

MINUTES  
PUBLIC WORKS COMMITTEE  
AUGUST 7, 2023

The Penn Township Public Works Committee convened on Monday, August 7, 2023, meeting at 6:14 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown, and Elksnis. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested reducing the bond amount for AquaPhoenix Scientific from \$105,752.65 to \$9,926.97. The Committee recommended approving the amount.

BANKERT ROAD: Township Engineer Bortner reported he received Change Order No. 2 from C.S. Davidson for a credit in the amount of \$1,200, for Penn Township crews to apply paint in lieu of Monarch. He also received the application for final payment of \$104,799.83, and the Notice of Completion paperwork. The Committee recommended approving the agreements.

BARNHART DRIVE: Township Engineer Bortner reported design work is being done to help alleviate flooding on Barnhart Drive. Two temporary construction easements are going to be needed for completion. Engineer Bortner asked the Committee for their recommendation to proceed with acquiring the easements. The Committee recommended moving forward.

PARK HEIGHTS BOULEVARD REALIGNMENT-PHASE I CULVERT REPLACEMENT: Township Engineer Bortner reported they had their pre-construction meeting. Doli Construction is planning to close the road on August 21<sup>st</sup> and setting the culvert on August 31<sup>st</sup>. They should be finished by mid-September.

WILSON AVENUE PAVING – CSXT: Township Engineer Bortner reported there are two rail crossings within the project. He received correspondence in May from CSX for the temporary right of way to work within their fifty feet. This may take some time to execute. He asked the Committee if he should pursue acquiring the right of way, or pave without going into the right of way. The Committee recommended moving forward with pursuing the right of way.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

SL17-10 – Mustang Pointe  
SL21-05 – Elsner Engineering Works  
SL22-01 – Water Street Four, LLC  
SL22-07 – Carroll County Christian Center  
SL22-10 - 934 Baltimore Street – Cody Bentzel  
SL22-11 – Liberty Restoration & Construction, LLC  
SL22-12 – Holland Construction-100 Blettner Avenue  
SL22-13 – Stonewicke IV – 1025 Baltimore Street  
SL22-15 – WAWA Food Market & Fueling Station  
SL23-04 – 820 Hershey Heights Road – Small & Rinker

WAWA FOOD MARKET & FUELING STATION WAIVER REQUEST: The Committee received a request dated July 19, 2023, from Dynamic Engineering Consultants, PC, requesting a waiver to Section 605 (Landscaping and Bufferyards) of the Penn Township Subdivision and Land Development Ordinance for WAWA Food Market & Fueling Station Land Development Plan. Nate McCormack, McNees Wallace & Nurick LLC, Justin Geonnotti, Dynamic Engineering, and Joseph Mizrahi, Paramount Realty were in attendance to represent this request. Mr. Geonnotti presented the plan showing the design for the bufferyard, showing three landscaped islands within the front parking area. He stated that the lot is very narrow and does not provide enough space to achieve the required bufferyard width along Baltimore Street, and along Clover Lane due to the two to one slope. He stated that trees tend to die with this slope, the plan is for numerous trees and shrubs at the top of the bank to provide a sufficient vail. The current site slopes and will be flattened and a retaining wall will be necessary along Baltimore Street. There is a forty-two-inch black aluminum fence proposed on top of the retaining wall for safety precautions. There is a matter of interpretation if the fence is compliant with the Zoning Ordinance, and they are waiting for the interpretation from the Zoning Hearing Board Solicitor.

ACCESSIBILITY OF ENTRANCES FOR THE HANDICAPPED: Zoning Officer Smith reported that we have had a few complaints about the accessibility of the building. The front doors are heavy and difficult to maneuver for the handicapped. MDIA inspector looked at the handicapped entrance at the side of the building, and it is ADA compliant at the time the Zoning was approved. The sill is in rough shape, if replaced this must be a 0-clearance sill, which will leave a gap under the door. The door and frame may need to be replaced. Both the front door and the handicapped door should have a button to open. The committee recommended gathering a few quotes for the improvements.

MS4 UPDATE: Township Engineer Bortner reported an email was received from DEP to conduct an MS4 compliance inspection. Hanover Land Services provided the required information, and we will be contacted for an onsite compliance inspection. Hanover Land Services is in the process of filing our annual report due September 30, 2023.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10-Mustang Pointe; SL21-05-Elsner Engineer Works; SL 22-01-Water Street Four, LLC; SL23-04-820 Hershey Heights Road – Small & Rinker. The Committee recommended approving the requests.

RECREATION: Township Engineer Bortner reported that the playground project at Youngs Wood’s is almost completed. Work is being done on Northview, once this is completed, work will move on to Colonial Hills and Arbor Lane. Commissioner Elksnis reported that the numbers need to be replaced on the pavilions at Young’s Woods.

Commissioner Brown reported there was a citizen request to place pickleball courts out at the Community Park. The Committee will take into consideration for the future of the park.

OTHER MATTERS: Engineer Bortner stated that the Wilson Avenue/CSX agreement may take some time, so the crew will continue work on the recreation areas. He reported last month there was a question about paving the Oak Hill/Hershey Heights sewer installation area. The Committee recommended holding off until all the plumbing connections have been completed, and schedule final paving for next year. Engineer Bortner will contact Berwick Township about the delay. The timeline for the project will be updated on the website.

CITIZEN’S COMMENTS REGARDING THE DISCUSSION ITEMS: None.

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary