

MINUTES  
PUBLIC WORKS COMMITTEE  
OCTOBER 7, 2019

The Penn Township Public Works Committee convened on Monday, October 7, 2019, following the Public Safety Committee Meeting at 8:09 p.m. Present were Vice Chairman Heiland and Commissioners Brown, Felix, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Klunk was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the September 3, 2019 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

PARK HEIGHTS BLVD: Engineer Bortner reported on the Park Heights Blvd project, and the responsibility of the curb and sidewalks. The committee discussed the sidewalk issue and agree that the residents should be held responsible for the sidewalks. Engineer Bortner reported that the township can do a substantial amount of this project in house, which would be a great cost savings to the township. This project is a multi-phase project and may stretch into 2022, the goal is to get the bridge open next year. The next step in the design is to relocate the utilities. The committee recommended moving forward and plan on including the installation of the curbing as to not delay the project. The Township Manager will contact the affected property owners.

LITTLE KNOLL ESTATES LOT #126: Engineer Bortner reported on a stormwater management pond located by the intersections of S Vail Drive, Little Knoll Drive and Beck Mill Road. Brush has been removed and work is needed in revising and rehabilitating the pond. Engineer Bortner received a proposal from GHI and would like to keep money in the budget for modifications to help with the longevity of the existing stormwater management pond. The committee recommended moving forward with the agreement.

LAND DEVELOPMENT PLANS: Engineer Bortner reported on land development plans for Gitts Run Road LLC. and 500/502 South Franklin Street.

BONDS: Engineer Bortner reported that upon final inspections the Breezewood Drive Project bond is no longer needed. The Committee recommended releasing the bond.

MS4 UPDATE: Manager Rodgers reported that the MS4 coordinator is working on the MCM3 & MCM6. She will begin holding staff meetings once a month starting next week. She will also be spear heading the Spotted Lantern Fly training within the township.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for P04-25 South Heights, SL18-20 Stonewicke V, SL19-08 Mavis Tire North, SL19-09 High Pointe @ Rojen-South-Phase S-I, and SL19-10 Carter Lumber. The committee recommended approving the requests.

RECREATION: Manager Rodgers reported the board met the last Monday in September at the Community Park. Manager Rodgers will be meeting with General Recreation next week. The goal is to make a decision on which firm to use at the October 28, 2019 meeting, with the goal of demo next fall and build in the spring of 2021.

BUDGET REVIEW: Engineer Bortner reviewed his proposed budgets for 2020. The Engineering budget remains about the same except for insurance which has increased. The public works general fund budget shows no increase of wages for 2020. Insurances for employees, building and vehicles have increased. This budget includes a reduction in capital outlay. Engineer Bortner proposed an increase in Major Equipment to replace a 2008 Street Sweeper, and the addition of a Compact Track Loader. The storm sewer budget, account 436, has increases in the engineering fees for the bridge inspection permits and repairs. Maintenance and Repairs has increased due to the age of the equipment, and reconstruction and overlay is higher due the Park Heights Blvd, and Bridge Inspection projects. The Committee recommend including a dump truck and a highway foremen in the next years budget.

OTHER MATTERS: Engineer Bortner reported that the Public Works departments started brush and limb collection.

CITIZEN'S COMMENTS: None.

The meeting was adjourned at 9:19 p.m.

Respectfully submitted,

Donna M. Sweeney  
Township Secretary