committee met in public session on Tuesday, December 2, 2008 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Heilman, Rewa, and Prieber. Commissioner Johnson was absent without notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers and Highway Foreman Mahan.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the November 3, 2008 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: Engineer Bortner reported that the Township received the 2006 & 2007 York County Bridge Inspection Reports for the Karen Lane Bridge, along with the 2007 Reports on the Blettner Avenue and Ridge Avenue bridges. Mr. Bortner reported that the Karen Lane Bridge is being inspected more regularly because it is of similar design to the Lakeview Drive Bridge in Washington County, PA, which collapsed in December 2005. As a result of the collapse, the Karen Lane bridge life expectancy has also been reduced from 26 years to 10 years. The life expectancy of the Blettner Ave. and Ridge Ave. Bridges is still 26 years. The reports indicate a number of suggested maintenance improvements, which the Township will try to budget over the next few years.

Engineer Bortner also reported that PennDOT is planning a resurfacing project on Black Rock Road from Grandview to Hobart Road. Construction should begin next spring or summer.

HOMEWOOD at PLUM CREEK: The Committee received a request dated October 16, 2008 from Homewood at Plum Creek requesting a waiver of the land development requirements to construct an 11' x 13' x 14' extension to an existing building for storage area. The Planning Commission will review and make a recommendation on the request at its next meeting.

PARADISE CONGREGATION OF JEHOVAH'S WITNESS: The Committee received a request dated November 17, 2008 for a variance to relocate the fence surrounding the stormwater detention pond at the church on Paradise Court. The Planning Commission will review and make a recommendation on the request at its next meeting.

RECREATION MATTERS: The York County Rail Trail Authority recently approved the formation of a Trail Operations Committee to assist in the operations of the Hanover Trolley Trail. They are looking for someone from Penn to serve on this committee. The commissioners indicated they will provide a name for the Authority.

The meeting adjourned at 7:18 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager